

Regular meeting of the Village Board was called to order at 5:30 p.m. by President Boucher.  
Roll Call: Kubasta, Foster, Mashak, Kies, absent Broderick, Metzsig, and Boucher; present.

**Pledge of Allegiance** was said in unison.

**Public Participation - None**

**Communications** – Clerk read letter from Chamber of Commerce pertaining to Fireworks

**Regular Business**

**Approve Consent Agenda**

Approve May 19, 2020 Minutes  
Approve Village and Utility Bills and order paid  
Financial Report  
Adopt Agenda

MOTION by Kubasta, seconded by Broderick, to approve the Consent Agenda and order village and utility paid as presented. Roll Call: Kubasta, Foster, Mashak, Broderick, Metzsig, and Boucher; ayes.

**Committee Reports**

**Beautification** - August 1st highway cleanup  
Sign – similar to bridgetender at Wayne’s Piggly Wiggly  
Sovereign State Parade  
Stones for Flagpole at Marble Park

**Historic Preservation** – discussed responsibilities of the Historic Preservation Committee

- Looking into funding for plaques for Historical Sites
- Look into Main Street
- Short members
- Refer to notes.

**Library** – Trying to keep summer reading program – virtually.

- Kid’s cooking show
- Virtual Book club starting this Thursday
- Co-hosts from the Community.
- Take n make crafts for summer reading program. - Video to see how done on Facebook.
- Not open yet. Looking at opening options.  
Use computer, copies, faxes by appointment – no browsing.
- Waiting for equipment from Winnefox to arrive – backordered.

- Winnefox delivery services closed again. Won't open library until we have delivery back.
- Hope to be open the 1<sup>st</sup> week of July due to staffing issues.
- In addition to curb side pickup . . . updated inside of library. Purchased fireplace through sale of items and donation from Colleen Kutchin.
- Facebook live today showing people what new items they can check out.
- Would like to start meeting again with the Joint Library Board. Is Mr. Broderick the board representative? Committee members are looking into whether or not should continue pursuing the Joint Library. Recommend put on agenda for next meeting.
- Trustee Foster – who does the library director report to – the Library Board.
  - o Library Board is appointed by Village Board.

**Park Committee** – Refer to minutes.

- Couple of agenda items.
- Reviewed Long term Capital Improvement Plan.
- Start date for LWP seawall project Phase II.
- Dog park maintenance was discussed.
- LWP parking discussion – revisit after seawall project.
- Trustee Broderick – the pier pin program. Has it been initiated.
  - o Up at front counter.
  - o Signs are not up – just received Friday.
  - o Individual concerned about porta potties – would these funds be pier pin funds be used for porta potties.
  - o Broderick – one of the justifications for the pin. Don't want to inform people we are funding porta potties with pin funds and then not do it.
  - o DPW Ruetten – exactly same as when old bridge.
  - o Broderick – voted for the pin as an obligation not to have people use their facilities – if collect pin funds should have something available.
  - o Boucher – missed peak times piers would be used. Have in place by September.
  - o DPW Ruetten – thought the funds were for maintenance.
  - o Porta potties – referred to park committee.
  - o Mindful of passes of revenue – delayed due to COVID – may not have revenue from pins to subsidize pins.
  - o Broderick – ladders at high dive platform – recall discussion?
    - DPW Ruetten – discussed at Park Committee.
    - 150 – 300 attendance.

**Personnel and Finance**

- Met in closed session to discuss one agenda item.

**Public Safety** – Refer to minutes.

- Couple of agenda items.
- New secretary first court date today – with COVID – everything went as good as could be expected.
- Ryan Krings – getting back in the swing of things. Run numbers are down – due to Covid. Eliminated non-emergency 1<sup>st</sup> Responder Calls.  
Our department is fully volunteer – limited exposure – they have full-time jobs also.
- Also having PPE issues also – difficult to get supplies.
- Biggest concern is one of our 1<sup>st</sup> responders get it – they are 14 days out of work. Contacted insurance carrier – COVID not covered because cannot say exactly where they contacted.
- We had no exposure. City of Oshkosh had 3 exposed.
- Taking temperatures when anyone comes into the station.
- Kubasta – Village Board realized public safety and fire.
  - o Used to be police and fire. Separated because Joint Fire Committee – three municipalities.

**Public Works** – Refer to minutes.

- Met for first time since March.
- Reviewed Village project and priorities.
  - o Well project should start on Monday.
  - o Recommended encroachment of easement.
  - o Vehicle Replacement Program.
  - o Compost site open now.

**Cemetery Board** – Refer to minutes.

- Discussed changing ordinance to accommodate changes.
  - o Currently do not allow above ground burials.

**Administrator's Report**

- Emailed copy to Board members.
- North 6<sup>th</sup> Street project – utility work on track to finish before July 4<sup>th</sup>. With street portion to begin July 6<sup>th</sup>.
- Winnebago County Board approved resolution – postponing tax settlement until September.
- State shared revenue in August. Do not anticipate any issues.
- Appreciate your help – as you interact with members of the community, let small business know about CARES act small business grants. Deadline is early next week. Link to WECD website – does require a letter of recommendation from the municipality. (more of a certification that the business does truly exist.)

**Old Business** – None

## **New Business**

### **Discuss and Vote on Guidelines for Marble Park Aquatic Facility**

- Reviewed by Park Committee.
  - o Recommended attendance cap at 300. Presented guidelines.
  - o Other pools shut down – will see a fair amount of business.
  - o Mashak – is there a way to physically count? Yes plan on ordering hand held counters. Currently track total attendance during the day.
  - o Emily – temporary authority to DPW or Village Administrator to adjust as needed before the next meeting.
  - o We are fortunate to have a pond and not a concrete pool. User’s behavior is a concern and may have to revisit the number of 300. If you want facility to remain open – please follow rules and behave appropriately.
  - o Broderick – raft and platform is where there would be a higher concentration of people – 300’s fine. May need to remove raft and/or take ladders off the platform.
  - o DPW Ruetten – dynamics have changed – average age is younger than 20 years ago. Do not have a lot of people that pass swim test to go out to the dive platform.

MOTION by Foster, seconded by Broderick, to approve the Guidelines for Marble Park Aquatic Facility. Adopt as presented with addition of giving authority to DPW and/or Village Administrator to amend guidelines as necessary before they can be approved at the next park or Village Board meeting. Roll Call: Kubasta, Foster, Mashak, Broderick, Metzsig, and Boucher; ayes.

### **Discuss and Vote on Fees for Marble Park Aquatic Facility**

- Reviewed by Village Administrator David Porter.
- City of Oshkosh and City of Omro have closed their pools. . . . may come to Winneconne.
- Review fees for day passes – to cover increase costs for sanitizing.
- From an operation perspective – the ticket takers are the youngest staff – difficult to distinguish between a Village resident or non-resident. Daily pass just charge increase daily rate to \$10 . . . would encourage season passes. Most cost increase would be born by non-resident users. 2020 rate as approved was \$5.00 – now with Covid do we want to raise the rate. Broderick do we have an idea of tickets versus season passes . Yes - we do have that information. \$10 seem pretty steep. Foster also had a \$20,000 deficit. Did look at neighboring municipalities.
- Ruetten last year figures.
- Pushing season passes.

MOTION by Broderick, seconded by Foster, to approve daily pass price increase from \$5.00 to \$10.00 for 2020 for Marble Park Aquatic Facility. Roll Call: Kubasta, Foster, Mashak, Broderick, Metzsig, no; and Boucher; ayes.

## **Discuss and Vote on Guidelines for Independence Day and Sovereign State Days**

- Reviewed by Village Administrator David Porter
- Risk is less outdoor than indoors.
- Village Board discussed guidelines for 4<sup>th</sup> of July and Sovereign State Days.
- Attorney Dunham – recommended including any other large gatherings that may occur.
- Boucher – mask requirement has no enforcement.
- Boucher – are we providing any guidelines or restriction to Sovereign State?
  - o They have extended their parade route and asking to social distance.
  - o Metzsig – candy? Plan to . . . it is all pre-wrapped.
- Attorney Dunham – just guidelines . . . not ordinances. Best practice.
- Consistency is key. We are all not wearing masks. More public relations than legal.
- Mashak – guidelines. Dave – independent of any action we take here . . . SSD will have its own recommendations
- Saturday – with parade. Adding length to parade route allows more space for spectators to watch – almost twice the spectator space. Eliminated big tent at park. Artisan fair will follow same procedures as Oshkosh Farmer’s market. Considering tractor pull; pony rides; volleyball; corn toss; and softball tournament still on. Eliminate Thursday and Sunday events limited to toll booth softball tournament.
- Boucher – SSD trying to follow as many guidelines as we can. Eliminate funding . . . losing revenue sources. May not be comfortable wearing mask.
- Foster – people should stay home if not comfortable. Big event.
- Dana Woods – Sovereign State Committee – forms were filled out before COVID. No advertising – only Facebook; no brochures; a few posters, headliner band out – local band. Fond du Lac County Fair is the same weekend. Parade entries are currently at 20%. No paid acts for parade. Like to support local business.
- Broderick – recommend follow Winnebago County COVID guidelines.

MOTION by Broderick, seconded by Kubasta, for Independence Day and SSD events and any other large gatherings that may occur recommend follow CDC guidelines. Roll Call: Kubasta, Foster, Mashak, Broderick, Metzsig, and Boucher; ayes.

## **Discuss and Vote to Grant or Deny a Direct Seller’s Permit to the Sovereign State Days Board**

- No board action required.

## **Discuss and vote to Approve or Deny Road closures on Friday, July 17th and Saturday, July 18<sup>th</sup> for Sovereign State Days.**

- Reviewed by DPW Ruetten.
- Main Street/South 1<sup>st</sup> Street moved to south of alleyway and moved past condo driveway on South 1<sup>st</sup> Street for Friday.
- Saturday parade route

MOTION by Mashak, seconded by Foster, to Approve Road Closures as amended for Friday, July 17<sup>th</sup> and Saturday, July 18<sup>th</sup> for Sovereign State Days. Roll Call: Kubasta, Foster, Mashak, Broderick, Metzgi, and Boucher; ayes.

**Discuss and Vote to approve or Deny the Relaxation of the Noise Ordinance on Friday July 17<sup>th</sup> and Saturday July 18<sup>th</sup> for Sovereign State Days**

- 1:00 a.m.

MOTION by Mashak, seconded by Foster, to Relax the Noise Ordinance on Saturday and Sunday until 1:00 a.m. for Sovereign State Days. Roll Call: Kubasta, Foster, Mashak, Broderick, Metzgi, and Boucher; ayes.

**Discuss and Vote Nominate an Individual to Serve as Municipal Judge through April 2021.**

- Reviewed by Village Administrator David Porter.
- Judge Baker resignation effective June 30<sup>th</sup>.
- Process to have a municipality nominate a replacement to be confirmed by the other municipalities with a special election held in April 2021 to fill our remainder of term.
- Two interested parties – Jon Stelzner and Steve Foster. Mr. Foster cannot be board member and municipal judge.
- Table – Chief District Judge could appoint a replacement on temporary basis. Approve nomination tonight and then joint resolution for all four of the boards to appoint at July meeting. In theory any municipality can nominate – expect it to come for us.
- Typical election. Chief Olson past judges have been – businessman; police officer; Pay scale not enough to get lawyers. Mr. Stelzner is a retired probation agent.
- Imperative to get someone on soon. Omro has a brand new judge . . . would have to come from Fox Crossing would create scheduling problems.
- Our court is once a month/initials and trials. Doubt if have someone for the July 21<sup>st</sup> court date. Could have judge by August.
- Foster – background check. Good question. In theory, would not have background check if elected.

MOTION by Kubasta, seconded by Mashak, to nominate Jon Stelzner to serve as Municipal Judge through April 2021. Roll Call: Kubasta, Foster, Mashak, Broderick, Metzgi, and Boucher; ayes.

**Discuss Proposed Electrical Substation**

- Reviewed by Village Administrator David Porter.
- Conferred with Village Attorney – electrical substation not in zoning codes.
- Conditional Use Permit – Plan Commission.
- Big question – is do you want this?
- If we allow this – we would like to see a CSM with a road right of way – potential South 8<sup>th</sup> Avenue for future development.

- Concern – current property owners on South 7<sup>th</sup> Avenue? Assume zoned residential not an electrical substation.
- Could make less desirable for future development.
- Broderick – talked to Mr. Bohner . . . other properties are owned by Mr. Wentzel.
  - o Biggest concern – electrical storm was making sure he had electric powers.
  - o Was he aware they had other options?
  - o Against having in backyard.
  - o Mr. Wentzel has other properties that may be more suitable.
- Broderick – would like another electrical substation in the Village but would prefer not in a residential neighborhood.
- Village Administrator Porter – need this located on east side of river to provide some redundancy.
- Foster – could utility company give us a rendering of what this may look like.
- Attorney Dunham – only discussion at this point. Basically - how do you want to proceed?
- Broderick – recommend not pursuing further.
- Alliant Energy has made offer to purchase property contingent upon all necessary permits from the Village are approved.
- Mashak – this offer is specific to this location? They could still pursue a substation in a different location.
- Metzsig – how did pick this location. Easy – aligns with ATC. (American Transmission Co – which provides high-voltage electrical transmission systems which provide power to communities.) Looking for a couple of years.
- Ruetten – east side power comes from Oshkosh; west side power comes from Omro.
  - o Would be able to transfer power from one line to the other.
- Consensus to find a different location.

**Discuss and Vote on Resolution 6.1-2019 WWTP Compliance Maintenance Resolution.**

- Reviewed by DPW Kirk Ruetten.
- Recommended by Public Works Committee.
- Scored all A's.

MOTION by Foster, seconded by Kubasta, to adopt Resolution 6.1-2020 WWTP Compliance Maintenance Resolution. Roll Call: Kubasta, Foster, Mashak, Broderick, Metzsig, and Boucher; ayes.

**Discuss and Vote to grant or deny a Temporary Class B Fermented Malt Beverage License to the Sovereign State Days Board**

MOTION by Mashak, seconded by Foster, to grant a Temporary Class B Fermented Malt Beverage License to the Sovereign State Days Board for the period of July 17 – July 19, 2020. Roll Call: Kubasta, Foster, Mashak, Broderick, Metzsig, and Boucher; ayes.

### **Discuss and Vote to Grant or Deny Alcohol License Applications**

- Reviewed by Chief Olson - expressed his concerns regarding Landing on Wolf.
- Emily gave update on the point system to deny alcohol license. Has to be documented.
- Clerk gave update on the sale of Biggar's Supper Club.

MOTION by Foster, seconded by Broderick, grant alcohol license applications as presented exception of Biggar's – only issue license to new owner. Roll Call: Kubasta, Foster, Mashak, Broderick, Metzsig ayes, and Boucher; abstain ayes.

### **Discuss and Vote to Grant or Deny Operator License Application to:**

MOTION by Broderick, seconded by Mashak, to grant operator licenses as presented. Roll Call: Kubasta, Foster, Mashak, Broderick, Metzsig, and Boucher; ayes.

MOTION by Mashak, seconded by Kubasta to adjourn. Carried by voice vote.

7:25 p.m.

Jacquín Stelzner  
Clerk-Treasurer