

March 15, 2016

Regular meeting of the Village Board was called to order by President Rogers at 5:30 p.m.

Roll Call: Beiser, Boucher, Hoenecke, Falk, Fischer, Lehr, and Rogers; present.

Pledge of Allegiance was said in unison.

Public Participation

Mariana Stout. Running for public office, introduced self. Lives in the Town of Winneconne.

Communications

none

Presentations

Ben Zeier, MSA Engineering (Well Study Plan)
Population study lower than others

Water losses since 2010 approx 40% of sales

Went over study – recommend additional well by 2035?

Future – replace meters & leak study, replace east water tower

Regular Business

Approve Minutes – February 16, 2016

MOTION by Fischer, seconded by Lehr, to approve the February 16, 2016 Village Board Minutes as presented. Carried by voice vote.

Village and Utility Bills

MOTION by Beiser, seconded by Fischer, to approve the bills as presented and order paid. Roll Call: Fischer, Lehr, Beiser, Boucher, Hoenecke, Falk and Rogers; ayes.

Financial Report

February Report insert here.

FEBRUARY 2016 FINANCIAL REPORT

PREMIER CHECKING

Balance Forward	\$3,144,552.76
Alcohol/Operator/Cigarette Licenses	\$20.00
Building Permits/Variance Applications/Conditional Use	\$394.75
Cemetery Lot/Grave Opening Fees/ Marker Permits	\$0.00
Municipal Court/Police Reports/Parking Fines	\$1,047.60
Clerk Fees/Property Statements/Refunds	\$697.20
Park Shelter Rentals	\$890.00
Boat Trailer Parking	\$255.00

Interest -Premier/CentTel/WCDA/	\$439.65
CDBG Receipts	\$850.99
IDB Receipts	\$7,790.28
Sanitary District #3 CWF Payment/Quarterly fees	\$7,563.00
Library Fines \$323.56/Winnefox Quarterly Payment\$0.00	\$323.56
PW - invoices/scrap/permits/special assmnts	\$50.00
Compost Site Fees	\$125.00
Dog Licenses	\$490.00
Credit Cards/Chargeback	\$317.47
Cellular Lease Payments	\$3,066.80
Restricted Donations - Banners \$1,050.00	\$1,050.00
Special Assmnt - Grissman	\$606.38
Chief WWTP Disposal fees	\$1,901.62
Restricted Donations - Banners \$700.00/Police \$1000.00	\$0.00
TAXES	\$311,577.34
Charter - Quarterly Franchise Fee	\$5,720.36
 TOTAL FEBRUARY RECEIPTS	 \$345,177.00
 + Water and Sewer Receipts/Village w/s receipts	 \$57,845.59
Sub-Total	\$3,547,575.35
 Less FEBRUARY Disbursements:	
FEBRUARY Payroll Expense	\$49,719.36
FEBRUARY 15th Bills	\$17,034.21
FEBRUARY Board Bills approved	\$111,061.39
FEBRUARY 29 Bills	\$15,433.85
Federal/State withholdings	\$17,977.56
Health Insurance	\$23,084.30
Kwik Trip	\$1,443.36
Postage/bank fees	\$300.00
Retirement	\$10,139.18
TAX SETTLEMENT/Excess Tax Payments	\$931,119.69
TOTAL FEBRUARY DISBURSEMENTS	\$1,177,312.90
 SUB-TOTAL	 \$2,370,262.45
OUTSTANDING CHECKS	\$78,083.19
ENDING BALANCE	\$2,448,345.64
 PREMIER CHECKING	 \$1,899,758.84
CDBG ACCOUNT	\$393,806.57
FAÇADE	\$149,430.50
SEWER UTILITY	\$5,349.73

ENDING BALANCE \$2,448,345.64

STATE INVESTMENT POOL

General Fund	\$39,950.00
Cemetery Fund	\$17,163.23
Sewer Equipment Replacement Fund	\$187,764.76
2005 Bond Proceeds	\$10,255.11
Library Donations	\$16,263.10
2009 Bond Proceeds	\$151,501.60
Sewer Utility Debt Service Reserve Account	\$190,396.23
Tower Lease Deposit Account	\$5,311.26
BALANCE	\$618,605.29

FEBRUARY Interest Rate	0.39%
JANUARY Interest Rate	0.33%

BBE INVESTMENTS (Ehlers) FEBRUARY 2016	\$2,285,020.96
Associated Bank CD Balance as of FEBRUARY 2016	\$253,892.12
Citizens First Investment FEBRUARY 2016	\$255,797.79

FEBRUARY 2016 BUILDING PERMITS

Todd Arno	228 N 7th Ave	HVAC	\$5,300.00
Rick Sather	200 Green Wing Dr	HVAC	\$8,700.00

TOTAL VALUE OF FEBRUARY BUILDING PERMITS	\$23,000.00
TOTAL VALUE OF YTD BUILDING PERMITS	\$70,000.00

FEBRUARY 2016 IDB/CDBG LOAN REPORT

CDBG Loans	Amount Loaned	Starting Balance	Principal	Interest	Ending Balance	Payment Date
Village Pub	2011 \$10,000.00 \$ 188.71	2,721.35	\$166.64	\$21.36	\$2,721.35	2/8/2016
Multi Conveyor	2012 \$36,000.00 \$ 662.95	7,835.40	\$634.65	\$28.34	\$7,200.75	2/23/2016
Midwest Specialty*	2012 \$267,000.00 \$2,703.25	162,332.55	\$2,180.41	\$522.84	\$160,152.14	1/13/2016

AMOUNT AVAILABLE \$393,806.57

IDB Loans

Shallbetter LLC	2009 \$795,000.00	\$308,897.81	\$4,303.76	\$278.09	\$304,594.05	2/1/2016
Shallbetter LLC #2	2011 \$600,000.00	\$485,545.80	\$2,317.69	\$890.74	\$483,228.11	2/1/2016

MOTION by Fischer, seconded by Beiser, to approve the Financial Report as presented. Roll Call: Fischer, Lehr, Beiser, Boucher, Hoenecke, Falk and Rogers; ayes.

Adopt Agenda

- Agenda was adopted. Motion by Boucher, second by Fisher. Carried by voice vote.

Administrator's Report

- Industrial Development Committee will be meeting shortly re: Switchgear loan
- Several Police Power Ordinances need to be adjusted.
- Working with Kelly re: pricing for watercrafts from an Appleton Co.
- Working on a RFP for a recreation plan
- Working with Ehlers re: funding mechanisms for the 2017-19 STH 116 project
- League of WI Municipalities Insurance for Village now and upcoming years
- Working with Dept. Heads re: leadership and team building events

Committee Reports

Park

In minutes, item later

WCDA

- Did not meet.

Cemetery

Did not meet

Historic Preservation

- Did not meet

Beautification

- Did not meet.

Plan Commission

Will meet Thursday

Industrial Development Board

- Did not meet.

Fire Department

Need new volunteers, average 20-25 responders per call per Boucher

Library

- Reviewed by Lehr. Need new job descriptions, would like to expand library into gallery
- Refer to minutes.

Police

New business and elementary school parking discussion/drop off
Thank you letter from citizen for help with domestic juvenile situation

Public Works

- Refer to minutes.

- Reviewed by Kirk Ruetten, Public Works Director
- Public info meeting May 3, officials meeting April 19, 9 am

Personnel and Finance

- Refer to minutes.
- Reviewed by Trustee Beiser.

Old Business

None

New Business

Oshkosh YMCA Contract

Overview by Mitch. Minimums for rec leagues. Swim lessons more expensive for less classes. Family defined as 2 parents and 2 children in same household. Contract for one year, then reviewed for future. Concessions will be \$500 income first year only. Many families already belong to Y. Y will supplement financial means to assist children participate. Emily approved contract as presented.

MOTION by Lehr, seconded by Fischer, to approve the contract with the YMCA re: Swimming, Baseball and Softball programs. Roll Call: Fischer, Lehr, Beiser, Boucher, Hoenecke, Falk and Rogers; ayes.

Request to Close Streets for Winneconne Area Public School's Color Run.

Because of elementary student participation and the numerous stations participants stop at, the organizers request the streets be closed during the event.

MOTION by Beiser, seconded by Lehr, to approve closing of the streets for the Winneconne Area Public School's Color Run on Saturday, April 23, 2016. Roll Call: Fischer, Lehr, Beiser, Boucher, Hoenecke, Falk and Rogers; ayes.

Request to Close Streets for Winneconne Area Chamber of Commerce Car Show.

DOT has approved request to close Main St from 1st Street to 7th Street.

MOTION by Boucher, seconded by Beiser, to approve closing of the streets for the Winneconne Area Chamber of Commerce Car Show on Saturday, June 18, 2016. Roll Call: Fischer, Lehr, Beiser, Boucher, Hoenecke, Falk and Rogers; ayes.

Creation of One Way Entrance to Library Entrance – Library Loop

- Reviewed by Running. Request by citizen for one way. Refer to library board.
- Discussion

Temporary Handicap Parking – 233 S. 2nd Ave. (March 17 & 18)

Reviewed by Running. Drop off area possible.

- Discussion

Cross Connection Control Program

Reviewed by Kirk Ruetten, PW Director. Residential customers now included in ordinance. Propose inspection schedule. Will inspect at meter change time.

MOTION by Hoenecke, seconded by Beiser, to approve the Cross Connection Control Program. Roll Call: Fischer, Lehr, Beiser, Boucher, Hoenecke, Falk and Rogers; ayes.

2016 Sanitary Sewer Televising Request for Proposal (RFP)

Must do 10% annually.

MOTION by Beiser, seconded by Hoenecke, to approve the 2016 Sanitary Sewer Televising Request for Proposal (RFP). Roll Call: Fischer, Lehr, Beiser, Boucher, Hoenecke, Falk and Rogers; ayes.

Restricted Donation Beautification Carry Over (\$1,928.78)

Committee would like to put stones/paving blocks around Village Hall.

MOTION by Hoenecke, seconded by Beiser, to approve the Beautification Restricted Donation Carry Over in the amount of \$1,928.78. Roll Call: Fischer, Lehr, Beiser, Boucher, Hoenecke, Falk and Rogers; ayes.

Class B Temporary License

Waupaca Bass Club Spring Open

MOTION by Boucher, seconded by Hoenecke, to grant a Class B Temporary License to Waupaca Bass Club Spring Open on June 4 & 5, 2016. Roll Call: Fischer, Lehr, Beiser, Boucher, Hoenecke, Falk and Rogers; ayes.

Operators Licenses

- Both approved by the police department
- Ashley Elizabeth Borkowski – Wolf Isle
- Bryer Pingel – Wolf Isle

MOTION by Beiser, seconded by Lehr, to grant an Operator's License to Ashley Borkowski and Bryer Pingel. Roll Call: Fischer, Lehr, Beiser, Boucher, Hoenecke, Falk and Rogers; ayes.

Adjourn to next meeting date. April 19, 2016. To 9:00 am

MOTION by Beiser, seconded by Fischer, to adjourn subject to call. Carried by voice vote.

6:59 p.m.

Kathleen McQueen
Deputy Clerk-Treasurer
Village of Winneconne