MEETING NOTICE:
PARK BOARD FOR VILLAGE OF WINNECONNE

Agenda For:

Monday, August 1, 2016 @ 4:30 p.m. at Village Hall, Annex Location, to consider;

Call to Order
Public Participation
Communication
Approve Minutes from July 5, 2016 meeting
Operations Progress:
    Grounds Update – Mike Cook
YMCA Rec Update:

Old Business
Watercraft Rentals – (Tabled until Fall Bring forward for Spring)
Marble Park Trail Extension
Multi-Use Trail to Omro:
- Administrator Discussion

Dog Park
- Discussion

Sovereign State Storage
- Discussion (Per Village Board)

Bike Share Program
- Discussion

New Business
Chamber Circus at Lake Winneconne Park
- Discussion
- Decision

Michael Sommers – Marble Park Basket Ball Court
- Discussion

Set next meeting date and adjourn

Kirk Ruetten
Public Works Director

Pursuant to WI State Statute 985.02(1)(b); notice is hereby given that Village Board Members may also be present at this meeting for informational purposes.

Park Board Meeting July 5, 2016 4:35 p.m.

Meeting called to order by Chairperson Falk at 4:30 p.m.
Members present: Falk, Beiser, Lehr, Reetz, and Stanek
Members absent: None

Also present: Director of Public Works Kirk Ruetten; Greg Murawski

Public Participation

- None

Communications

- None

Approve Minutes from June 6 2016 Park Board Meeting

MOTION by Lehr, seconded by Stanek, to approve the June 6 2016 park board minutes as presented. Carried by voice vote.

Operations Progress:

- Grounds Update – given by DPW Ruetten. Facilities caretaker is on vacation this week.
- Goose round-up . . . 90 geese. Went very well. Non-testing year.
- WYDC tournaments – good weather.
- 2nd splash mat received today. Installed soon.
- Regular crazy summer.

YMCA Rec Update:

- Wonderful weather. Doing well.
- Largest attendance was 609 on June 20th.
- Sales up. Very happy.
- Pay even if you are not swimming. Some complaints.
- 2 busses parked on circle again. Plenty of room for emergency access.
- Inflatables help.

Old Business:

Watercraft Rentals

- See administrator report.
- 2 of each: kayaks, paddle boards, canoes.
- Canoe rental – carpeted slide into water. Trouble getting out of canoe.
    - Built specifically for canoes/kayaks.
    - Aim for next year. Late in the season. Look for fall sales.
- Where would these be stored? Johnson building.
- Tabled until fall. Watch for sales. Aim to be ready next spring.

Signage for Waterfront Park

- Referred to Beautification for location.
- Built in fall – school – match other park signs.
- One sided sign.
- Consensus - agree with location submitted by Beautification Committee.

Marble Park Trail Extension

- Looking for funding.
- Tabled – talk to Mr. Fischer.

Multi-use Trail to Omro

- Administrator Discussion.
- $15,000 - $19,000 for study.
- Cost concerns for Village.
- Look into cost sharing opportunities from other municipalities/county?
- Process may take a few years. Something to start thinking about.

New Business

Dog Park

- Greg Murawski . .. working on project to see if there is interest.
- Info at Go Fetch, library, Facebook, Veterinary office, county dog park
- Fence quote did not come in on time . .. presented proposed location. . . waiting for cost quotes. 1025 feet of fence for now . .. hopefully add more at a later date.
- Hope to have a packet put together for next month's meeting.
- Looking for grants.
- Thank you . .. looking forward to more information next month.

Sovereign State Storage

- Currently use north side of waterfront pavilion for storage.
- Has grown over the years.
- Working on agreement with Sovereign State similar to WYDC and WAA.
- Do we want to maintain for the original purpose or for storage?

MOTION by Beiser, seconded by Lehr, to contact whoever has belongings at Waterfront Park, north side of pavilion, and request such items be removed as of August 1, 2016. Carried by voice vote.

Bike Share Program

- Working with Winnebago Bicycle and Proto-1 on a bike share program in the Village.
- Looking for color and design of bike racks - Proto1 will donate the building of them.
- Received donation from American Legion Auxiliary for Bike Share program in the amount of $25.00.
- To be located in parks and throughout the Village.

- Consensus of committee – rolling rack.
- Refer to Beautification Committee for color and locations for the bike racks.
- Hidden costs to Village to put bikes back in original locations if needed.
- Do we have to pour concrete? Maintenance costs?
- Need more answers.

Set next meeting date and adjourn

- 4:30 Monday August 1st.

MOTION by Lehr, seconded by Beiser, to adjourn. Carried by voice.

Jacquin Stelzner, Clerk

5:35 p.m.

DRAFT

<Title>

McMAHON ENGINEERS ARCHITECTS

Utilities Data

- Water Main
- Storm Main
- Sanitary Main
- Culverts
- Hydrant
- Storm Manhole
- Sanitary Manhole
- Catch Basin
- System Valve
- Outlet
- Record Drawings

Land Base Data

- Water Body
- Fill & Owner Parcel Boundary
- Municipal Boundary
- Roads
- Contour Interval

N W E S

03/23/2016
Scale 1:2000

Winneconne Dog Park

Eagle Scout Project

Connie Boehnlein & Greg Murawski

- Greg Murawski, Eagle Scout with help from Connie Boehnlein
- Looking to build a dog park at Marble Park
- Would we be able to put one here?
- Cost would need to be from fundraising and could we have sponsorships. As an Eagle project I would be able to cover the money part of the project.
- Where we would be able to put the dog park in 2 possible locations. One spot is where the tractor pulls are held and another spot is the area between the new diamond and marble park. That was **Mitch Foster's** idea. He is onboard with the idea of a dog park.
- Show Park area.
- Pricing and more information will be covered in a formal proposal in the future.

6/6/2016

<Title>

McMAHON ENGINEERS ARCHITECTS

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Land Base Data

- Water Body
- Parcel Boundary (Fit & Other)
- Municipal Boundary
- Roads
- Contour Interval

N, W, E, S

Disclaimer: The primary limitation of the mapping is the inherent inaccuracy of the source data. Map features are approximate and are not surveyed. No warranty is made concerning the accuracy, currency, completeness or quality of the data shown. The user assumes all responsibility for the use of the data, and such use or interpretation is at the user's sole risk. Should the user have any specific questions concerning a parcel, he or she should consult a professional surveyor.

06/06/2016
Scale 1:2000

Mitch Foster

From: 2havefun@charter.net
Sent: Monday, June 06, 2016 7:19 AM
To: Mitch Foster
Subject: dog park

Good Morning Mitch.

We are very excited about going forward with a dog park in Winneconne! Thank you for your help on Friday.

I talked with Greg Murowski, the Boy Scout who would like to work on this dog park as an Eagle project. He wrote up an introductory proposal and would like to present it to the park board tonight.

Also, could you please print out the two different proposed locations for the dog park that we discussed on Friday? I am hoping this would also include the dimensions and the square footage of the project.

Thank you for your help!!

Connie Boehnlein

Winneconne Dog Park

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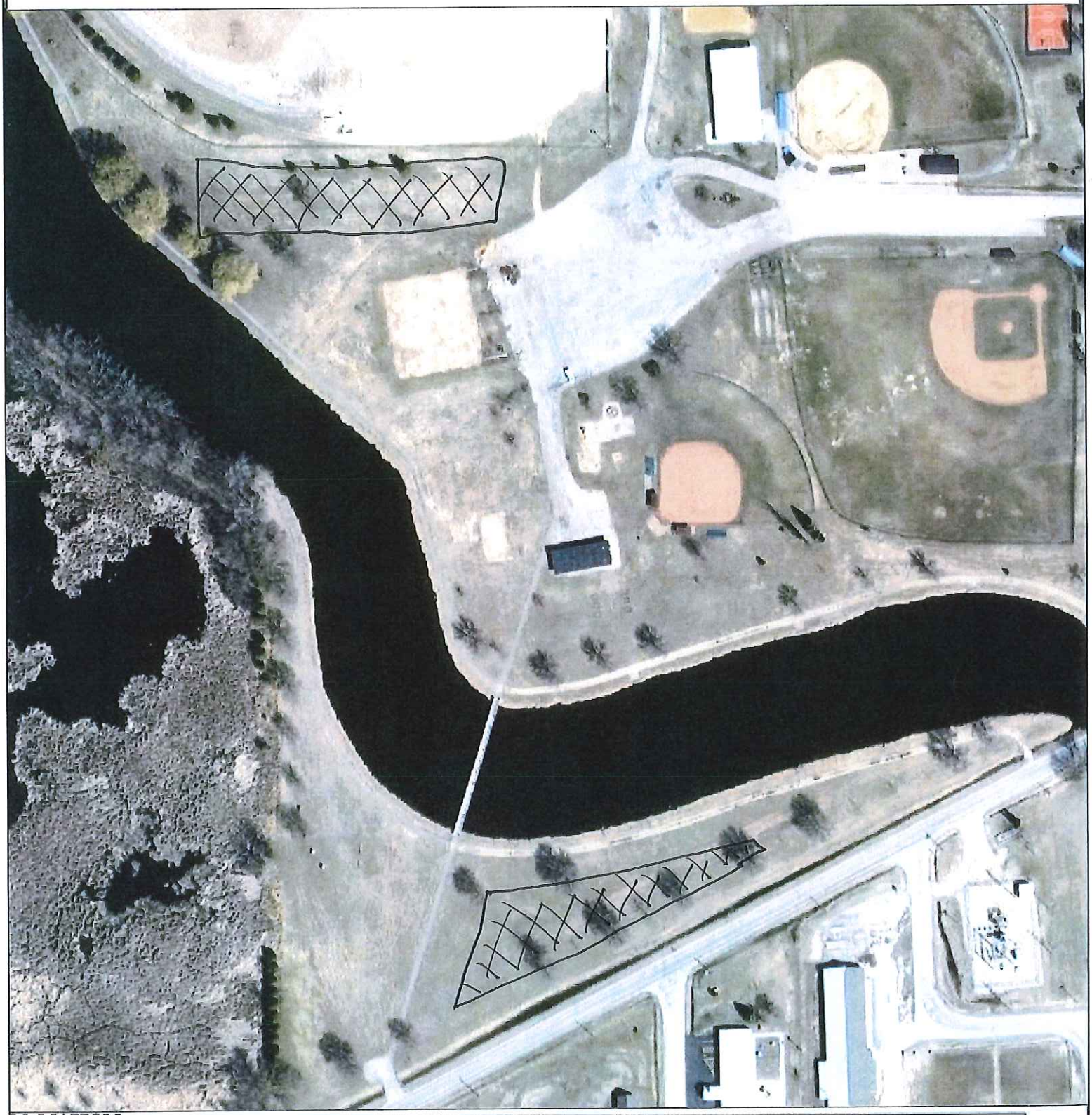
6/6/2016

<Title>



McMAHON ENGINEERS ARCHITECTS

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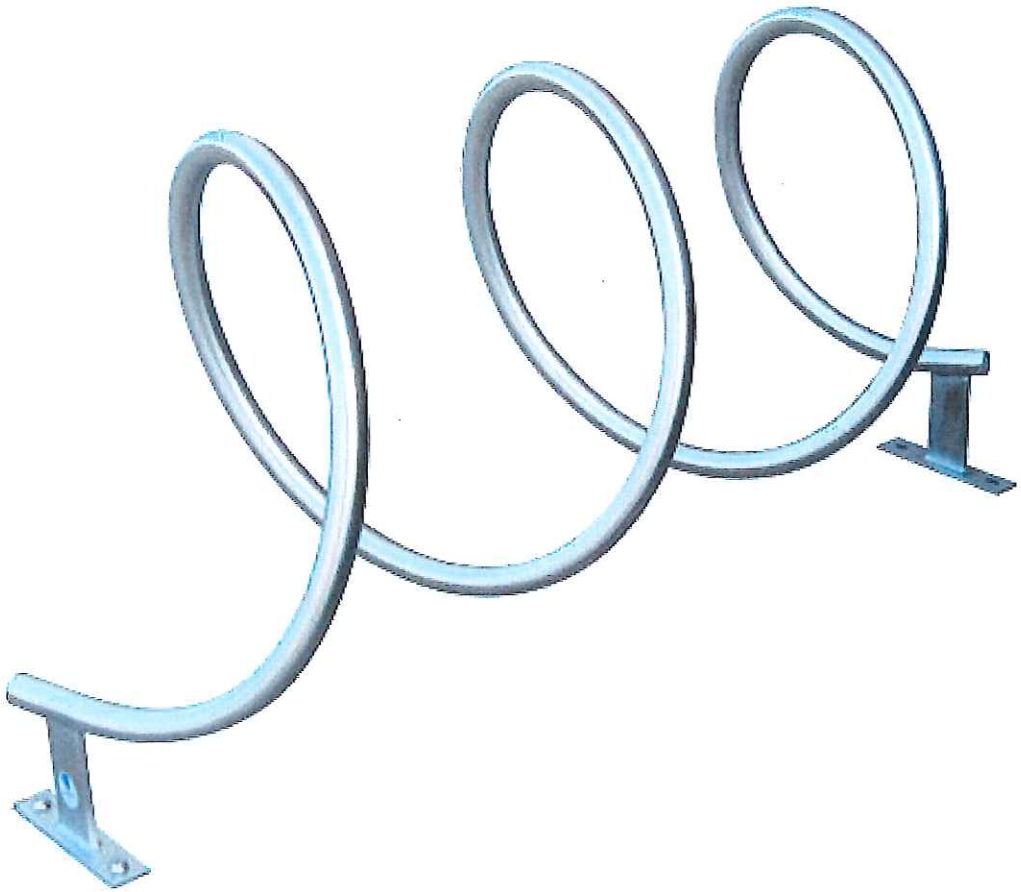
N / W / E / S

Disclaimer: ... accuracy ... liability ...

06/06/2016
Scale 1:2000

Helix Rack



Spiral Support

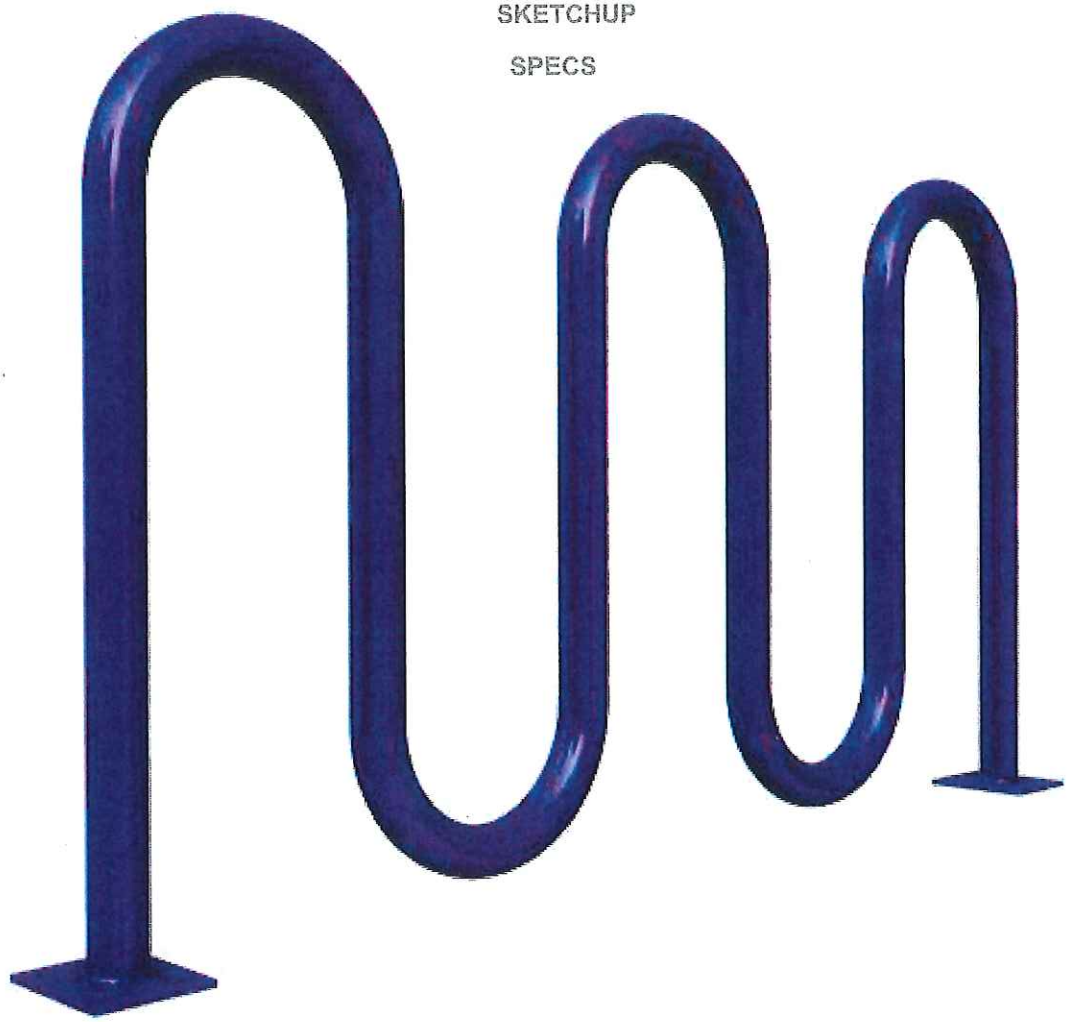
The Helix Rack is an attractive, double-sided, space efficient bike rack. For a stunning visual effect, several Helix Racks can be placed together to create a continuous spiral. The curve and pitch of the Helix also makes it nearly impossible for thieves to cut with a pipe cutter.

Parks six bikes.

ORDER NOW

Security:

Rolling Rack



Simple Security

The graceful design and high security of the Rolling Rack has made this type of bike rack a standard for many schools and communities. The Rolling Rack can be used as a single-sided or double-sided parking bike rack. This rack uses thick pipe construction and allows for one of the wheels and frame to be secured using a u-style bike lock.

Two Humps or Five?

The Rolling Rack is available in a variety of lengths to suit your bike capacity needs.

BELSON OUTDOORS A PLAYCORE Company
Your Outdoor Superstore®
1-800-323-5664
M-F 8:00am - 4:30pm CST

Home | Free Catalog | About Us | Contact Us | FAQs | Site Map

Loop Style Bike Racks

Model BRL4S | Blue

Keep Bikes Organized & Upright

This loop style bike rack will keep bikes neatly organized and standing upright, even at its full capacity. Perfect for implementing bike parking at schools, parks or shopping areas, this bike rack can easily be surface mounted to an existing surface or installed as an in-ground mount when creating a new surface.

Finish Options

The state of the art finishing process used on the bike rack combines the application of an *'Electrocoat Zinc Rich Primer'* with a durable polyester powder-coat top layer to ensure every crevice and joint is completely sealed, providing full protection against corrosion and weathering. Bike racks are finished in either a **gloss** or **textured** polyester powder-coat finish.

Specifications

- 2.375" O.D. ILG Steel Tubing Frame.
- 1.32" O.D. ILG Steel Tubing Loops.

Quick Buying Guide

Gloss vs Textured

Matching Products

Ground Loop Bike Rack

Grid Bike Racks Double Sided

Color Options

▼ **Item Specific Details Available on Linked Model Numbers Below**

Tweet G+1

Loop Style Bike Racks | 2 Loops - Holds 5 bikes						Qty
BRL2G	In-ground Mount	36" Length	Choose Color	(40 lbs)	$322.00	
BRL2S	Surface Mount	36" Length	Choose Color	(36 lbs)	$322.00	
Loop Style Bike Racks | 4 Loops - Holds 7 bikes						**Qty**
BRL4G	In-ground Mount	58" Length	Choose Color	(65 lbs)	$364.00	
BRL4S	Surface Mount	58" Length	Choose Color	(61 lbs)	$365.00	

WINNECONNE PARKS FACILITIES USE PERMIT

Type of Event: Culpepper + Merriweather Circus

Person in Charge/Contact Person: Doug Nelson

Address: _____

Daytime Phone: 920-379-2239 Alternate Phone: 920-582-4555

Reservation Date: Aug / 21 / 16 Day of Week: Sun

Est. Attendance: 500 Total Est. Arrival Time: 8:10 AM

Lake Winneconne

[X] Small Shelter

[ ] Large Shelter

[ ] Barn

[ ] Gazebo

Waterfront Park

[ ] Pavilion

Marble Park

[ ] Small Shelter

[ ] Large Shelter

RESPONSIBILITIES OF THE PERSON IN CHARGE/CONTACT PERSON:

A. The individual designated as the Person in Charge in this Use Permit must be at least 18 years or older in order to reserve a facility. Throughout the event, the Person in Charge is held responsible for the preservation of order, noise control, shelter clean-up and any damage that has occurred.

B. Keys are required to access the shelters. **Key pick-up required.** Keys must be picked up at the Village Office prior to the Event by the person in charge/contact person listed above. **Access to the shelter is allowed on the Reservation Date only.** Please see item 2 on the Terms of Reservation sheet.

C. Use of the Village Park shelters is subject to municipal ordinances and can be terminated at the discretion of the Village Police Department if any term of the Use Permit is violated or when public safety is threatened.

D. The Village Parks Use Permit is recognized as proof of reservation. While occupying the shelter, the Person in Charge is to have this Use Permit in their possession.

E. I acknowledge that I have received and read the Terms of Reservation.

Douglas Nelson
Signature

OFFICE USE ONLY

Today's Date 7-14-16 Received by: MM

FEE $ 50 [ ] Cash [X] Check# 2536

No. 2016-050

Village of Winneconne Events Checklist

An event is defined as activity, gathering, or competition in which a group or individual pays a fee to the sponsor in order to attend/participate and the event utilizes the Village of Winneconne parks, buildings, streets, equipment, barricades, manpower, or facilities.

A sponsor is any individual, group, organization, company, non-profit or other arrangement that holds an event within the Village of Winneconne.

Event Name: Culpepper - Merriweather Circus
Date of Event: Aug 21 Time of Event: 8:00 AM Show at 2:00 and 4:00
Village Facilities involved (provide map if involving streets): Horse Shoe Area At Boat Launch Lake Winneconne Park
Sponsor/Contact Person: Winneconne C of C Doug Nelson
Address: _____
Phone Numbers: 920-379-2239

Public Works Department:

Are you requesting any traffic control devices (no parking, stop, directional, barricades, cones) (Y)/N
How many? To Be Determined
When and where do you request them? _____

Are you putting up a tent for your event? (Y)/N
If so, have you contacted Diggers Hotline (811) to mark underground cables? _____

Acknowledged by Public Works Director: _____

Parks Department:

Are you utilizing any public parks or park facilities? (Y)/N
If so, which one(s), date and time?
East Shelter Lake Winneconne Park
Have you obtained a park facility permit? (Y)/N (1500 gals. of water)
Park facility permits are available at Village Hall on a first come, first served basis. It can be obtained by stopping by Village Hall with appropriate facility fees.
Do you require additional garbage cans? (Y)/N
Dumpsters are available through Advanced Disposable Services – 685-6666
Are you providing additional rest room facilities/port-a- potties? (Y)/N
Do you require access to electricity? Y/N
How much and where? _____

Acknowledged by Facilities Caretaker/ Leader: _____

Police Department

Do you plan to stop traffic temporarily or long term? Y (N)
When and how long?_____
By what means? _____
Do you need a police officer to direct traffic? Y (N)
NOTE: There is a fee for additional officers
If so, how many, when and where do you need them?_____
_____
Are you planning on closing off a street? Y (N)
If so, which street(s) and for how long? (Be specific):_____
_____
Have you obtained a street closure permit? Y (N)
If street usage is necessary, provide a map depicting the route for the event.
Street closure requires a separate permit and is available at the Police Dept. It can take up to four (4) weeks to obtain (requires Village Board approval). Closure of State Highway 116 also requires a DOT permit, available at the Wisconsin DOT website: *http://www.dot.state.wi.us/forms/docs/dt1479.doc*
Are you selling anything that might require a State approved Seller's Permit? Y (N)
Does your activity require the relaxing of the Village's Noise Ordinance? Y (N)
Village Ordinances require all amplified music be turned off by 11:00pm.
Are you selling alcoholic beverages that require a temporary liquor license? Y (N)
Temporary Liquor Licenses require Village Board approval. Please apply four (4) weeks in advance of your event.

Acknowledged by Police Chief: _____

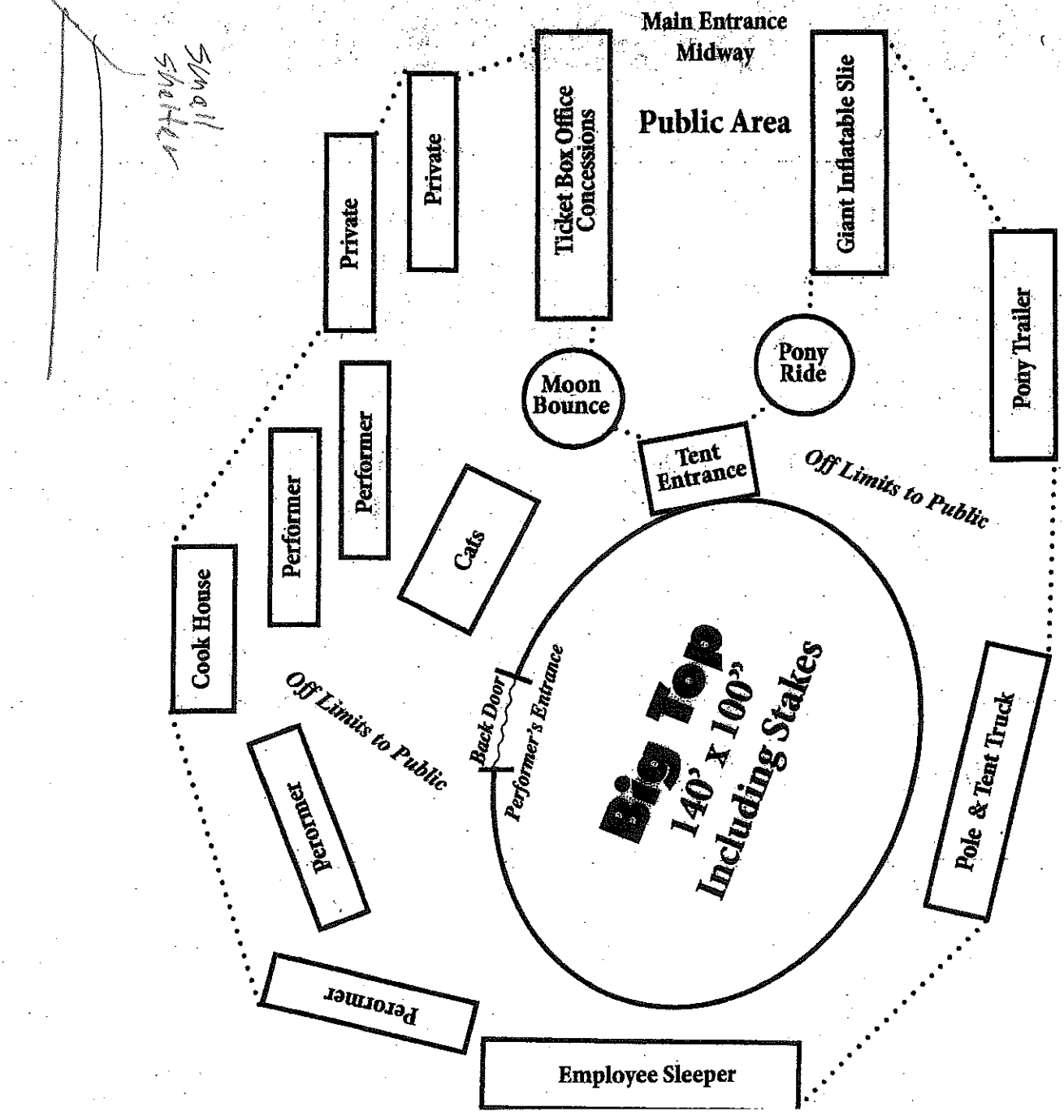
Provide certificate of insurance for the Event listing Village of Winneconne as additional insured to Village Administrator.

Culpepper & Merriweather Circus Lot Diagram

This diagram labels the vehicles owned by Culpepper & Merriweather Circus and the tents that are set up on our lot each day. We need an area that is about 300' x 300' (not including parking for the public) to allow for both a 30' fire lane around our tent and around the perimeter of the lot. This layout also allows our electrical and water departments to reach all of the vehicles and tents on the lot.

We are often asked by sponsors to save space by "parking vehicles we don't need" away from the lot after we unload them. Please do not ask us to do this. NO truck is ever fully unloaded and each requires easy access for our staff during the day. Also, if there was a truck "we don't need" it would be at home and not on the road with us.

Note: Actual layout will depend on the shape and size of each individual lot.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 7/8/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME: Cathy Hoffman
Lee F. Murphy Insurance Group 2361 Highway 36 West St. Paul MN 55113	PHONE (A/C, No, Ext): (651) 644-7200 FAX (A/C, No): (651) 644-9137 E-MAIL ADDRESS: choffman@leefmurphy.com
	INSURER(S) AFFORDING COVERAGE — NAIC #
	INSURER A: Burlington Insurance Company
INSURED Key Equipment Company, Inc. dba Culpepper & Merriweather Circus PO Box 813 Hugo OK 74743	INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:

COVERAGES **CERTIFICATE NUMBER:** Master **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE [X] OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: [X] POLICY [ ] PRO-JECT [ ] LOC OTHER:	X		HGL0042040	8/31/2015	8/31/2016	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG Employee Benefits	$ 1,000,000 $ 50,000 $ Excluded $ 1,000,000 $ 2,000,000 $ Included $
	AUTOMOBILE LIABILITY ANY AUTO ALL OWNED AUTOS SCHEDULED AUTOS HIRED AUTOS NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident) 	$ $ $ $ $
	UMBRELLA LIAB [ ] OCCUR EXCESS LIAB [ ] CLAIMS-MADE DED [ ] RETENTION $						EACH OCCURRENCE AGGREGATE 	$ $ $
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y / N [ ] (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N/A					[ ] PER STATUTE [ ] OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	 $ $ $

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Event Date: August 21st, 2016
Event Location: Lake Winneconne Park-498 Parkway Drive, Winneconne, WI 54986

Certificate Holder and the Village of Winneconne are Additional Insureds as respects General Liability per written contract or agreement

CERTIFICATE HOLDER

Winneconne Chmaber of Commerce
c/o Doug Nelson
Wolf Rivers Resort
PO Box 188
Winneconne, WI 54986

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Bill Velin/CHOFF

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CULPEPPER & MERRIWEATHER CIRCUS
P.O. Box 813
Hugo, OK 74743
Phone: (580) 326-8833 Fax: (580) 326-8866

City: WINNECONNE State: WI Zip Code: 54986 Contract Date: 22 May 16

This is an agreement between Culpepper & Merriweather Circus, hereinafter referred to as "Circus", and WINNECONNE AREA CHAMBER of COMMERCE, hereinafter referred to as "Sponsor", for the Circus to exhibit in or near WINNECONNE (City & State)

Show Date(s): SUN 21 AUG 16 Show Times: 2 & 430 p.m.

Lot Location: LAKE WINNECONNE PARK

Ticket Prices:

Sold by Sponsor in Advance:		Sold by Circus on Show Day:	
Adult	$10.00	Adult	$13.00
Child (ages 2-12)/Senior (age 65+)	$7.00	Child (ages 2-12)/Senior (age 65+)	$8.00

Child/Senior Tickets are sold in advance by telemarketing agent for $7.00 each. Children under the age of 2 years do not require a ticket for admission. There are no refunds or exchanges on any tickets sold by the Sponsor, Telemarketer or the Circus.

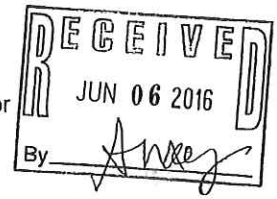
Taxes: All ticket prices include applicable state and local sales and entertainment taxes. These taxes are removed from the gross proceeds before any distribution of revenue between the Circus and the Sponsor. The Circus is required to pay these taxes directly to the appropriate government revenue agencies regardless of the non-profit status of the Sponsor.

Telemarketing: The telemarketing firm of Chimera Promotions will handle this promotion. This is an important part of promoting Circus Day and the Sponsor cannot decline participation without the Circus considering it a breach of this contract. The calls made during this campaign will be to businesses only for the sale of Child/Senior tickets. Sponsor agrees to provide persons to collect the sales and distribute tickets sold by Chimera Promotions. The Sponsor retains 25% of these collected sales just like the Advance Child/Senior tickets sold by the Sponsor. The Sponsor agrees to turn over the remaining 75% of the collected telemarketing sales to the Circus at settlement on Show Day (the fee paid to Chimera Promotions for their services will come from Circus proceeds and can also be paid directly to Chimera Promotions by the Sponsor in advance of Circus Day). These Child/Senior tickets may not be exchanged and will not be honored by the Circus as payment towards an adult ticket.

Will Call Ticket Sales: The Circus will operate and advertise a toll free information number, (866) BIG-TOP6, that the public can call to get show times, information about Circus performances, and locations of local ticket outlets. As a courtesy to the public, this service will also allow individuals to purchase advance tickets by credit card and pick them up on a "Will Call" basis at the Circus ticket office on Show Day. The Sponsor shall receive 10% of the revenue from tickets sold through this service.

Settlement: Sponsor agrees to return all unsold tickets and bring revenue from tickets sold for settlement at 10 a.m. in the Circus office on the Show Date listed above. *Failure to do so relieves the Circus of its obligation to fulfill this contract.* The settlement of ticket sales must be done in cash. NO ADVANCE TICKETS MAY BE SOLD BY THE SPONSOR ON SHOW DAY. Settlement of gate proceeds will be done in cash in the Circus office at intermission of the final performance on Show Day.

DIVISION OF PROCEEDS



After deduction of applicable taxes, Sponsor shall retain the following shares of revenues:

25% of collected Telemarketing sales
50% of Advance $10.00 Adult Tickets after the first 100 sold by the Sponsor
25% of all Advance $7.00 Child/Senior Tickets sold by the Sponsor
10% of all tickets sold in advance via "Will Call" service
10% of all revenue from admission ticket sales by the Circus on Show Day

Revenue from the first 100 Advance $10.00 Adult Tickets sold by the Sponsor will belong to the Circus. The Circus shall exclusively provide and retain all revenues from all concessions, special exhibits, and animal rides on the Circus Grounds on the Show Date listed above.

Circus Agrees to Furnish:

1. Two 1½-hour shows on the date, times, and grounds listed above. If ticket sales warrant, an additional show may be added at the discretion of the Circus.
2. Electricity, equipment, and personnel necessary to operate Circus.
3. $1,000,000 Public Liability insurance indemnifying the Sponsor, lot owner, municipality, and the Circus.
4. 100 Window Cards/Posters, 500 Adult Tickets, 500 Child/Senior Tickets, promotional materials and personnel to assist in advertising Circus Day.
5. Circus will collect and bag trash and place manure in receptacles provided by Sponsor.

Sponsor Agrees to Furnish:

1. Suitable showgrounds at least 300'x300' in size. Lot must be accessible to large vehicles, level and free of debris.
2. One running, potable water source. The Circus uses about 1,500 gallons daily.
3. Provide and arrange for the removal of refuse containers for trash and animal manure. A 4-yard dumpster is recommended for trash.
4. All permits and licenses that are required by local government agencies, any police and fire protection required by local ordinance, and to contact utilities to mark underground lines on lot.
5. Two ticket takers for each performance.
6. Contract closing fee of $290 paid upon the signing of this agreement. This fee will be fully refunded if the Sponsor sells 200 or more Advance $10.00 Adult tickets ($7.00 Child/Senior tickets purchased by senior adults do not count toward this refund).

Please complete and attach a sponsor contact sheet and return to P.O. Box 813, Hugo, OK 74743.

This contract cannot be cancelled or transferred and verbal agreements will not be recognized. Circus shall not be held liable to Sponsor for failure to fulfill this contract due to circumstances relating to mechanical failure or transportation breakdown, floods or other acts of Nature, terrorism, riot, mob action, or other public disorder. Due to the nature of live entertainment, acts, presentations, and exhibits are subject to change without notice.

Sponsor agrees that the representative signing this contract has authority to act on Sponsor's behalf.

For Circus: _____ Contracting Agent, Culpepper & Merriweather Circus

For Sponsor: Douglas Nelson Address: P.O. Box 189

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