

August 16, 2016

Regular meeting of the Village Board was called to order at 5:30 p.m. by President Rogers.

Roll Call: Beiser, present; Boucher, absent; Hoenecke, present; Falk, absent; Fischer, Lehr, and Rogers; present.

Pledge of Allegiance was said in unison.

Public Participation

Communications

- Department of Administration estimates 2016 population 2407
- Approximately 1882 are of voting age

Regular Business

Approve July Minutes

MOTION by Hoenecke, seconded by Fischer, to approve the July minutes as presented. Carried by voice vote.

Village and Utility Bills

- Trustees questioned some of the bills - None

MOTION by Beiser, seconded by Lehr, to approve the bills as presented and order paid. Roll Call: Fischer, Lehr, Beiser, Hoenecke, and Rogers; ayes.

Financial Report

JULY 2016 FINANCIAL REPORT

PREMIER CHECKING

Balance Forward	\$1,608,641.94
Alcohol/Operator/Cigarette Licenses	\$990.00
Building Permits/Variance Applications/Conditional Use	\$2,106.90
Cemetery Lot/Grave Opening Fees/ Marker Permits	\$150.00
Municipal Court/Police Reports/Parking Fines	\$2,997.40
Clerk Fees/Property Statements/Refunds	\$9,384.79
Park Shelter Rentals/Event Fees	\$1,935.00
Boat Trailer Parking	\$4,959.17
Covanta - Waste Disposal/ Joint Towns	\$3,543.98
Interest -Premier/CentTel/WCDA/	\$495.42
CDBG Receipts	\$6,257.49
IDB Receipts	\$10,195.27
Sanitary District #3 CWF Payment/Quarterly fees	\$7,563.00
Library Fines /Winnefox Quarterly Payment	\$321.05
PW - invoices/scrap/permits/deduct mtr sale	\$0.00
Compost Site Fees	\$175.00

Cellular Lease Payments	\$2,005.90
State of WI - Fire Dues 7803.76; Shared Rev 78,152.66; Highway Aid 42,608.24	\$128,564.65
Special Assessments	\$542.49
Restricted Donations - OACF - \$840; Bike Share \$25	\$865.00
Dog Licenses	\$375.50
TOTAL JULY RECEIPTS	\$183,428.01
+ Water and Sewer Receipts/Village w/s receipts	\$172,931.78
Sub-Total	\$1,965,001.73
Less JULY Disbursements:	
JULY Payroll Expense	\$51,242.00
JULY 15th Bills	\$18,525.61
JULY Board Bills approved	\$86,163.17
JULY 30th Bills	\$20,931.22
Federal/State withholdings	\$18,809.49
Health Insurance	\$24,926.20
Kwik Trip	\$2,202.89
Postage/bank fees/sales tax	\$623.20
Retirement	\$9,480.34
TOTAL JULY DISBURSEMENTS	\$232,904.12
SUB-TOTAL	\$1,732,097.61
OUTSTANDING CHECKS	\$92,951.23
ENDING BALANCE	\$1,828,037.52
PREMIER CHECKING	\$1,264,781.37
CDBG ACCOUNT	\$408,350.80
FAÇADE	\$149,552.36
SEWER UTILITY	\$5,352.99
ENDING BALANCE	\$1,828,037.52
STATE INVESTMENT POOL	
General Fund	\$40,019.87
Cemetery Fund	\$17,193.24
Sewer Equipment Replacement Fund	\$188,093.11
2005 Bond Proceeds	\$10,273.05
Library Donations	\$16,291.55
2009 Bond Proceeds	\$151,766.54
Sewer Utility Debt Service Reserve Account	\$190,729.19
Tower Lease Deposit Account	\$5,320.54
BALANCE	\$619,687.09

JULY Interest Rate 0.42%
 JUNE Interest Rate 0.42%

BBE INVESTMENTS (Ehlers) JULY 2016 \$2,312,333.71
 Associated Bank CD Balance as of JULY 2016 \$254,068.92
 Citizens First Investment JULY 2016 \$256,627.70

JULY 2016 BUILDING PERMITS

Mark Tiseling	511 E Main St	Roof	\$2,000.00
First Presbyterian Church	16 S 3rd Ave	Siding	\$1,700.00
Erik Mannel	534 Adams St	Electric Service	\$1,000.00
Deb Bartelt	201 E Main St	Outbuilding	\$1,000.00
Christian March	325 E Main St	Sign/Electrical	\$1,500.00
Installation Specialists	1108 Aster Lane	New Single Family Home	\$140,000.00
Amy Plaisance	1120 Barbary Lane	Basement Remodel	\$12,700.00
Bob Haak	100 Tower Drive	Overhead door/HVAC	\$8,000.00
Wendy Wilke	100 W Main St	Interior Partitions	\$500.00
Todd Gilson	410 S 3rd Ave	Roof	\$5,000.00
Lisa Lautenschlager	403 Meadow Lane	Deck	\$2,000.00
Go Fetch LLC	140 N 13th Ave	Electrical Service	\$1,800.00
Richard Brzoska	810 Willow	Roof	\$3,000.00
Kevin Birr	145 S 1st St	Kitchen/Bath Remodel	\$12,000.00

TOTAL VALUE OF JULY BUILDING PERMITS \$192,200.00
 TOTAL VALUE OF YTD BUILDING PERMITS \$880,051.00

JULY 2016 IDB/CDBG LOAN REPORT							
CDBG Loans		Amount Loaned	Starting Balance	Principal	Interest	Ending Balance	Payment Date
Village Pub	2011	\$10,000.00 \$ 188.71	2,009.43	\$180.02	\$7.98	\$ 1,829.41	7/5/2016
Multi Conveyer	2012	\$36,000.00 \$ 662.95	4,628.33	\$647.26	\$15.73	\$ 3,981.07	7/21/2016
Midwest Specialty*	2012	\$267,000.00 \$2,703.25	154,308.81	\$5,034.73	\$371.77	\$ 149,274.08	7/13/2016
AMOUNT AVAILABLE			\$408,350.80				
IDB Loans							
Shallbetter LLC	2009	\$795,000.00	\$287,313.90	\$4,331.53	\$250.32	\$282,982.37	7/1/2016
Shallbetter LLC #2	2011	\$600,000.00	\$473,828.90	\$2,367.22	\$841.21	\$471,461.68	7/1/2016
Shallbetter #3	2015	\$400,000.00	\$392,771.21	\$1,307.38	\$1,097.61	\$391,463.83	7/1/2016

MOTION by Lehr, seconded by Fischer, to approve the Financial Report as presented. Roll Call: Hoenecke, Fischer, Lehr, Beiser, and Rogers; ayes.

Adopt Agenda – amended

- Agenda was not adopted.

Administrator Report

- Working with Go Fetch LLC to get their boarding facility going. This requires a public hearing by the Plan Commission to repeal Zoning Ordinance 9-1-96 and then subsequent approval by the Village Board.
- We have run into some issues with the collected bikes (disrepair) for the bike share program and are looking for funding resources for the purchase of newer bikes instead.
- Dawn Gunderson presented to the Personnel and Finance Committee on both the TIF Analysis and the 2009 Bond Refinancing. Both of those items will be in front of this board by the September meeting.
- In working with GO-EDC and ECWRPC we have set a tentative timing for an Industrial Park Expansion brainstorming session for October. We invited a large number of bankers, developers and community leaders in order to hear opinions on the issue.
- Continuing to work with UW-Extension for the community.
- Working with developer on possible investment in the community which would require some TIF funding and some annexation.
- Working with the Park Board on completing the loop for the Tom Plein pathway. This includes looking for additional grant funding from the Thomas A. Plein Foundation.

Committee Reports

Park

- Refer to minutes.
- Received concerns/complaints about bees and long grass in the park.
- Have taken care of a couple of nests found in Lake Winneconne Park.

WCDA

- Did not meet.

Cemetery

- Refer to minutes.

Historic Preservation

- Did not meet.

Beautification

- Refer to minutes.
- Discussed the pie and ice cream social . . . plan on doing it again next year.
- Also preparing for fall decorations – pumpkins, cornstalks, etc.
- Landscaping around the Village hall placed on hold.

Plan Commission

- Refer to minutes.
- Approved conditional use of Go Fetch LLC.

Industrial Development Board

- Did not meet.

Library

- Refer to minutes.

Police

- Refer to minutes.
- Former Fire Chief Bill Wright passed away. Funeral Lord of the Lakes on Saturday.
- Two new part-time officers.
- Chamber of Commerce hosting a circus at Lake Winneconne Park on August 21st.
 - o Later requested street closures which were not on the original form. Received after the August's police and fire committee. Will call a special police and fire meeting to accommodate the Chamber. What about the boat parking?
 - o Parking is also a concern.

Public Works

- Refer to minutes.
- Reviewed updates from McMahon about the Municipal Center.
- Did receive second opinion late today. Similar to the original opinion.
- Discussed storage space.
- Working on finalizing items with DOT.
- Finalized CMOM.

Personnel and Finance

- Refer to minutes.

Old Business

CDA Repayment – “Village Board action to transfer \$54,819 from the General Fund to the Community Development Fund.”

- Reviewed by Village Administrator Mitch Foster.
- A transfer between funds as requested by the auditors.

MOTION by Beiser, seconded by Fischer, to approve the transfer \$54,819 from the General Fund to the Community Development Fund. Roll Call: Fischer, Lehr, Beiser, Hoenecke, and Rogers; ayes.

Update on Raze Order – Willow Street

- Reviewed by Village Administrator Mitch Foster
- Served notice eight days ago . . . given ten days to clean up.

Boucher present at 5:49 p.m.

New Business

Adopt Resolution 8.1-2016 #JustFixItWI Transportation Funding Resolution

- League promotion to do something about the condition of the roads.

MOTION by Hoenecke, seconded by Lehr, to adopt Resolution 8.1-2016 #JustFixItWI Transportation Funding Resolution. Roll Call: Fischer, Lehr, Beiser, Boucher, Hoenecke, and Rogers; ayes.

Adopt Resolution 8.2-2016 Resolution Adopting the 2017 Budget Calendar

- Reviewed by Village Administrator Mitch Foster.

MOTION by Hoenecke, seconded by Beiser, to adopt Resolution 8.2-2016 Resolution Adopting the 2017 Budget Calendar. Roll Call: Fischer, Lehr, Beiser, Boucher, Hoenecke, and Rogers; ayes.

Adopt Resolution 8.3-2016 August 2016 Restricted Donations

- Reviewed by Village Administrator Mitch Foster
- \$400 for the cemetery flagpole/monument project
- \$950 for Ipad for the Library – Winneconne Thrift and Gift Grant

MOTION by Beiser, seconded by Lehr, to adopt Resolution 8.3-2016 August 2016 Restricted Donations. Roll Call: Fischer, Lehr, Beiser, Boucher, Hoenecke, and Rogers; ayes.

Adopt Resolution 8.4-2016 Resolution Providing for the Sale of Approximately \$2,190,000 General Obligation Refunding Bonds, Series 2016B

- Reviewed by Village Administrator Mitch Foster
- Bond market is at a 51 year low.
- Net savings of approximately \$180,000.00.

MOTION by Hoenecke, seconded by Lehr, to adopt Resolution 8.4-2016 Resolution Providing for the Sale of Approximately \$2,190,000 General Obligation Refunding Bonds, Series 2016B. Roll Call: Fischer, Lehr, Beiser, Boucher, Hoenecke, and Rogers; ayes.

Adopt Amendments to Ordinance Section 10-1-6 and 10-1-8

- Reviewed by Police Chief Peter Running.
- Penalty \$187.80.

MOTION by Fischer, seconded by Lehr, to adopt Amendments to Ordinance Section 10-1-6 (restrictions to parking) and 10-1-8 (truck routes). Roll Call: Fischer, Lehr, Beiser, Boucher, Hoenecke, and Rogers; ayes.

Partial Release of Mortgage Parcel 191-048 Village Pub LLC

- Reviewed by Village Administrator Mitch Foster
- DOT needs to acquire a small portion of property owned by Village Pub LLC
- Village Pub LLC currently has a CDBG loan. \$2000 remains on the loan.

MOTION by Lehr, seconded by Hoenecke, accept the partial release of parcel #191-0483 Roll Call: Fischer, Lehr, Beiser, Boucher, Hoenecke, and Rogers; ayes.

Adopt Personnel Handbook Changes

- Couple of sections still need clarification.
- Sick time – goal was to add a family dependent. Verbage is difficult . .needs clarification.
- Tabled until clarified.

Operator Licenses

MOTION by Hoenecke, seconded by Lehr, to grant operator licenses to Jessica Thrun, Caitlyn Wilke, Jodi Mignon, and Andrew T. Beiser. Roll Call: Fischer, Lehr, ayes; Beiser, abstain; Boucher, Hoenecke, and Rogers; ayes.

Ribbon cutting and picnic on August 25, 2016 at 11:00 a.m.
Meeting to close street for Chamber – Circus. Thursday at 10:00 a.m.
Repeal Zoning Ordinance 9-1-96 on August 29, 2016 at 6:30 p.m.

MOTION by Lehr, seconded by Hoenecke, to adjourn to August 18, 2016 at 10:00 a.m.; August 25, 2016 at 11:00 a.m.; and August 29, 2016 at 6:30 p.m. Carried by voice vote.

6:14 p.m.

Jacquie Stelzner
Clerk-Treasurer
Village of Winneconne

VILLAGE BOARD August 18, 2016 10:00 a.m.

Village Board meeting held on Thursday, August 18, 2016 was called to order at 10:00 a.m. by President Rogers. Roll Call: Falk, Hoenecke, Lehr, Fischer, and Rogers; present. Beiser and Boucher absent.

Street Closure Request – Chamber of Commerce

- Chambers request for street closures were presented on a map.

MOTION by Lehr, seconded by Fischer, to approve the Chambers request for street closure on Sunday, August 21, 2016 as presented on the map. Carried by voice vote.

MOTION by Falk, seconded by Fischer to adjourn. Carried by voice vote.

10:05 a.m.

Minutes taken by Village Administrator Mitch Foster
Typed by Clerk-Treasurer Jaci Stelzner

VILLAGE BOARD August 29, 2016 6:30 p.m.

Village Board meeting held on Monday, August 29, 2016 was called to order at 6:30 p.m. by President Rogers. Roll Call: Falk, Hoenecke, Lehr, Beiser, Fischer, and Rogers; present. Boucher absent.

Pledge of Allegiance was said in unison.

Public Participation

- Peggy Larson, Superintendent of Winneconne Schools, 223 South 3rd Avenue
- Discussion regarding parking.

Communications

- None

Old Business

- None

New Business

Adopt Resolution 8.4-2016 – Loan Extension for Shallbetter Properties, LLC. 2011 IDB Loan

- Reviewed by Village Administrator Mitch Foster

MOTION by Beiser, seconded by Fischer, to adopt Resolution 8.4-2016 Loan Extension for Shallbetter Properties, LLC. 2011 IDB Loan. Roll Call: Falk, Hoenecke, Lehr, Beiser, Fischer, and Rogers; ayes.

Adopt Amendment to Title 9, Chapter 1, Section 96 of the Village of Winneconne Zoning Code

- Repeal of 9-1-96 Animal Feed Yards, Animal Sales Yards, Commercial Kennels for Dogs or Cats, Riding Academies and Public Stables was discussed.

MOTION by Beiser, seconded by Lehr, to repeal Ordinance Title 9, Chapter 1, Section 96 of the Village of Winneconne zoning code pertaining to Animal Feed Yards, Animal Sales Yards, Commercial Kennels for Dogs or Cats, Riding Academies and Public Stables. Roll Call: Falk, Hoenecke, Lehr, Beiser, Fischer, and Rogers; ayes.

MOTION by Beiser, seconded by Hoenecke, to adjourn. Carried by voice vote.

6:40 p.m.

Minutes taken by Village Administrator Mitch Foster

Typed by Clerk-Treasurer Jaci Stelzner