

May 17, 2016

Regular meeting of the Village Board was called to order at 5:30 p.m. by President Rogers. Roll Call: Beiser,absent; Boucher, Hoenecke,absent; Falk, Fischer, Lehr, and Rogers; present.

Pledge of Allegiance was said in unison.

Presentation – Paul Denis, Schenck SC

- Reviewed 2015 Financial Statements
- Basically need to comply with GASB Government Accounting Standards Board
- Wisconsin Retirement System is well funded . . . our share is recorded on the financial report but we have no control over the amount. Unfunded pension liability . . .the Village's share
- Page 5 summary of governmental fund balance. . . an accumulation of all years. Excellent level. Could use fund balance to pay the unfunded pension liability. . . \$71,875.00,
- Community Development charge . . .should transfer funds from the fund balance to pay the shortfall.
- Reviewed the TIF Districts. TIF#3 did not develop as anticipated. . . therefore may not recover all their costs.
- Reviewed enterprise funds . . . water fund and the sewer fund.
- Thanked Mr. Denis for his presentation.

Hoenecke present at 5:36 p.m.

Public Participation

- None

Communications

- Memorial Day Parade . . . who will be riding . . need count for cars. . . . Trustee Boucher and Lehr.
- Letter received from a 2nd grade social studies student . . .discussing changes in government and he suggested a skate board park.

Regular Business

Approve April Minutes

MOTION by Boucher, seconded by Fischer, to approve the April minutes as presented. Carried by voice vote.

Village and Utility Bills

- Trustees asked questions about the bills.

MOTION by Boucher, seconded by Lehr, to approve the bills as presented and order paid. Roll Call: Boucher, Hoenecke, Falk, Fischer, Lehr, and Rogers; present.

Financial Report

- **Insert Financial Report here.**

MOTION by Boucher, seconded by Fischer, to approve the Financial Report as presented. Roll Call: Boucher, Hoenecke, Falk, Fischer, Lehr, and Rogers; present.

Adopt Agenda

MOTION by Boucher, seconded by Lehr, to adopt the Agenda. Carried by voice vote.

Administrator Report

- Will be attending an Economic Development training in Minneapolis this coming Thursday and Friday.
- Have begun early discussions with local businesses to set up a small scale bike share program in the Village.
- Board of Appeals will be meeting to discuss a variance for a boathouse along the river.
- Working with Emily to work out some contract language for an amendment with Cellcom; should be prepared for the Board meeting in June.
- Still working on establishing the funding mechanisms for the STH 116 projects.
- Working with several property owners on large renovations or new home builds throughout the community.
- Finalizing the mapping portion of the cemetery software. Program has been downloaded on Jaci's computer and she has begun to learn the software.
- Working with Mary Lou on some changes to the website that would highlight resources for seniors in our community.
- Continuing to work with UW-Extension on the survey for the community.
- Department heads will be taking a lunch break away from the office to discuss strategic planning and other items on May 23rd. We should have a good report for the June meeting.

Committee Reports

Park Board

- Refer to minutes.

WCDA

- Did not meet.

Cemetery

- Did not meet.

Historic Preservation

- Did not meet.

Beautification

- Refer to minutes.
- Changed meeting date to the 2nd Thursday of the month.
- Couple of banners left if anyone is interested.
- Signs for east and west entrance of Village.
- Pie and Ice Cream social during Sovereign State Days.

Plan Commission

- Did not meet.

Industrial Development Board

- Met this afternoon.
- Wanted to purchase a building in the Industrial Park for personal storage. Denied by board.

- East Central Planning working on a plan for future industrial park space.

Fire Department

- Did not meet.

Library

- Refer to minutes.
- Jeff Jensen named president of the Library Board.

Police and Fire

- Refer to minutes.

Public Works

- Refer to minutes.
- WI DOT Stakeholder meeting May 25th at 5:00 p.m.
- CMAR and CMOM.
- Met at Well #2. Next meeting at Well #1.

Personnel and Finance

- Refer to minutes.

Old Business

LED Light Conversion Purchase Request

- Reviewed by Village Administrator Mitch Foster.
- Waiting on a couple of bids.
- Tabled.

New Business

CDA Repayment

- Reviewed by Village Administrator Mitch Foster.
- Alluded to by auditor . . . \$54,819.
- Will bring a full plan at a later date.
- Tabled.

Request Use of South 2nd Street Parking Lot – Winneconne Car Show

- Reviewed by Police Chief Running.
- Sound off competition will not be held.
- Use parking lot for a car corral . . . cars for sale.
- Has not gone before Police and Fire Committee. . . .came too late.

MOTION by Boucher, seconded by Fischer, to approve the request to use South 2nd Street Parking Lot by the Winneconne Car Show on June 18th from 7:00 a.m. – 1:30 p.m. Roll Call: Boucher, Hoenecke, Falk, Fischer, Lehr, and Rogers; present.

Approval of Raze/Repair Order – 728 Willow

- Reviewed by Director of Public Works Kirk Ruetten.
- Sent several letters last year about mowing and property owner never responded.

- Step one in the process is the resolution and a notice served to property owner and published in the newspaper.
- Non-confirming lot. Also owns property next door.
- Attorney Dunham reminded the board this is just the first step in a long process.

MOTION by Boucher, seconded by Hoenecke, to authorize the Village begin the process to raze/repair order at 728 Willow Street and adopt Resolution 5.2-2016 Order to Raze Premises at 728 Willow Street. Roll Call: Boucher, Hoenecke, Falk, Fischer, Lehr, and Rogers; present.

Resolution 5.1-2016 Donation Restriction for Library Use

MOTION by Boucher, seconded by Hoenecke, to approve Resolution 5.1-2016 Donation Restriction for Library Use. Roll Call: Boucher, Hoenecke, Falk, Fischer, Lehr, and Rogers; present.

Appoint Cherish Glubka to Library Board

MOTION by Hoenecke, seconded by Fischer, to confirm the appointment of Cherish Glubka to the Library Board. Roll Call: Boucher, Hoenecke, Falk, Fischer, Lehr, and Rogers; present.

Park Use Agreement between Village of Winneconne and Winneconne Wolfrunners

- Reviewed by Director of Public Works Kirk Ruetten.
- Approved by the Winneconne Wolfrunners.
- Annual fee

MOTION by Boucher, seconded by Lehr, to approve the Park Use Agreement between the Village of Winneconne and the Winneconne Wolfrunners. Roll Call: Boucher, Hoenecke, Falk, Fischer, Lehr, and Rogers; present.

Intergovernmental Agreement to Satisfy Eligibility for Recycling Consolidation Grant

- Reviewed by Clerk-Treasurer

MOTION by Boucher, seconded by Fischer, to approve the Intergovernmental Agreement to Satisfy Eligibility for Recycling consolidation Grant. Roll Call: Boucher, Hoenecke, Falk, Fischer, Lehr, and Rogers; present.

Approve Purchase of OpenGov Software

- Reviewed by Clerk-Treasurer.
- Recommended approval by Finance Committee.
- Funds to be shared among General Fund, Water and Sewer.

MOTION by Boucher, seconded by Falk, to approve the purchase of OpenGov software. Roll Call: Boucher, Hoenecke, Falk, Fischer, Lehr, and Rogers; present.

Approve Village Capital Improvement Program (CIP) Changes

- Reviewed by Village Administrator Mitch Foster.
- Attorney Dunham explained the proper procedure.
- Recommended by Personnel and Finance.

MOTION by Boucher, seconded by Lehr, to approve the Village Capital Improvement Program Changes as presented. Roll Call: Boucher, Hoenecke, Falk, Fischer, Lehr, and Rogers; present.

Temporary Class B License Applications – St. Mary’s Catholic Church June 26,2016

Temporary Class B License Application – Sovereign State Committee July 15, 16, and 17, 2016

MOTION by Boucher, seconded by Fischer, to grant Temporary Class B license to St. Mary’s Catholic Church for June 16, 2016; Roll Call: Boucher, Hoenecke, Falk, Fischer, Lehr, and Rogers; present.

MOTION by Boucher, seconded by Lehr, to grant a Temporary Class B license to Sovereign State Committee for July 15, 16, and 17th, 2016. Roll Call: Boucher, Hoenecke, Falk, Fischer, Lehr, and Rogers; present.

Alcohol License Applications

- Reviewed by Clerk-Treasurer Stelzner.

MOTION by Boucher, seconded by Fischer, to accept the alcohol licenses as presented and order published. Roll Call: Boucher, Hoenecke, Falk, Fischer, Lehr, and Rogers; present.

Operator Licenses

MOTION by Boucher, seconded by Lehr, to grant an operator license to Timothy Zima. Roll Call: Boucher, Hoenecke, Falk, Fischer, Lehr, and Rogers; present.

6:47 p.m.

Convene in Closed Session – Pursuant to Wisconsin State Statutes 19.85(1) (c)

MOTION by Boucher, seconded by Hoenecke, to go into closed session pursuant to Wisconsin State Statute 19.85(1) (c) for discussion regarding employment of Public Employees. Roll Call: Boucher, Hoenecke, Falk, Fischer, Lehr, and Rogers; present.

Discussed employment of a full-time officer. . . promoted part-time officer to full-time.

Return to Regular Session

MOTION by Fischer, seconded by Boucher, to return to regular session. Roll Call: Boucher, Hoenecke, Falk, Fischer, Lehr, and Rogers; present.

Approve Promotion of Part-time Officer to Full-Time

MOTION by Boucher, seconded by Lehr, to approve the promotion of Kyle Sorenson from Part-time police officer to Full-time police officer effective June 1, 2016. Roll Call: Boucher, Hoenecke, Falk, Fischer, Lehr, and Rogers; present.

Adjourn to May 25, 2016

MOTION by Fischer, seconded by Boucher, to adjourn to May 25, 2016 at 9:00 a.m for Board of Review. Carried by voice vote.

6:58 p.m.

Jacquie Stelzner
Clerk-Treasurer
Village of Winneconne

May 25, 2016

BOARD OF REVIEW

Clerk called meeting to order at 9:00 a.m.

Roll Call: Lehr, Fischer, Foster, Rogers, and Stelzner.

Elect Chairperson

MOTION by Stelzner, seconded by Fischer, to appoint John Rogers as Chairperson. Roll Call: Lehr, Fischer, Foster, ayes; Rogers, abstain; and Stelzner ayes.

Verification of Training

- Members Stelzner and Foster have submitted verification of training.

Assessor's Report

- Thanked the Village.
- Added about \$1million in new construction.
- Apartment building on Cleveland about \$49,000 per apartment – 8 unit building.
- Huge spike in new homes and remodeling in other communities.
- Total value SOA \$180,258,100.00

MOTION by Foster, seconded by Lehr, to go into recess until such time as needed.

Roll Call: Lehr, Fischer, Foster, Stelzner, and Rogers; ayes.

Falk present at 9:29 a.m.

MOTION by Lehr, seconded by Foster, to return to open session. Roll Call: Lehr, Fischer, Falk, Foster, Stelzner, and Rogers; ayes.

No one came before the Board of Review.

MOTION by Lehr, seconded by Falk, to adjourn the 2016 Board of Review. Roll Call: Lehr, Fischer, Falk, Foster, Stelzner, and Rogers; ayes.

VILLAGE BOARD 11:00 a.m.

Special meeting of the Village Board was called to order at 11:00 a.m. by President Rogers.

Roll Call: Lehr, Fischer, Falk, and Rogers; present.

Relax Noise Ordinance – Fin ‘n’ Feather May 29, 2016 8:00 – 12:00 Midnight

MOTION by Falk, seconded by Lehr, to relax the noise ordinance for the Fin ‘n’ Feather on Sunday, May 29, 2016 until 12:00 Midnight. Roll Call: Lehr, Fischer, Falk, and Rogers; ayes.

MOTION by Lehr, seconded by Fischer, to adjourn to 5:00 p.m. DOT Stakeholder meeting. Carried by voice vote.

Jacquie Stelzner
Clerk-Treasurer
Village of Winneconne

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