

June 21 2016 5:30 p.m.

Regular meeting of the Village Board was called to order by President Rogers at 5:30 p.m.

Roll Call: Beiser, present; Boucher, absent; Hoenecke, Falk, present; Fischer, absent; Lehr, and Rogers; present.

Pledge of Allegiance was said in unison.

Public Participation

- Natalie Strohmeyer, running for Winnebago County Register of Deeds gave a brief presentation.

Communications

- Voter Registration Drive – June 28th
- Village Brat Fry – Wednesday August 10 . . . Mitch/Kirk on vacation. Change date to Aug 3rd
- 27 property statements in May

Regular Business:

Approve May Minutes

MOTION by Lehr, seconded by Falk, to approve the May 2016 Village Board minutes as presented. Carried by voice vote.

Village and Utility Bills

- Questions?

MOTION by Lehr, seconded by Beiser, to approve the village and utility bills as presented and order paid. Roll Call: Hoenecke, Falk, Lehr, Beiser, and Rogers; ayes.

Financial Report

MAY 2016 FINANCIAL REPORT

PREMIER CHECKING

Balance Forward	\$2,058,718.55
Alcohol/Operator/Cigarette Licenses	\$110.00
Building Permits/Variance Applications/Conditional Use	\$2,555.05
Cemetery Lot/Grave Opening Fees/ Marker Permits	\$2,040.00
Municipal Court/Police Reports/Parking Fines	\$2,154.00
Clerk Fees/Property Statements/Refunds	\$1,091.38
Park Shelter Rentals/Event Fees	\$650.00
Boat Trailer Parking	\$5,912.55
Covanta - Waste Disposal	\$5,347.42
Interest -Premier/CentTel/WCDA/	\$515.54
CDBG Receipts	\$3,554.24

IDB Receipts	\$10,195.27
Sanitary District #3 CWF Payment/Quarterly fees	\$7,563.00
Library Fines /Winnefox Quarterly Payment	\$546.24
PW - invoices/scrap/permits/special assmnts	\$1,025.00
Compost Site Fees	\$285.00
Credit Cards/Chargeback	\$1,309.96
Cellular Lease Payments	\$2,005.90
Charter - Quarterly Franchise Fee	\$5,569.25
Taxes - Send to County	\$11,107.73
Restricted Donations - Banner \$1750.00/Friends Library \$2500.00	\$4,250.00
PILOT -Housing Authority	\$13,655.87
TOTAL MAY RECEIPTS	\$81,443.40

+ Water and Sewer Receipts/Village w/s receipts	\$73,357.52
Sub-Total	\$2,213,519.47

Less MAY Disbursements:	
MAY Payroll Expense	\$45,233.39
MAY 15th Bills	\$17,351.79
MAY Board Bills approved	\$170,537.13
MAY 31st Bills	\$13,808.13
Federal/State withholdings	\$16,877.96
Health Insurance	\$23,084.30
Kwik Trip	\$1,326.95
Postage/bank fees/sales tax	\$360.03
Retirement - 2 months	\$24,382.23
TIF Fees	\$750.00
TOTAL MAY DISBURSEMENTS	\$313,711.91

SUB-TOTAL	\$1,899,807.56
OUTSTANDING CHECKS	\$22,744.95
ENDING BALANCE	\$1,875,237.11

PREMIER CHECKING	\$1,315,717.14
CDBG ACCOUNT	\$404,664.52
FAÇADE	\$149,503.76
SEWER UTILITY	\$5,351.69
ENDING BALANCE	\$1,875,237.11

STATE INVESTMENT POOL	
General Fund	\$39,991.74
Cemetery Fund	\$17,181.15
Sewer Equipment Replacement Fund	\$187,960.88

2005 Bond Proceeds	\$10,265.82
Library Donations	\$16,280.09
2009 Bond Proceeds	\$151,659.85
Sewer Utility Debt Service Reserve Account	\$190,595.11
Tower Lease Deposit Account	\$5,316.80
BALANCE	\$619,251.44

MAY Interest Rate	0.42%
APRIL Interest Rate	0.41%

BBE INVESTMENTS (Ehlers) MAY 2016	\$2,308,181.76
Associated Bank CD Balance as of MAY 2016	\$254,009.65
Citizens First Investment MAY 2016	\$256,138.96

MAY 2016 BUILDING PERMITS

Maureen Bohning	120 Harbor Point	Windows	\$2,000.00
Dave Schumann	408 S 1st St	Foundation Repairs	\$1,500.00
Gary Stanek	18 S 3rd St	Windows	\$2,450.00
Kim Van Rooy	404 N 6th St	HVAC	\$4,278.00
Mark Jorna	243 S 1st St	Bath Remodel	\$13,000.00
William Dean	711 Elm St	Fascia and Soffit	\$3,500.00
Bob Weber	310 Riverview Dr	Roof	\$5,000.00
Robert Qualls	50 Harbour Point	Kitchen/Bath Remodel	\$8,836.00
Vince Galione	120 Twin Harbor Dr	HVAC	\$7,000.00
Dennis Biggar	409A N 7th St	HVAC	\$5,867.00
Kristin Steede	739 N 7th St	HVAC	\$2,600.00
Ruth Mott	520 S 2nd Ave	Siding/Gutters	\$7,100.00
Wilhelm Grau	1000 Calypso Dr	Plumbing Fisctures	\$500.00
Lee Binz	200 Birch St	Rafters/Roof	\$14,000.00
Jay Olson	543 Adams	Windows/Door	\$2,000.00
Lester Fiegel	219 N 8th Ave	Roof	\$12,000.00
Doug Nelson	15 N 1st Ave	Roof	\$1,600.00

TOTAL VALUE OF MAY BUILDING PERMITS	\$93,631.00
TOTAL VALUE OF YTD BUILDING PERMITS	\$502,951.00

MAY 2016 IDB/CDBG LOAN REPORT								
CDBG Loans				Starting Balance	Principal	Interest	Ending Balance	Payment Date
Village Pub	2011	\$10,000.00	\$ 188.71	2,366.24	\$176.01	\$11.99	\$ 2,190.23	5/13/2016
Multi Conveyor	2012	\$36,000.00	\$ 662.95	5,918.57	\$642.86	\$20.13	\$ 5,275.71	5/24/2016
Midwest Specialty*	2012	\$267,000.00	\$ 2,703.25	158,042.56	\$1,698.71	\$1,004.54	\$ 156,343.85	5/13/2016
AMOUNT AVAILABLE				\$404,664.52				
IDB Loans								
Shallbetter LLC	2009	\$795,000.00		\$295,957.20	\$4,324.00	\$257.85	\$296,215.05	5/1/2016
Shallbetter LLC #2	2011	\$600,000.00		\$478,522.68	\$2,358.89	\$849.54	\$479,372.23	5/1/2016
Shallbetter #3	2015	\$400,000.00		\$395,338.56	\$1,300.21	\$1,104.78	\$396,443.34	5/1/2016

MOTION by Beiser, seconded by Lehr, to approve the Financial Report as corrected.
 Roll Call: Hoenecke, Falk, Lehr, Beiser, and Rogers; ayes.

Adopt Agenda

MOTION by Beiser, seconded by Falk, to adopt the agenda. Carried by voice vote.

Administrator's Report

- Leaving Wednesday for the WCMA Summer Conference in Fontana. I am presenting a session on Transitions for Administrators.
- Plan Commission would like to meet with Village Board to have a joint presentation from Ehlers with regards to changes to TID.

Committee Reports

Park Board

- Refer to minutes.

WCDA

- Did not meet.

Cemetery

- Refer to minutes.
- Items are on agenda.

Historic Preservation

- Did not meet.

Beautification

- Refer to minutes.

Plan Commission

- Refer to minutes.

Industrial Development Board

- Did not meet.

Fire Department

- Initial phases to replace roof on old section of the Fire Station. New bidding process to follow. Replace with steel roof. Monies are there . . saving for years so no additional money needed.
- Pretty quiet.
- President Rogers thanked them for the good job the Fire Department does.

Library

- Refer to minutes.
- Busy with summer reading program. Fencing program on Thursday.

Police

- Refer to minutes.
- New officer excited to come to work. Part-timers needed.

Public Works

- Refer to minutes.

Personnel and Finance

- Did not meet.
- Will be meeting in the near future.

Old Business

LED Light Conversion Purchase Request

- Reviewed by Public Works Director Kirk Ruetten.
- Recommended by the Public Works Committee.

MOTION by Hoenecke, seconded by Beiser, to go with Bauer Electric on the LED light conversion purchase. Roll Call: Hoenecke, Falk, Lehr, Beiser, and Rogers; ayes.

CDA Repayment

- Reviewed by Village Administrator Mitch Foster.
- Pension paydown.
- Tabled.

Update on Raze Order – Willow Street

- Reviewed by Village Administrator Mitch Foster.
- Property owner will be razing the building himself.

East Entrance Repair Update – Municipal Center Building

- Reviewed by Village Administrator and Public Works Director.
- Projects over \$25,000 require a much more in-depth process.
- Meant as a safeguard for communities.
- Recommend an engineer to oversee the process.
- McMahon to put bid process together. Moving forward.

- Tabled for now. More at next month's meeting.

New Business

Downtown District Design Overlay District

- Reviewed by Village Administrator Mitch Foster.
- Trustee Hoenecke wrote an open letter . . . refer to letter.
Need to raise our standard downtown.
Doing nothing is not an option.
President Rogers disagrees . . Board does support the Historic Preservation Committee.
Misunderstanding of historic preservation.
Just plain unaesthetic. Trustee Hoenecke stands firm.
- Discussion held on downtown district design overlay district.
- Reff – ordinance to require owners to do things; or to direct them to do things a certain way when they decide to renovate.
- Village Administrator will reach out to others to start the process.

Consumer Confidence Report (CCR) Approval and Posting

- Reviewed by Public Works Director Kirk Ruetten.

MOTION by Lehr, seconded by Beiser, to approve the Consumer Confidence Report (CCR) and authorize publication and posting of the CCR Report. Roll Call: Hoenecke, Falk, Lehr, Beiser, and Rogers; ayes.

Resolution 6.1-2016 – WWTP Compliance Maintenance Resolution

- Reviewed by Public Works Director Kirk Ruetten.

MOTION by Lehr, seconded by Beiser, to adopt Resolution 6.1-2016 WWTP Compliance Maintenance Resolution and post. Roll Call: Hoenecke, Falk, Lehr, Beiser, and Rogers; ayes.

ECWRPC Presentation Request – East Central Wisconsin Regional Plan Commission

- Reviewed by Village Administrator Mitch Foster.
- Presentation before Village Board or Industrial Development Board or Plan Commission.
- Joint meeting with all three boards.

Appoint Tracy Galione to Beautification Committee

MOTION by Lehr, seconded by Falk, to confirm the appointment of Tracy Galione to the Beautification Committee. Roll Call: Hoenecke, Falk, Lehr, Beiser, and Rogers; ayes.

Foundation- Resolution 6.2-2016 Restricted Donation for Splash Mat Purchase (Winneconne Area Community Foundation - WACF)

- Reviewed by Public Works Director Kirk Ruetten.

MOTION by Beiser, seconded by Falk, to approve Resolution 6.2-2016 Restricted Donation for Splash Mat Purchase (Winneconne Area Community Foundation – WACF). Roll Call: Hoenecke, Falk, Lehr, Beiser, and Rogers; ayes.

Approval of Purchase of Cemetery Flagpoles/Flags – Fond du Lac Tent and Awning

- Reviewed by Director of Public Works Kirk Ruetten.

MOTION by Beiser, seconded by Lehr, to approve the purchase of flagpoles/flags for the cemetery from Fond du Lac Tent and Awning with perpetual care funds. Roll Call: Hoenecke, Falk, Lehr, Beiser, and Rogers; ayes.

Approval of Purchase of Trees for Cemetery

- Reviewed by Director of Public Works Kirk Ruetten.
- Discussed trees for the cemetery.
- This is a beginning.

MOTION by Falk, seconded by Hoenecke, to approve the purchase of trees for the cemetery at a cost not to exceed \$4000.00 with perpetual care funds. Roll Call: Hoenecke, Falk, Lehr, Beiser, and Rogers; ayes.

Approval of Cemetery Software Mapping Purchase

- Reviewed by Village Administrator Mitch Foster.
- Recommended by Cemetery Board.
- Creating a full digital map from scratch.

MOTION by Falk, seconded by Lehr, to approve the purchase of cemetery mapping software from Pontem at a cost of \$1800.00 from perpetual care funds. Roll Call: Hoenecke no; Falk, Lehr, Beiser, and Rogers; ayes.

Winneconne Athletic Association Agreement

- Reviewed by Public Works Director Kirk Ruetten.
- Emergency access point needs to be maintained.
- Equipment in shelter – WAA responsibility.

MOTION by Beiser, seconded by Hoenecke, to approve the agreement between the Winneconne Athletic Association and the Village of Winneconne. Roll Call: Hoenecke, Falk, Lehr, Beiser, and Rogers; ayes.

Approval of Street Closures for Sovereign State Days

MOTION by Beiser, seconded by Lehr, to approve the Sovereign State Committee's street closure requests as presented. Roll Call: Hoenecke, Falk, Lehr, Beiser, and Rogers; ayes.

Relax Noise Ordinance for Sovereign State Days (Friday and Saturday Nights)

- Reviewed by Village Administrator Mitch Foster.

MOTION by Beiser, seconded by Lehr, to relax the noise ordinance for Sovereign State Days, July 15 and July 16 until 12:30 a.m. Roll Call: Hoenecke, Falk, Lehr, Beiser, and Rogers; ayes.

Alcohol License Application – Approve or Deny

- Reviewed by Clerk-Treasurer Stelzner.

MOTION by Lehr, seconded by Beiser, to approve and grant alcohol licenses as presented.
Roll Call: Hoenecke, Falk, Lehr, Beiser, and Rogers; ayes.

Operator Licenses

- Reviewed by Clerk-Treasurer Stelzner.

MOTION by Lehr, seconded by Falk, to grant operator licenses as presented. Roll Call: Hoenecke, Falk, Lehr, Beiser, and Rogers; ayes.

Convene in Closed Session

Pursuant to State Statute 19.85(1) (g) - Possible Litigation

MOTION by Beiser, seconded by Falk, to go into closed session pursuant to Wisconsin State Statute 19.85 (1) (g) for discussion with legal counsel with regards to possible litigation. Roll Call:

Hoenecke, Falk, Lehr, Beiser, and Rogers; ayes.

Possible litigation was discussed with legal counsel.

Return to Open Session

MOTION by Beiser, seconded by Lehr, to return to open session. Roll Call: Hoenecke, Falk, Lehr, Beiser, and Rogers; ayes.

Adjourn

MOTION by Beiser, seconded by Hoenecke, to adjourn subject to call. Carried by voice vote.

Jacquie Stelzner
Clerk-Treasurer
Village of Winneconne

7:10 p.m.