

TITLE 6

Public Works

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Title 6 - Chapter 1

Grades

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Sec. 6-1-1 Establishment of Grades.

- (a) **Grades to be Established.** The grade of newly constructed streets, alleys and sidewalks shall be established by the Village Board and recorded by the Village Clerk/Treasurer in his/her office. No street, alley or sidewalk shall be worked until the grade thereof is established. In all cases where the grade shall not have been specifically set by ordinance, sidewalk shall be laid to the established grade of the adjacent street. All such grades previously established are hereby confirmed.
- (b) **New Sidewalk Grade.** A first time street improvement or existing street grade altered or changed and the street improved so as to conform to the new grade; the grading of the sidewalk shall be considered a part of the improvement. Planning, design, and/or engineering for sidewalk shall be conducted with the other work of improving such street, and the expense thereof shall be provided for and borne in all respects like that of improving the street. But, the construction shall be done by the owner(s) of the abutting lots or parcels of land or at their expense as hereinafter provided. Before such construction is commenced by the owners of the abutting lots or parcels of land, the Village Board shall, upon application by the respective owners for a sidewalk grade, cause such sidewalk grade to be established.

Sec. 6-1-2 Alteration of Grade Prohibited.

No person shall alter the grade of any street, alley, sidewalk or public ground or any part thereof in the Village of Winneconne by any means whatsoever unless authorized or instructed to do so by the Village Board or Director of Public Works. All such alterations of grade shall be recorded in the office of the Village Clerk-Treasurer.

Sec. 6-1-3 Regulation of Underground Utilities.

- (a) **Elevation.** The grade or elevation of all underground construction shall be a minimum of three (3) feet below the established grade of the street, alley, park, public property or easement. The three (3) feet shall be measured between the top of the established grade and the top of the underground construction.
- (c) **Approval of Location.** The location of any and all such underground construction must have the approval of the Director of Public Works.
- (d) **Filing Plans.** Complete plans for any such construction must be filed with and be approved by the Director of Public Works before construction can begin.
- (e) **Inspection.** On request of the Director of Public Works, the utility company must provide opportunity for him to check any construction before it may be covered.
- (f) **Conflict with Other Utilities.** If the grade or elevation herein set for the underground construction of utilities shall, in any instance, conflict with other existing utilities, the utility shall be required to lower the elevation of its underground construction, or of the storm sewer, at the election of the Director of Public Works and in accordance with his directions and specifications.
- (g) **Establishment of Grade.** At the request of the utility company, the Director of Public Works shall give the utility company an established grade on any streets, alleys, public parks or easements where it proposes to install underground utilities.
- (h) **Emergency.** In case of an emergency, when immediate action is necessary in order to protect

life or property, the utility company may proceed with underground construction subject to obtaining the approval of such work by the Director of Public Works as soon thereafter as is reasonably possible.

- (i) **Restoration of Surface.** In the event of any such underground construction, the utility company shall leave the surface of the ground, or road, in the same condition as before said work was commenced, and in the event of its failure so to do, the Village may proceed to place the surface of the ground or street in such condition at the utility company's expense. Such work shall comply with the provisions of Sections 6-2-3 and 6-2-4.
- (j) **Non-Relief from Obligations.** Compliance with this Section does not relieve the utility company from any responsibility of any kind whatsoever by reason of the widening of the travelway, or any other improvements which may become necessary; nor does it relieve utility from any other liability; known or unknown in nature.
- (k) **Compliance** with this Section shall not relieve the utility company from the responsibility or obligation of removing, relocating or moving any of its mains, pipes or property due to the opening, widening or improving of streets, or due to any other changes which may occur by reason of which such moving, relocation or removing may be necessary.
- (l) **Village of Winneconne** owned public utilities are exempt from requirements of this Section.

Sec. 6-1-4 Permit Required for Alteration of Grade.

Except as provided in this Section, no land shall be filled, cut or graded within the Village of Winneconne nor shall the existing drainage or topographical characteristics of land within the Village be changed without the owner of such land first obtaining from the Village a permit allowing such filling, cutting or change in drainage or topographic characteristics, as follows:

- (a) **No Permit Required for Certain Activities.** No permit shall be required if the filling, cutting, grading or other change in the topographic characteristics of the property involves the placement, removal or movement of not more than twenty (20) total cubic yards of material and will not result in any alteration of the existing drainage of the property or neighboring properties. Filling of Village-owned properties shall be governed by Section 6-1-5.
- (b) **Permit From Director of Public Works Required For Certain Activities.** A permit from the Director of Public Works shall be required if the filling, cutting, grading or other change in the topographic characteristics of the property involves the placement, removal or movement of more than twenty (20) cubic yards, but not more than fifty (50) cubic yards, of material and will not result in any alteration to the existing drainage of the property. Application requirements are as follows:
 - (1) **Application.** The application for the permit shall be on the form provided by the Village and shall include the following:
 - a A site plan showing the existing and proposed improvements on the property and the areas that will be affected in sufficient detail, to allow the Director of Public Works to properly evaluate the application.
 - b A non-refundable fee as prescribed in Section 1-3-1.
 - (2) **Application Denials.** The Director of Public Works shall deny the application if he/she determines that:
 - a The proposed activity [including any prior activity of a similar nature within five (5) years of the date of the application] involves the placement, removal or movement of

- more than fifty (50) total cubic yards of material;
 - b** The proposed activity will alter the existing drainage of the property;
 - c** The proposed activity will have a material adverse effect on the property, any adjoining property, or the residents of the Village; or
 - d** The proposed activity violates any other standard established by this Section or any other regulation, ordinance or statute.
- (3) Notification.** The Director of Public Works shall issue the permit or notify the property owner of its denial within five (5) business days from the receipt of the properly completed application and site plan.
- (4) Appeal of Denials.** A property owner whose application is denied shall have the right to appeal the denial to the Plan Commission by filing a written notice of appeal with the Village within fifteen (15) days from the date of the denial.
- (c) Permit From Plan Commission Required For Certain Activities.** A permit from the Plan Commission shall be required if the filling, cutting, grading or other change in the topographic characteristics of the property involves the placement, removal or movement of more than fifty (50) total cubic yards of material and will not result in any alteration to the existing drainage of the property. Application requirements are as follows:
- (1) Application.** The application for such permit shall be on a form provided by the Village and shall include a site plan showing all existing and proposed improvements on the property and a topographic map showing the topography of the land both before and after the implementation of the proposed change in the topography of the land with sufficient detail to allow the Plan Commission to properly evaluate the application.
 - (2) Fee.** A non-refundable fee as prescribed in Section 1-3-1 must accompany the application.
 - (3) Application Denials.** The Plan Commission shall deny the application if the Plan Commission determines that:
 - a** The proposed activity will have a material adverse effect on the property, any adjoining property or the residents of the Village; or
 - b** The proposed activity violates any other standard established by this Section or any other regulation, ordinance or statute.
 - (4) Notification.** The Plan Commission shall issue the permit or notify the property owner of its denial within thirty (30) days from the receipt of the properly completed application, site plan and topographic map.
 - (5) Appeal of Denials.** A property owner whose application is denied shall have the right to appeal the denial to Circuit Court after first filing a written notice of appeal with the Village within fifteen (15) days from the date of denial.
- (d) Other Requirements and Standards.** The filling or cutting of any property grading or other change in the drainage or topographic characteristics of any property shall also be subject to the following requirements and restrictions:
- (1) Impact on Other Properties.** No change shall be made in the existing topography of any property that would alter the existing drainage or topography in a way so as to have a material adverse effect on any other property, except with the written consent of the owner(s) of each affected property.
 - (2) Alteration of Existing Drainage.** No change shall be made in the existing topography that would alter the existing drainage characteristics of the property in a manner that would divert additional drainage waters onto any highway, street, sidewalk or other

public lands without the approval of the Plan Commission.

- (3) **Angle of Slopes.** Any slope resulting from the filling, cutting or change in topography of any parcel shall not exceed the normal angle of slippage of the material involved, and shall not exceed a slope of a ratio greater than four (4) horizontal to one (1) vertical within twenty (20) feet of any boundary line of a parcel.
- (4) **Deposit of Fill in Conservancy Areas.** Fill shall not be deposited in any land within any conservancy zoning district without prior site plan approval of the Plan Commission.
- (5) **Deposit of Fill in Wetland Areas.** Fill shall not be deposited in any land designated as a wetland by the Wisconsin Department of Natural Resources, except in full compliance with all applicable regulations, ordinances and statutes.
- (6) **Deposit of Fill in Floodplains.** Fill shall not be deposited in any land designated as a floodplain by the Federal Emergency Management Agency (FEMA), Wisconsin Department of Natural Resources (DNR) or the Village, except in full compliance with all applicable regulations, ordinances and statutes.
- (e) **Construction Activities Exempted.** This Section shall not apply to on-site activities such as excavations, filling, cutting, grading, stockpiling and other similar activities undertaken in connection with the construction or alteration of structures for which a building permit has been obtained; provided that such activities are conducted in compliance with the requirements of the building permit and all other permits, requirements, regulations, ordinances and statutes.
- (f) **Erosion Control Requirements.** Any person engaged in filling, cutting, grading or any other activity requiring a permit under this Section shall utilize such silt fencing, erosion barriers, vegetative cover or other Best Management Practices necessary to minimize erosion resulting from the activity.
- (g) **Liability to Others.** The issuance of a permit under this Section shall not relieve the person conducting the activity from any liability arising out of the activity or subject the Village to any liability for such activity.

Sec. 6-1-5 Filling of Village-Owned Property.

- (a) **Purpose.** The Public Work Department administers filling activity on Village-owned lands. Materials typically used for such projects include mixed dirt, asphalt, concrete, sand, gravel and road mill material. Examples of possible fill sites include the installation of a berm and the filling of land to promote the sale of such property. The Public Works Department may develop policies to govern such filling activities on Village-owned land, including on work with, and payment to, private parties and on project timetables.
- (b) **Areas Impacted.** The Village's fill projects are designated as:
 - (1) The area by the compost site;
 - (2) South of Enterprise Road (berm);
 - (3) Northwest corner of the intersection of the alley and north 2nd street
 - (4) Waterfront Park;
 - (5) Village property at end of Tower Road;
 - (6) Village property located between Grant Street and Enterprise Road
 - (7) Lake Winneconne Park
 - (8) Marble Park
 - (9) Other Village property deemed necessary by Public Works.

Grades

Title 6 4 Chapter 2

Streets and Sidewalks

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Sec. 6-2-1 Removal of Rubbish and Dirt from Sidewalks.

No owner or occupant shall allow the sidewalk abutting on his/her premises to be littered with rubbish or dirt. If such owner or occupant shall refuse or fail to remove any such rubbish or dirt when notified to do so by the Village Board or its designee, the Village Board or its designee may cause the same to be done and report the cost thereof to the Village Clerk-Treasurer who shall spread the cost on the tax roll as a special tax against the premises, pursuant to Sec. 66.0627, Wis. Stats., or such cost may be recovered in an action against the owner or occupant. No vegetative encroachment beyond 4" over edge of sidewalk is allowed.

Sec. 6-2-2 Construction and Repair of Sidewalks; Cost of Curb and Gutter.

(a) **Board May Order.** The Village Board may determine that sidewalks or curb and gutter may be constructed, laid, rebuilt or repaired along or upon any public street, right-of-way or highway within the Village. The Village Board may determine or change the width or grade of any street or sidewalk.

(b) **Cost of Sidewalks.**

(1) **New Subdivision Sidewalks.** Sidewalks required in new subdivisions and developments shall be paid for by the land divider pursuant to Title 14 of this Code of Ordinances. New sidewalks constructed in existing areas of the Village shall be paid for by property owner(s) adjacent to said construction.

(2) **Sidewalk Repair and Reconstruction.** It shall be the duty of the abutting property owner(s) to construct, repair, and/or maintain sidewalks along or upon any street, alley, or highway in the Village of Winneconne as required by the Village Board and to pay the entire cost thereof.

(3) **Assessment a Lien.** Said special assessment shall remain a lien on the premises until paid in full and shall be entered on the tax roll as a special tax as above provided and failure to pay when due shall result in the whole balance being immediately due and payable and collectible as a delinquent tax against the above described property and that all proceedings in relation to the collection, return and sale of the property for delinquent real estate taxes shall apply to such special assessment.

(c) **Permit Required.** No person shall hereafter lay, remove, replace or repair any public sidewalk within the Village of Winneconne unless he/she has obtained a permit therefore from the Clerk-Treasurer or Director of Public Works at least two (2) days before work is proposed to be undertaken. A fee as determined by Village Board shall be charged for such permit.

(d) **Standard Specifications for Sidewalk.**

(1) **General.**

- a All sidewalks shall be constructed of masonry meeting the current Wisconsin Department of Transportation Standard Specifications for Highway Construction, unless otherwise specified in this Section.
- b Concrete sidewalk construction shall meet the specifications and provisions set forth in this Section and shall be constructed at locations and conform to line and grade requirements as established by the Village. All sidewalks constructed in the Village shall conform to the line and grade established by the ordinances or resolutions of the Village. Where no grade has been established as ascertained by the records, the

Village Engineer or Director of Public Works shall prepare and report a grade for the approval of the Village Board; and, when the same has been established, the Village Engineer or Director of Public Works shall stake out the sidewalk as ordered by the Village Board. No sidewalk shall be laid under the provisions of this Section until a grade therefor has been established by the Village Board.

- (2) **Subgrade.** All earth, dirt and material shall be removed to a depth, not less than eight (8) inches, ten (10) inches across private driveways, below the grade line; and the space shall be filled with crushed stone, sand or gravel. The base shall be left four (4) inches thick after being tamped, with the stone or gravel to be not larger than one and one-half (1-1/2) inches in diameter and to be free from dirt, silt and vegetative, organic or foreign matter. Soft, porous and unsuitable subgrade material shall be removed and replaced with sand, gravel, or other satisfactory material and the subgrade shall be thoroughly and uniformly compacted and moistened immediately before the concrete is placed. On embankments, the subgrade shall extend at least one (1) foot beyond each edge of the sidewalk.
- (3) **Concrete.** The minimum quantity of cement per cubic yard shall be six (6); ninety-four (94) pound bags. Concrete shall be mixed for at least one (1) minute. Gravel shall be of good quality and washed. Concrete shall test two thousand (2,000) pounds per square inch compression strength in twenty-eight (28) days.
- (4) **Forming.** Concrete shall be placed in straight forms of wood or metal of sufficient strength to resist springing, tipping or other displacement during the process of depositing and consolidating the concrete. Concrete shall be placed in the forms on a moist subgrade, deposited just above the finished grade and consolidated and spaded sufficiently to bring the mortar to the surface and to prevent honeycombing. It shall then be struck level with the top of the forms and finished with wooden floats. Forms shall be securely fastened, staked, braced and held firmly to required line and shall be sufficiently tight to prevent leakage of mortar, and all forms shall remain in place for twenty-four (24) hours after pour.
- (5) **Floating and Finishing.** Soon after screening and while the concrete is still plastic, the surface shall be floated with wood, cork or metal floats or by a finishing machine. Coarse broom finish shall be applied prior to concrete curing while the surface is still wet to touch.
- (6) **Jointing.** All joints and edges shall be finished with a one-fourth (1/4") inch radius edging tool. At all places where the sidewalk intersects another sidewalk or curb-line, a minimum one-half (1/2) inch expansion joint shall be placed. Transverse expansion joints of one-half (1/2) inch thick and four (4) inches wide and five (5) feet long of pre-molded material shall be located every fifty (50) feet. Sidewalks must be marked off to make blocks five (5) foot square and be at right angles to the parallel lines. Any new sidewalk adjoining an old sidewalk, sidewalk abutting curb and gutter, or sidewalk abutting driveway approach shall have one-half (1/2) by four (4) inch expansion joints of pre-molded material installed between the curb and/or driveway approach and the sidewalk.
- (7) **Slope.**
 - a All form placements must be approved by the Director of Public Works or other inspector designated by the Director of Public Works before concrete is poured. To provide adequate drainage, the sidewalk shall slope toward the curb at a minimum rate of one-half (1/2) inch per foot of width of sidewalk.
 - b In cases where the grade exceeds fifteen percent (15%), steps or special construction

shall be required to fit the existing conditions. Such details should be prepared by the Village Engineer or Public Works Director and approved by the Village Board before construction of the walk is started.

- c Sidewalks shall be constructed within the limits of the street right-of-way, and unless otherwise specifically indicated, there shall be a three (3) inch strip of street property left between the property line and the edge of the sidewalk.

(8) Width and Thickness.

- a Residential walks shall be five (5) feet in width, laid three (3) inches outside property line, but not less than four (4) inches in thickness, except within driveway approaches where the minimum thickness shall be five (5) inches. In the alternative, the Village Board may direct that reconstructed sidewalks match the width of existing adjacent sidewalks.
- b Sidewalks in front of commercial or industrial establishments shall be not less than eight (8) feet in width, or as otherwise established by the Village Board, and five (5) inches in thickness except within driveway approaches where the minimum thickness shall be six (6) inches.

- (9) Finishing.** The concrete shall be struck off true to grade, finished smooth and given a broom finish. All edges shall be rounded. No tool marks shall be left on exposed surfaces. In case of rain, the walk shall be covered to protect the surface from being damaged. Walks shall be kept free from all traffic at normal temperatures for forty-eight (48) hours and in cold weather [below thirty-five (35) degrees F.] for ninety-six (96) hours. No concrete shall be poured when the temperature may be expected to fall below thirty-five (35) degrees F, in any seventy-two (72) hour period or upon frozen subgrade, unless prior approval is received from the Director of Public Works[see Subsection (d)(10)].

- (10) Curing and Drying.** As soon as any of the concrete work herein before mentioned has been finished and hardened sufficiently to prevent excessive marring of the surface, it shall be cured and protected against rapid drying. Failure to comply with this requirement shall be deemed sufficient cause for suspension of the work. Curing shall be accomplished by the "Impervious Coating," "Wet Fabric" or "Paper" methods. For impervious coating or membrane curing, only those materials meeting requirements of ASTM Spec. C156-44T, "Method of Test for Efficiency of Materials for Curing Concrete" shall be used. Said specifications are hereby adopted by reference as if fully set forth herein.

- (11) Cold Weather Requirements.** When the air temperature is less than forty degrees Fahrenheit (40°F), all concrete placed in the forms shall have a temperature between fifty degrees Fahrenheit (50°F) and seventy degrees Fahrenheit (70°F) and shall meet the requirements of Wisconsin Department of Transportation Standard Specifications for cold weather concrete.

(12) Variances.

- a **Location.** Where the location of a sidewalk in accordance with the specifications established herein would conflict with the location of trees, or the root systems thereof, a written variance to the specifications may be issued by the Director of Public Works permitting the sidewalk to be re-located so as to eliminate or reduce such conflict. No variance shall be issued if the public safety or welfare would be adversely affected thereby. No fee shall be charged for such variance.
- b **Material.** Where the property owner desires to use non-standard materials such as

brick, aggregate, cobblestone, asphalt or bituminous, in the construction of a sidewalk, a written variance to the specifications established herein may be issued by the Village Board to permit the use of such non-standard material. No variance shall be granted for any portion of a sidewalk which crosses or is part of a driveway, nor shall a variance be granted if the public safety or welfare would be adversely affected thereby. A condition of the granting of a variance under this subparagraph shall be the execution and recording of an indemnity agreement running with the land binding the property owner, his/her successors and assigns, holding the Village harmless from any liability, loss or damage resulting from the use of such non-standard materials. An application fee determination by Village Board shall be paid at the time of applying for the variance.

(e) Repair or Replacement of Defective Sidewalks.

(1) Sidewalk Repair or Replacement. Pursuant to Sec. 66.0907, Wis. Stats., the Village Board may order property owners to repair or remove and replace any sidewalk which is unsafe, defective or insufficient. If the property owner shall fail to so repair or remove and replace such sidewalk for a period of twenty (20) days after service of the notice provided in Sec. 66.0907, Wis. Stats., the Village Board shall cause the necessary repairs or construction of such sidewalk, and the cost of such repair or construction shall be entered completely upon the tax roll as a special tax against said lot or parcel of land owned by the property owner.

(2) Repair Criteria.

- a** The Village Board may determine that any sidewalk which is unsafe, defective, or insufficient be repaired or removed and replaced with a sidewalk in accordance with this Section. The existence of any one or more of the hereinafter enumerated characteristics shall determine whether a sidewalk is defective or insufficient:
 - 1. One (1) inch or more vertical differential between adjacent sharp edged individual sidewalk blocks (crack in slab) and between adjacent round edged individual sidewalk blocks (joint).
 - 2. One and one-fourth (1-1/4) inch horizontal distance between adjacent individual sidewalk blocks.
 - 3. Deterioration of the surface to a vertical depth of one-half (1/2) inch or more within each individual sidewalk block.
- b** If sixty percent (60%) of a property owner's sidewalk blocks are determined to be defective or insufficient, the entire sidewalk shall be replaced.

(f) Illegal Sidewalks. No sidewalk which shall be constructed contrary to the provisions of this Section shall be considered a legal sidewalk and the same may be ordered to be replaced with a legal sidewalk and with one that is in conformity with this Section, the same as if no sidewalk whatever had been built or constructed in the place where any such sidewalk is located. The entire cost of said removal and replacement shall be born by the owner of subject parcel(s).

(g) Curb and Gutter.

- (1)** Curb and gutter shall be installed in accordance with specifications approved by the Public Works Committee.
- (2)** Special assessments for all new and replacement curb and gutter shall be levied to the adjacent property owner at one hundred percent (100%) of total cost, or as approved by the Village Board.

State Law Reference: Sec. 66.0907, Wis. Stats.

Sec. 6-2-3 Excavations of Streets, Alleys, Public Ways and Grounds.

(a) Permit Required.

- (1) Permit to Be Obtained.** No person, partnership or corporation, or their agents or employees or contractors, shall make or cause to be made any opening or excavation in any public street, public alley, public way, public ditch, public ground, public sidewalk or Village-owned easement within the Village of Winneconne without a permit therefore from the Clerk-Treasurer or Director of Public Works.
 - (2) Fee.** There shall be a fee for a excavation in the right-of-way per determination by Village Board. Applications may be made for multiple street openings on one (1) application form; however, each opening must be listed at the time the application is submitted to the Director of Public Works or Clerk-Treasurer for approval. If the street opening is made prior to the receipt of an approved excavation in the right-of-way permit from the Director of Public Works or Clerk-Treasurer, the application and review fee shall be tripled.
 - (3) Fee; Emergency Excavation.** In the event of an emergency excavation for the protection of property, life, health, or safety and as authorized in Section 6-2-4(h), there shall be no penalty fee (except any actual Village expenses shall be charged to the permittee) provided the application for the street opening permit is filed with the Director of Public Works or Clerk-Treasurer within two (2) regular business days of the excavation in accordance with Section 6-2-4(h). If the permit application for the emergency excavation is not filed within two (2) regular business days, the application and review fee shall be per determination by Village Board plus any actual Village expenses. The Director of Public Works shall be informed of emergency excavations.
- (b) Application for Permit.** The application for a permit shall be in writing and signed by the applicant or his/her agent. The applicant shall submit to the Clerk-Treasurer or Director of Public Works, at the time the permit is applied for, sufficient information relating to the work to be done including the general location and nature of the work and the method applicant proposes to use in doing the work. The Clerk-Treasurer or Director of Public Works shall determine if sufficient information is submitted.
- (c) Exception.** The provisions of this Section shall not apply to Village excavation work done under the direction of the Village Board or Director of Public Works.
- (d) Validity of Permit.** Permits shall be valid for a period of thirty (30) days from the date of approval, except as provided for under Section 6-2-4(g) for pavement replacement.
- (e) Renewal of Permit.** If operations have begun under an approved permit and will continue beyond the thirty (30) day validation period, the permittee shall apply for a thirty (30) day permit renewal by written request to the Clerk-Treasurer or Director of Public Works. Permit renewals shall be issued at the discretion of the Clerk-Treasurer or Director of Public Works.
- (f) Village Standards.** All street work shall be performed in accordance with the current standard specifications for street openings found in this Section and Section 6-2-4. Any damaged curb and gutter, sidewalk, terrace, street or grass-covered area shall be restored to a condition satisfactory to Director of Public Works.
- (g) Insurance.** At the time of the permit application, a permittee must furnish the Village satisfactory written evidence that he/she has in force and will maintain during the life of the

permit and the period of excavation, insurance, with the Village of Winneconne named as an additional insured, as follows:

- (1) **Worker's Compensation.** Worker's compensation with limits as prescribed by the State of Wisconsin.
- (2) **Motor Vehicle Liability.** Comprehensive motor vehicle liability with limits of Five Hundred Thousand (\$500,000.00) for injuries to one (1) person and One Million (\$1,000,000.00) for any one (1) accident and property damage of not less than One Hundred Thousand Dollars (\$100,000.00). Motor vehicle liability shall cover owned, non-owned and hired vehicles.
- (3) **General Liability.** Comprehensive general liability, with limits of not less than Two Million Dollars (\$2,000,000.00) each occurrence. The insurance coverage shall include the acts or omissions of any contractor, his/her employees, agents or subcontractors, and include explosion, collapse and underground liability coverage. A form of blanket contractual liability to indemnify and save harmless the Village of Winneconne, its officers, agents and employees from any and all liability for accidents or damage caused by or arising from any work covered by the permit shall also be included in such insurance coverage.
- (4) **Completed Operations and Product Liability.** This policy shall provide completed operations and product liability coverage for the period of time set forth in the permit and any extensions thereof and for a period one (1) year after final completion of the work. Limits of liability shall be the same as general liability.
- (5) **Umbrella Policy.** The limits of liability mentioned above can be provided through split limits or through a combination of underlying an umbrella liability. Limits mentioned are minimums to be provided under any policy or combination of policies.

(h) Bond.

- (1) Whenever the Director of Public Works estimates that an excavation/opening project will involve over Five Thousand (\$5,000.00) in work and before a permit for excavating or opening any street or public way for such project may be issued, the applicant must execute and deposit with the Village Clerk-Treasurer, determined and approved by the Director of Public Works, an indemnity bond conditioned that he/she will indemnify and save harmless the Village of Winneconne and its officers from all liability for accidents and damage caused by any of the work covered by his/her permit, and that he/she will fill up and place in good and safe condition all excavations and openings made in the street, and will replace and restore the pavement over any opening he/she may make as near as can be to the state and condition in which he/she found it, and keep and maintain the same in such condition, normal wear and tear excepted, to the satisfaction of the Village Board for a period of one (1) year, and that he/she will pay all fines of forfeitures imposed upon him/her for any violation of any rule, regulation or ordinance governing street openings or drainlaying adopted by the Village Board and will repair any damage done to existing improvements during the progress of the excavation in accordance with the ordinances, rules and regulations of the Village. Such statement shall also guarantee that, if the Village shall elect to make the street repair, the person opening the street will pay all costs of making such repair and of maintaining the same for one (1) year.
- (2) Faulty work or materials shall be immediately replaced by the permittee upon notice by the Village. Failure to correct deficiencies shall result in a one (1) year revocation of the right to obtain a street opening permit. The Village shall repair the deficiencies and bill

the permittee for all labor, materials and equipment used plus twenty percent (20%) for administration.

- (3) The person who does such restoration shall be responsible therefor for one (1) year from the date of the completion of the work and shall file a surety bond to that effect with the Village in an amount determined by the Village Board or Director of Public Works.
 - (4) Whenever Director of Public Works shall find that any such work has become defective within one (1) year of the date of completion, it shall give written notice thereof to the contractor or to his/her surety stating the defect, the work to be done, the cost thereof and the period of time deemed to be reasonably necessary to complete said work. After receipt of such notice, the contractor or the surety must, within the time specified, repair the defect or indemnify the Village for the cost of doing the work as set forth in the notice.
 - (5) An annual bond may be given under this Section covering all excavation work done by the principal for one (1) year beginning January 1, which shall be conditioned as specified above and in the amount determined by the Village Board or Director of Public Works as necessary to adequately protect the public and the Village.
- (i) **Public Utilities.** All public utilities as defined in Sec. 66.0801 and 196.01, Wis. Stats., are hereby required to be bound by the terms and conditions of this Section and Section 6-2-4, any and all subparagraphs thereunder; except, a Village of Winneconne owned public utility as defined within this Section shall not be required to post the indemnity bond.

Sec. 6-2-4 Regulations Governing Excavations and Openings.

- (a) **Frozen Ground.** No openings in the streets, alleys, sidewalks or public ways shall be permitted between November 15th and April 1st except where it is determined by the Director of Public Works or his/her designee to be an emergency excavation.
- (b) **Protection of Public.**
 - (1) Every opening and excavation shall be enclosed with sufficient barriers, signing, and such other traffic control devices as may be required by the Village Board or its designee, and in accordance with Section VI of the National Traffic Safety Board Manual of Uniform Traffic Control Devices. Sufficient warning lights shall be kept on from sunrise to sunset. No open flame warning devices shall be used. Except by special permission from the Director of Public Works, no trench shall be excavated more than one hundred fifty (150) feet in advance of pipe or conduit laying nor left unfilled more than two hundred (200) feet from where pipe or conduit has been laid.
 - (2) All necessary precautions shall be taken to guard the public effectively from accidents or damage to persons or property through the period of the work. Each person making such opening shall be held liable for all damages, including costs incurred by the Village in defending any action brought against it for damages, as well as cost of any appeal, that may result from the neglect by such person or his/her employees of any necessary precaution against injury or damage to persons, vehicles or property of any kind.
 - (3) Unless otherwise approved, a minimum of one (1) lane of traffic in each direction shall be provided. Every effort shall be made on the part of the permittee to provide reasonable access to all properties adjacent to his/her project. In the event traffic is limited to less than one (1) lane in each direction, a flagman or temporary traffic control signal shall be provided so as to safely cycle traffic in each direction past the work area.

- (4) The permittee shall perform the work in such a manner so as not to disrupt the flow of traffic in the area or endanger the safety of workmen or passersby. It shall be the responsibility of the permittee to prevent traffic backup during construction operation. The permittee shall notify the Director of Public Works twenty-four (24) hours prior to commencement of excavation of the location and extent of the excavation, unless the excavation is an emergency excavation as identified in Section 6-2-4(h).
 - (5) When the operations will result in the loss of any utility service to private properties, the private properties shall be notified in writing or by personal contact at least one (1) hour prior to the loss of service, unless the operations are part of an emergency excavation as defined in Section 6-2-4(hg).
 - (6) Trenches adjacent to the roadway left open during non-working hours shall be protected with snow fence along the entire trench edge and shall be marked with flashing barricades at each end.
 - (7) Equipment or construction materials may be stored during non-working hours within Village roadway right-of-way subject to prior approval of Public Works Director.
 - (8) Prior to beginning any work on Village roadways, the Village Clerk-Treasurer's office and Director of Public Works shall be given the names and telephone numbers of at least two (2) contractor employees who may be contacted 24 hours per day, 7 days per week.
 - (9) Construction materials spilled or tracked on pavement shall be removed daily.
 - (10) The Village may elect to have the Village or an outside contractor make the pavement repair for any street or sidewalk opening, in which case the cost of making such repair and of maintaining it for one (1) year shall be charged to the person making the street opening.
 - (11) Excavations conducted within the Village shall comply to OSHA standards, specifically 29 CFR 19, maintain safe sidewall and slope stabilization. Safety of the excavation and all work performed in relation to it, shall be the responsibility of the contractor performing the work. Any excavation exceeding 3 feet in depth shall require the proper legal use of a shoring box or shoe.
- (c) Pavement Removal.**
- (1) Removal of existing pavement shall be to neat, straight lines. The permittee shall make a final saw cut in the existing pavement prior to patch replacement. Excavations shall be kept to the minimum possible and acceptable for the convenience and safe performance of his/her work and in accordance with all applicable codes and regulations. Replacement surface shall be in-kind material.
 - (2) Precautions shall be taken to prevent damage to road pavements. Sheathing and bracing or the use of a portable trench box should be used to prevent undermining of material below the existing pavement. If damage is done to the pavement, it shall be restored.
 - (3) If the pavement is damaged during excavation beyond the original saw cut lines, it shall be saw cut again along neat, straight lines. The finished saw cut shall leave a regular rectangular section for pavement replacement. Should the street opening occur within adjacent or close to an existing patch or require more than one (1) opening within a short distance, the permittee shall identify and locate the existing patches or additional openings on the permit application form. The Director of Public Works shall, on the basis of an on-site inspection, approximate the boundaries of the pavement replacement area.
 - (4) Pavement replacement areas with the long dimension in the direction of travel shall have the long dimension parallel with the curb line or the direction of travel.

- (5) Pavement replacement areas in concrete pavements shall be parallel with or at right angles to the direction of travel.
- (6) The Director of Public Works may order the permittee to remove and replace up to one (1) full lane width of pavement along the patched or excavated area. Special care shall be taken with concrete pavement to produce a vertical face on the existing concrete at the point of the saw cut to insure a full depth of concrete at the joint.

(d) Excavation.

- (1) All excavated material shall be piled in a manner such that pedestrian and motor traffic is not unnecessarily disrupted. Gutters shall be kept clear or other satisfactory provisions made for street drainage, and natural watercourses shall not be obstructed.
- (2) Excavated material to be used for backfilling of the trench must be so handled and placed as to be of as little inconvenience as practical to public travel and adjoining tenants.

(e) Backfilling.

- (1) All backfill material shall be free from cinders, ashes, refuse, vegetable or organic matter, boulders, rocks or stones greater than eight (8) inches in their greatest dimension, frozen lumps or other deleterious material which, in the opinion of the Director of Public Works, is unsuitable.
- (2) In backfilling the excavation, if there is not sufficient material excavated suitable for refilling, the deficiency shall be made up with suitable material hauled in and approved, prior to use, by the Director of Public Works.
- (3) Wherever an excavation crosses an existing utility, pipe or other structure, backfill shall be carefully compacted in stages from the bottom of the excavation. Any sanitary sewer, storm sewer, water, telephone, natural gas or other service shall not be interrupted by the permittee. It shall be the permittee's responsibility to have the various utilities locate and mark their facilities prior to excavation
- (4) Backfill of excavated area(s) shall be conducted per specifications available from the Director of Public Works. Slurry backfill shall first be placed as noted above, then twelve (12) inches (after compaction) of crushed aggregate of gradation No. 3 shall be placed, and then five (5) inches of bituminous concrete pavement (hot mix, surface course where applicable) shall be laid in two (2) compacted lifts or concrete to matching thickness.
- (5) When allowed by the Village, mechanical compaction may be used on all materials used for trench backfill. Each layer (12-inch maximum) shall be uniformly compacted to a dry density of at least ninety-five percent (95%) of the maximum dry density as determined by the Modified Proctor Test (ASTM-1557).
- (6) All excavations shall be subject to testing by the Village. Backfilled material not achieving the above compaction requirements shall be removed and recompacted by the permittee. The cost of any testing shall be paid by the permittee.
- (7) When the sides of the trench will not stand perpendicular, sheathing and braces shall be used to prevent caving. No timber, bracing, lagging, sheathing or other lumber shall be left in any trench. At no time shall any street pavements be permitted to overhang the excavation.

- (f) Notice.** It shall be the duty of the permittee to notify the Clerk-Treasurer or Director of Public Works and all public and private individuals, firms and corporations affected by the work to be done at least one (1) business day before such work is to commence. The Clerk-Treasurer or Director of Public Works shall also be notified at least four (4) hours prior to backfilling and/or restoring the surface.

(g) Pavement Replacement.

- (1) Excavated material shall be tested by the Director of Public Works for backfilling purposes; if the material is found suitable it shall be uniformly placed in twelve (12) inch lifts and compacted to ninety-five percent (95%) density determined by a Modified Proctor Test (ASTM-1557) to a twelve (12) inch height below grade. Crusher run material shall be used to complete the backfill with a final course of bituminous pavement if required. If paving will not occur as part of the initial street restoration operation, the balance shall be backfilled with crusher run.
- (2) Bituminous pavement shall be placed the full depth of the existing pavement, or four (4) inches, whichever is greater. Bituminous pavement shall be placed in a maximum of one and one-half (1-1/2) inch lifts and compacted with the final wearing course life not to exceed one and one-half (1-1/2) inch in lift (Wisconsin Department of Transportation Asphalt mix). The final course shall be smooth and free of surface irregularities and shall match the existing pavement. Casting or street appurtenances shall be one-half (1/2) inch below adjacent pavement heights and no more than one-quarter (1/4) inch deviation as measured with a ten (10) foot straight edge per installation.
- (3) Bituminous pavement may be temporarily replaced with cold mix if hot mix is not available. Cold mix shall be excavated and hot mix shall be installed as soon as it becomes available.
- (4) All permanent restoration of street, curb and gutter shall be of the same type and thickness as the curb and gutter which abuts. The grade of the restored curb and gutter shall conform with the grade of the existing adjacent curb and gutter. Existing grass and terrace areas shall be covered with a minimum of four (4) inches of topsoil. Topsoil shall be seeded with perennial grass seed at a rate of two (2) pounds per one thousand (1,000) square feet.
- (5) All permanent restoration of driveways and sidewalks shall conform to the manner of construction as originally placed and to the lines and grades as given by the Director of Public Works. No patching of concrete driveway areas will be allowed between joints or dummy joints.
- (6) In emergency excavations during winter months when it is not possible to replace the removed pavement with a like material, the excavation shall be temporarily resurfaced with a minimum of three (3) inches of cold mix bituminous material. This temporary wearing surface shall be compacted and rolled smooth. These temporary wearing surfaces shall be removed and replaced with material as specified above by not later than the following June 1st, except as provided above. Permanent pavements shall be replaced within sixty (60) days of the date of the permit.
- (7) When a street is reconstructed, utility laterals shall also be installed, including sump pump laterals, even if not immediately needed.

(h) Emergency Excavation. In the event of an emergency, any person, firm or corporation owning or controlling any sewer, gas main, water main, conduit or other utility in or under any public street, alley easement, way or ground and his/her agents and employees make take immediate proper emergency measures to remedy dangerous conditions for the protection of property, life, health or safety without obtaining an excavation permit, provided that such person, firm or corporation shall apply for an excavation permit not later than the next business day and shall notify the Village office immediately.

(i) Excavation in New Streets Limited. Whenever the Director of Public Works determines to

provide for the permanent improvement or repaving of any street, such determination shall be made not less than thirty (30) days before the work of improvement or repaving shall begin. Immediately after such determination by the Director of Public Works, Clerk-Treasurer shall notify each person, utility or other agency owning or controlling any sewer, water main, conduit or other utility in or under said street or any real property abutting said street, that all such excavation work in such street must be completed within thirty (30) days. After such permanent improvement or repaving, no permit shall be issued to open or excavate said street for a period of five (5) years after the date of improvement or repaving unless, in the opinion of the Village Board or its designee, conditions exist which make it absolutely essential that the permit be issued. Every effort shall be made to place gas, electric, telephone and television cable lines in street terraces.

- (j) **Repair by Village.** The Village may elect to make the pavement repair for any street or sidewalk opening, in which case the cost of making such repair and of maintaining it for one (1) year shall be charged to the person making the street opening. In the event such charges are not paid within ninety (90) days of actual notice of the same having been furnished the applicant and owner of the premises for which said permit was issued, it shall become a lien against said premises and thereafter be assessed and collected as a special tax.

Sec. 6-2-5 Obstructions and Encroachments.

- (a) **Obstructions and Encroachments Prohibited.** No person shall encroach upon or in any way obstruct or encumber any street, alley, sidewalk, curb, ditch, drainage, right-of-way, easement, public grounds or land dedicated to public use, or any part thereof, or permit such encroachment or encumbrance to be placed or remain on any public way adjoining the premises of which he/she is the owner or occupant, except as provided in Subsections (b) and (c).
- (b) **Exceptions.** The prohibition of Subsection (a) shall not apply to the following:
- (1) Temporary encroachments or obstructions authorized by permit under Section 6-2-6 of this Section pursuant to Sec. 66.0425, Wis. Stats.
 - (2) Building materials for the period authorized by the Director of Public Works which shall not obstruct more than one-half (1/2) of the sidewalk or more than one-third (1/3) of the traveled portion of the street and which do not interfere with the flow in the gutters.
 - (3) Excavations and openings permitted under Sections 6-2-3 and 6-2-4 of this Code.
 - (4) Signs or clocks attached to buildings which project outward from properties not more than six (6) feet from the face of any such building, unless otherwise approved and which do not extend below any point ten (10) feet above the sidewalk, street or alley, unless otherwise approved by the Village Board.
 - (5) Awnings which do not extend below any point seven (7) feet above the sidewalk, street or alley.
 - (6) Public utility encroachments authorized by state law or the Village Board.
 - (7) Goods, wares, merchandise or fixtures being loaded or unloaded which do not extend more than three (3) feet on to the sidewalk, provided that such goods, wares, etc. do not remain thereon for a period of more than four (4) hours.
- (c) **Standards.** Property owners may place certain fixtures on sidewalks; immediately adjoin their property if the following requirements are met:
- (1) The property must be located in an area used for commercial uses.

- (2) The fixture(s) shall not be physically attached to any sidewalk, street fixture or adjacent building, and shall be of a temporary design.
- (3) The placement of the fixture shall not significantly impede the flow of pedestrian traffic on the sidewalk. In no event shall the fixture reduce the unobstructed sidewalk width to less than four (4) feet at any point.
- (d) Removal by Village for Sidewalk Obstructions and Encroachments.** In addition to any other penalty imposed, if the Director of Public Works determines that a sidewalk is unlawfully obstructed in violation of this Section; he/she shall issue a written notice to the owner or occupant of the premises adjoining the obstructed sidewalk and direct the obstruction be removed within twenty-four (24) hours.
- (e) Removal by Village for Obstruction and Encroachments** Located in the Village Streets, Alleys, Public Grounds or Lands Dedicated for Public Use. In addition to any other penalty imposed, if any Village enforcement official determines that a Village street, alley, public grounds or land dedicated for public use is obstructed or encumbered, he/she shall issue a written notice to the property owner of the premises which adjoin the obstructed public area directing that the obstruction be removed within twenty-four (24) hours.
- (f) Failure to Remove Obstruction.**
 - (1) If the owner or occupant fails to remove the obstruction within the time period established in Section (d) or (e) respectively, any Village enforcement official shall cause the removal of the obstruction, keeping an account of the expense of the abatement, and said expenses shall be charged to and paid by such property owner. Notice of the bill for abatement of the obstruction shall be mailed to the owner of the premises and shall be payable within ten (10) calendar days from receipt thereof. Within sixty (60) days after such costs and expenses are incurred and remain unpaid, the Clerk-Treasurer shall enter those charges onto the tax roll as a special tax as provided by the State Statutes.
 - (2) The failure of the Clerk-Treasurer to record such claim or to mail such notice or the failure of the owner to receive such notice shall not affect the right to place the Village expense on the tax rolls for unpaid bills for abating the obstruction as provided for in this Section.

Sec. 6-2-6 Street Privilege Permit.

- (a) When Required.** Permits for the use of the streets, alleys, sidewalks or other public ways or places of the Village may be granted to applicants by the Clerk-Treasurer or for the purpose of moving any building or structure or of encumbering the street, alley, sidewalk or way with materials necessary in and about the construction or demolition of any building or structure, provided such applicant has complied with the other requirements of this Section and has obtained a building permit if required by this Code of Ordinances. The Clerk-Treasurer shall request advisory recommendations from the Director of Public Works, Chief of Police and/or Building Inspector prior to issuance of the permit. Village officials may attach conditions to the permit, including; but not limited to, proof of liability insurance.
- (b) Bond.** No street privilege permit shall be issued until the applicant shall execute and file with the Clerk-Treasurer a bond in an amount determined by the Director of Public Works, conditioned that the applicant will indemnify and save harmless the Village from all liability for accidents or damage caused by reason of operations under said permit and will remove such encumbrance upon termination of the operations and will leave the vacated premises in

a clean and sanitary condition and repair any and all damage to the streets, alleys, sidewalks or public property of the Village resulting from such building or moving operations. Upon request, the Village Board may waive this requirement.

- (c) **Fee.** The fee for a street privilege permit shall be determined by Village Board, plus any actual Village costs including attorney fees.
- (d) **Conditions of Occupancy.** The permission to occupy or obstruct the streets, alleys, sidewalks or public grounds is intended only for use in connection with the actual erection, alteration, repair, removal or moving of buildings or structures and shall be given upon the following terms and conditions and subject to revocation without notice by the Village Board, Director of Public Works, Chief of Police, or Building Inspector for violation thereof:
 - (1) Such temporary obstruction shall cover not more than one-third (1/3) of any street or alley.
 - (2) Obstructions shall be sufficiently lighted at night so as to be in full view of the public from all directions.
 - (3) Sidewalk traffic shall not be interrupted, but temporary sidewalks of not less than four (4) feet in width guarded by a closed fence at least four (4) feet high on both sides may be maintained during the period of occupancy.
 - (4) The process of moving any building or structure shall be as continuous as practicable until completed and, if ordered by the Village Board, shall continue during all hours of the day and night.
 - (5) No building or structure shall be allowed to remain overnight on any street crossing or intersection or so near thereto as to prevent easy access to any fire hydrant.
 - (6) Buildings shall be moved only in accordance with the route prescribed by the Village Board.
 - (7) Upon termination of the work necessitating such obstruction, all parts of the streets, alleys, sidewalks or public grounds occupied under the permit shall be vacated, cleaned of all rubbish and obstructions and placed in a safe condition for public travel at the expense of the permittee.
- (e) **Excessive Height or Width Vehicles.** No person shall exceed thirteen (13) feet in height or width upon, over or along any public right-of-way or other public place without first obtaining a street privilege from the Public Works Department who may require the applicant to furnish a bond or cash deposit to cover the cost of repairing or replacing any public utilities, facilities, trees or shrubs which may be injured as a result of the operations. Prior to approval of permit, applicant shall specify the purpose, method, route to be taken and impose any other conditions reasonably necessary for the protection of nearby facilities or public trees from injury.
- (f) **Long Term Street Privilege.** Village Board may grant a long term use of the right-of-way provided;
 - (1) Adjacent property owner requesting use has petitioned the Village and provided a Privilege in the Street document, acceptable to the Board, has been legally registered against said property at the Winnebago County Court House, Registrar of Deeds,
 - (2) Privilege in the Street document and the proposed usage of the same are in positive acceptance with the Village Board,
 - (3) Privilege in the Street document accurately describes the nature and purpose for the occupancy of the area of concern,
 - (4) Petitioner agrees to hold harmless the Village of Winneconne for any and all activity

associated with said usage.

- (g) **Termination.** All street privilege permits shall automatically terminate at the end of three (3) months from the date of issuance unless an earlier termination date is specified thereon at the discretion of the Clerk-Treasurer.
- (h) **Removal by Village.** In addition to any other penalty imposed, if the owner or occupant of the premises adjoining any lawfully obstructed sidewalk shall remove or neglect to remove such obstruction within twenty-four (24) hours after such notice from the Public Works Department to do so, it shall be the duty of the Public Works Director to remove such obstruction by whatever means necessary. The Clerk-Treasurer who shall enter such costs of removal on the next annual tax roll as a special charge against the property abutting such obstructed sidewalk, and such sum shall be levied and collected as other special taxes against real estate.

State Law Reference: Sec. 66.0425, Wis. Stats.

Sec. 6-2-7 Snow and Ice Removal.

- (a) **Removal from Sidewalks.** Within twenty-four (24) hours after the completion of any fall of sleet or snow, it shall be the duty of the owners and/or the occupants of any lot or parcel of land in the Village of Winneconne to remove, or cause to be removed, the snow or sleet from any and all sidewalks adjacent to the premises of such owner or occupant, and to maintain the same free and clear of snow, ice or blowing snow for the full width of the sidewalk from that period forward.
- (b) **Failure to Remove.** In case of failure or neglect of any owner or occupant of any land or parcel of land to remove the snow, sleet (ice) or blowing snow from sidewalks as specified in Subsection (a) within the time set forth in said Subsection and, after twenty-four (24) hours after the cessation of any fall of snow, the owner or occupant has failed to remove such snow from sidewalks as specified in Subsection (a), the Director of Public Works shall remove or cause the snow, sleet (ice) or blowing snow to be removed from any and all sidewalks and cross-sidewalks that may be so neglected by the owner or occupant, and a charge established by the Director of Public Works shall be assessed against the owner or occupant for the cost and expense of moving such snow, sleet (ice) or blowing snow. In the event a property owner has not paid all bills relating to ice or snow removal by the time that real estate taxes and other special charges are levied, the Clerk-Treasurer shall enter in the tax roll as a special tax against the real estate involved the total unpaid charges for ice and snow removal for the previous year. The ice and snow removal charges shall be collected in all respects like other taxes upon real estate and interest shall accrue thereon in like manner.
- (c) **Snow and Ice Not to Encroach.** No person shall push, shove or in any way deposit any snow, ice or blowing snow onto any public streets, alley, sidewalk or public lands dedicated to public use except for parcels or lots located where existing buildings are constructed within five (5) feet of the street right-of-way and the sidewalks exist from the Village right-of-way to the curb line and properties fronting Main Street between Second Avenue and Third Street and the sidewalks extend from the building to the curb line. In such instances, the owners, occupants and/or employees of parcels or lots shall be permitted to deposit snow and ice from their sidewalks onto the public streets; for handling and immediate removal by

owner, occupant, and/or employees of parcel or lot. Failure to remove snow, ice or blowing snow within twenty-four (24) hours shall constitute a public nuisance and subject responsible persons to the penalties applicable for violation of Village public nuisance ordinances.

- (d) **Enforcement.** All designated Village employees are hereby authorized and directed to enforce the provisions of this Section.
- (e) **Continued Violations.** Each twenty-four (24) hour period where a violation occurs shall constitute a separate offense under this Section for enforcement purposes. Repeated violations or subsequent additional accumulations of snow and/or ice shall not nullify any pending notice issued under this Section. Failure to remove snow and ice within twenty-four (24) hours shall also constitute a public nuisance and subject responsible persons to the penalties applicable for violation of Village public nuisance ordinances.
- (f) **Abatement after Notice.** Failure of the owner, occupant or person in charge of any parcel or lot to cause the removal of snow and/or ice within the time established under Subsection (a) shall result in a citation being issued to violators and/or the Village causing the removal of said snow and/or ice and billing the cost thereof pursuant to Subsection (g) below.
- (g) **Expense.** An account of the expenses incurred by the Village to abate the snow and/or ice hazard shall be kept and such expenses shall be charged to and paid by the parcel or lot owner. Said expenses shall be determined by Public Works Director. Notice of the bill for the removal of snow and/or ice shall be mailed to the last-known address of the owner of the parcel or lot and shall be payable within ten (10) calendar days from the receipt thereof. Within thirty (30) days after such costs and expenses are incurred and remain unpaid, the Clerk-Treasurer shall enter those charges onto the tax roll as a special charge as provided by Sec. 66.0627, Wis. Stats.
- (h) **Penalty.** In addition to the provisions set forth in this Section, any person, firm or corporation which violates the provisions of this Section shall be subject to a penalty as provided in Section 1-1-6 of this Code of Ordinances.

State Law Reference: Sec. 66.0627, Wis. Stats.

Sec. 6-2-8 Terrace Areas.

- (a) **Definition.** The definition of "terrace" shall be as defined in Section 6-4-2(e).
- (b) **Noxious Weeds; Paving.** All that part of a residential terrace not covered by a sidewalk shall be kept free and clear of all noxious weeds and shall not be paved, surfaced or covered with any material which shall prevent the growth of plants and shall be maintained as a lawn, except in areas specifically approved by the Village Board or its designee. Basketball backstops, statuary, structures, flag poles and/or other objects deemed unacceptable by Village Board or Director of Public Works shall not be placed in the Village terrace area.
- (c) **Responsibility to Maintain.** Every owner of land in the Village whose land abuts a Village right-of-way terrace is required to maintain, or have maintained by his/her tenant; the areaterrace directly abutting such land as provided in this Section and elsewhere in this Code.

(d) Every owner shall keep mailboxes located on a terrace free and clear of snow.

Cross Reference: Title 6, Chapter 4.

Sec. 6-2-9 Vaults, Cisterns, Wells, Basements, Openings or Other Dangerous Excavations Prohibited.

No person shall have or permit on any premises owned or occupied by him/her any open cisterns, cesspools, wells, unused basements, excavations or other dangerous openings. All such places shall be filled, securely covered or fenced in such manner as to prevent injury to any person and any cover shall be of a design, size and weight that the same cannot be removed by small children.

Any vault or cistern deemed non-functional or dangerous to the safety of others as identified by the Director of Public Works shall be abandoned and/or removed to the satisfaction of Director of Public Works immediately.

Failure of property owner to remove or abandon the structure in accordance with notice requirements, shall result in the structure being removed by the Village under the direction of the Director of Public Works with all costs of removal being assessed to the abutting property owner of record.

Burial vaults or vaults necessary within the definitions of utilities Title 9 or cemeteries Title 8-4 are excluded from this section.

Sec. 6-2-10 Unlawful Dumping on Streets.

It shall be unlawful for any person to deposit or cause to be deposited, dump, sort, scatter or leave any rubbish, stone, wire, earth, ashes, cinders, sawdust, hay, glass, manure, filth, paper, snow, ice, dirt, grass, leaves, construction waste, garbage or other offensive or noxious material in any public street, gutter, sidewalk, alley, or upon any public property or upon any property of another, without the express permission of the owner, the Village and/or occupant thereof. Such unlawful material or obstruction shall be treated as an Obstruction or Encroachment in accordance with section 6-2-5 and may be removed by the Village with the cost thereof billed to the violator pursuant to Sec. 66.0627, Wis. Stats.

Sec. 6-2-11 Obstruction of Public Ditches.

No person shall in any manner obstruct or cause to be obstructed the free passage of water in any public gutter, ditch, culvert, swale or drain or place or cause to be placed any rubbish, dirt, sand, gravel or any other matter or thing so that the same is likely to be carried by the elements into any public gutter, ditch, culvert, swale or drain. Such unlawful material or obstruction shall be treated as an Obstruction or Encroachment in accordance with section 6-2-5 and may be removed by the Village with the cost thereof billed to the violator pursuant to Sec. 66.0627, Wis. Stats.

Sec. 6-2-12 Street Numbers.

- (a) **Numbering System Established.** There is hereby established a uniform system of numbering houses and buildings fronting on all streets, avenues and public ways in the Village of Winneconne, and all houses and buildings shall be numbered in accordance with the provisions of this Section. The assignment of all street numbers shall also be approved by the County.
- (b) **Numbering to Begin at Base Line.**
- (1) 100 Numbers to Each Block.
- a The numbering for each street shall begin at the base line. The numbers within the first block shall be from one (1) to ninety-nine (99) and the numbers in each surrounding block shall increase from the base line in units of one hundred (100), namely, the first block shall be one (1) to ninety-nine (99), the second block shall be one hundred (100) to one hundred ninety-nine (199), the third block shall be two hundred (200) to two hundred ninety-nine (299), etc. There shall be assigned one hundred (100) numbers to each block, square or space that would be one (1) block or square; if streets each way were so extended as to intersect each other, and one (1) number shall be assigned to each twenty-two (22) feet of frontage. In blocks or equivalent space longer than one thousand one hundred (1,100) feet which is not intersected by a street, if extended, the total length divided by fifty (50) shall be used to determine the frontage feet assigned to each number.
- b Lots in newly created subdivisions shall be numbered according to the County system where practical
- (2) Blocks of Different Lengths. Where blocks of different lengths occur on opposite sides of a street, the numbers on both sides shall be assigned on the basis of the shorter blocks, unless the Village Clerk-Treasurer otherwise determines.
- (3) Existing Neighborhoods. Older, existing neighborhoods may employ a different numbering system than prescribed by this Section; such system shall remain in use in those areas.
- (c) **Entrances Requiring Numbers.** Except as prescribed in Subsection (b)(3) for older, existing neighborhoods, all lots and houses on the north and west side of all streets shall be numbered with odd numbers each commencing with the- one hundred (100) assigned to that block, and shall increase from the base line one (1) number for each twenty-two (22) feet of frontage or fraction thereof, except as provided in Subsection (c). Where any building has more than one (1) door serving separate occupants, a separate number shall be assigned to each door serving a separate occupant, providing the building is twenty-two (22) feet or more in width. If the building is not twenty-two (22) feet or more in width and the entrances are not that far apart, the next consecutive number shall be marked fractionally. Buildings fronting on two (2) or more streets shall have a number assigned only to the main entrance, unless other entrances serve different occupants.
- (d) **Numbering on Streets Which Do Not Extend to the Base Line.** All streets not extending through to the base line shall be assigned the same relative numbers as if the said street had extended to the said base line.
- (e) **Survey and Placement of Numbers on Buildings.**
- (1) Survey. The Village Board shall cause the necessary survey to be made and there shall be assigned to each house and building located on any street, avenue, alley or highway in said Village, its respective number under the uniform system provided for in this Chapter. When the said survey shall have been completed and each house and building has been

assigned its respective number or numbers, the owner, occupant or agent shall place or cause to be placed upon each house or building controlled by him/her the number or numbers assigned under the uniform system provided for in this Section.

- (2) Expense. Such number or numbers shall be placed within twenty (20) days after the assigning of the proper number. The cost of the number or numbers or replacement of the number or numbers shall be paid for by the owner.
- (3) Specifications. The numbers used shall not be less than two and one-half (2-1/2) inches in height. The numbers shall be conspicuously placed immediately above, on or at the side of the proper door of each building so that the number can be seen plainly from the street. Whenever any building is situated more than fifty (50) feet from the street line, the number of such building shall be conspicuously displayed at the street line, near the walk, driveway or common entrance to such building and upon the gatepost, fence, tree, post or other appropriate place so as to be easily discernable from the sidewalk.
- (f) Distinctive Numbers for Portions of Buildings.** Where only one (1) number can be assigned to any house or building, the owner, occupant or agent of such house or building, who shall desire distinctive numbers for the upper and lower portion of any such house or building, or for any part of such house or building, fronting on any street, such owner, occupant or agent shall use the suffix "A", "B", "C", etc., as may be required.
- (g) Street Number Map.** For the purpose of facilitating a correct numbering, a street number map of all streets, avenues and public highways within the Village showing the proper numbers of all lots or houses fronting upon all streets, avenues or highways shall be kept on file in the office of the Village Clerk-Treasurer. This map shall be open to inspection of all persons during the office hours of the Clerk-Treasurer.
- (h) Building Inspector Village Zoning Administrator to Determine Numbers.** It shall be the duty of the Building Inspector Village Zoning Administrator to inform any party applying therefor of the number or numbers belonging or embraced within the limits of said lot or property as provided in this Section. In case of doubt as to the proper number to be assigned to any lot or building, the Clerk-Treasurer shall determine the number of such lot or building.
- (i) Duty of the Owner.** Whenever any house, building or structure shall be erected or located in the Village of Winneconne after the entire work of establishing a uniform system of house numbering has been completed, in order to preserve the continuity and uniformity of numbers of the houses, buildings and structures, it shall be the duty of the owner to secure the correct number or numbers as designated from the Clerk-Treasurer for the said property and to immediately fasten the said number or numbers so assigned upon said building as provided by this Section. No building permit shall be issued for any house, building or structure until the owner has procured from the Inspector the official number of the premises.
- (j) Violation.** If the owner or occupant of any building required to be numbered by this Section shall neglect for the period of twenty (20) days to duly attach and maintain the proper number on such building, the Clerk-Treasurer shall serve upon him/her a notice requiring such owner or occupant, to properly number the same, and if he/she neglects to do so for ten (10) days after the service of such notice, he/she shall be deemed to have violated this Section.

Sec. 6-2-13 Use and/or Lease of Village Equipment.

The Village of Winneconne shall not permit any person to use and/or lease any Village office or

public works equipment without the prior, written approval of Public Works Committee and receipt of an indemnification and waiver of liability from lessor.

Sec. 6-2-14 Damages to Streets and Public Property.

- (a) In the interests of public safety, health, general welfare, community appearance, and efficiency of operation, it shall be unlawful in any way to cause damage, injury, or destruction, to any portion or any fixture of any street, sidewalk, alley, drainageway, or public ground in the Village of Winneconne.
- (b) The person which causes damage, injury, or destruction of any portion of any street, sidewalk, alley, drainageway, or public ground in the Village of Winneconne shall immediately stop and notify the Police Department that he/she has caused such damages and shall correct said damages within ten (10) days at no cost to the Village.
 - (1) In the event the operator of any motor vehicle or equipment which causes damage, injury, or destruction of any portion of any street, sidewalk, alley, drainageway, or public property in the Village of Winneconne, fails to report such damage, it shall be considered a violation of this Section.
 - (2) In the event said operator is performing work under the control or authority of the owner, occupant, or person in charge of the work on private premises, and said operator causes the damage of any portion or fixture of any street, sidewalk, alley, drainageway, or public ground in the Village of Winneconne, and which said operator fails to correct said damages as required in Section (c) above, the owner, occupant, or person in charge of said work on said private premises, shall correct said damages at no cost to the Village.
- (c) In the event the damages are not corrected within ten (10) days, the Village shall cause the correction of said damages and shall charge the operator, or owner, occupant, or person in charge of said property the cost of correcting the damage. In the event the said costs remain unpaid following thirty (30) days, it shall be entered on the tax roll as a special tax against said property.
- (d) In addition to the costs to correct damages, said operator, or said owner, occupant, or person in charge of said property shall be subject to a penalty per occurrence as prescribed in Section 1-1-6. Each day after said ten (10) days that the damages are not corrected, shall constitute a separate offense under this Section.

State Law References: Sec. 66.0425, Wis. Stats.

Sec. 6-2-15 Adoption of State Statutes Concerning Roads.

The statutory provisions in the following enumerated sections of the Wisconsin Statutes, exclusive of any provisions therein relating to the penalties to be imposed or the punishment for violation of said statutes, are hereby adopted and, by reference, made a part of this Section. Any act required to be performed or prohibited by any regulation incorporated herein by reference is required or prohibited by this Section. Any future amendments, revisions or modifications of the statutory regulations incorporated herein are intended to be made part of this Section. In the event any single regulation or reference is deemed unlawful, the remaining references and statutes are enforceable in their own right.

Streets and Sidewalks

- (a) Sec. 80.32 Streets, Right of Abutting Owners.
- (b) Sec. 81.15 Highways, Liability for Defects.
- (c) Sec. 86.03 Trees, On and Adjacent to Highways.
- (d) Sec. 86.04 Highway Encroachments
- (e) Sec. 86.05 Highways, Duty to Restore Entrances.
- (f) Sec. 86.06 Highways, Closing to Travel.
- (g) Sec. 86.07 Highways, Depositing Rubbish or Digging in.
- (h) Sec. 86.10 Driveways, Snow Removal.
- (i) Sec. 86.19 Highway Signs, Regulation, Prohibition.
- (j) Sec. 146.13 Highways and Surface Waters, Discharging Noxious Matter Into.

Title 6 4 Chapter 3

Driveways

- 6-3-1** Driveway Permit Required
- 6-3-2** Driveway Location, Design and Construction Requirements

Sec. 6-3-1 Driveway Permit Required.

- (a) **Purpose.** For the safety of the general public, the Village shall determine the location, size, construction and number of access points to public roadways within the Village limits. It is the Village's intent to provide safe access to properties abutting public roadways suitable for the property to be developed to its highest and best use, provided that access is not deficient or dangerous to the general public.
- (b) **Permit Required to Construct, Reconstruct, Alter or Enlarge.** No person, firm or corporation shall construct, reconstruct, alter or enlarge any private driveway within the limits of the dedicated portion of any public street under the control and jurisdiction of the Village of Winneconne without first obtaining a driveway permit as provided by this Chapter.
- (c) **New Construction.** A driveway permit is required for a new driveway to be installed in conjunction with the construction of a new principal structure; the driveway is not included in the building permit process in such cases.
- (d) **Application.** Application for such permit shall be made to the Clerk-Treasurer or Director of Public Works on a form provided by the Village and shall be accompanied by a drawing accurately depicting the portion of the proposed private driveway to be constructed, reconstructed, altered or enlarged lying within the dedicated portion of the public street, the dimensions thereof and a statement of the materials proposed to be used.
- (e) **Fee.** There shall be a fee for a driveway permit as determined by Village Board. Upon receipt of the application and the fee, the Clerk-Treasurer or Director of Public Works shall approve such application if the proposed driveway complies with the terms and conditions of this and any other applicable Village ordinance.
- (f) **Application Provisions.** All driveway permit applications shall contain the applicant's statement that:
 - (1) The applicant represents all parties in interest, and that such proposed driveway is for the bona fide purpose of securing access to his/her property and not for the purpose of parking or servicing vehicles, advertising, storage or merchandising of good within the dedicated portion of the Village street, or for any other purpose.
 - (2) The Village, notwithstanding the construction of such driveway, reserves the right to make any changes, additions, repairs or relocations within the dedicated portion of the Village street at any time, including relocation, reconstruction, widening and maintaining the street without compensating the owner of such private driveway for the damage or destruction of such private roadway.
 - (3) The permittee, his/her successors or assigns, agrees to indemnify and hold harmless the Village of Winneconne, its officials, officers, agents or employees, against any claim or any cause of action for personal injury or property damage sustained by reason of the exercise of such permit
- (g) **Maintenance.** The Village does not assume any responsibility for the removal or clearance of snow, ice or sleet or the opening of any windrows of such material upon such portion of such driveway within the dedicated portion of the Village street.

Sec. 6-3-2 Driveway Location, Design and Construction Requirements.

- (a) **General Requirements.** The location, design and construction of driveways shall be in

accordance with the following:

- (1) **General Design.** Private driveways shall be of such width and so located that all of such driveways and their appurtenances are within the limits of the frontage abutting the street of the property served. Driveways shall not provide direct ingress or egress to or from any street intersection area and shall not encroach upon or occupy areas of the street right-of-way required for effective traffic control or for street signs or signals. A driveway shall be so located and constructed that vehicles approaching or using it shall have adequate sight distance along the street. Driveway approaches shall be at least ten (10) feet apart except by special permission from the Public Works Committee, and driveways shall, in all cases, be placed wherever possible as not to interfere with utilities in place.
- (2) **Number.** The number of driveways to serve an individual property fronting on a street shall be one (1), except where deemed necessary and feasible by special permission from the Public Works Committee for reasonable and adequate service to the property, considering the safety, convenience and utility of the street.
- (3) **Drainage.** The surface of the driveway connecting to non-curbed or rural type street cross sections shall slope downward and away from the highway shoulder a sufficient distance to preclude ordinary surface water drainage from flowing onto the street roadbed.
- (4) **Reconstruction of Sidewalks and Curb and Gutter.** When the construction of a driveway requires the removal of a curb and gutter the new connections shall be of equivalent acceptable material and curb returns shall be provided or restored in a neat, workmanlike manner. The driveway surface shall be connected with the highway pavement and the sidewalk, if any, in a neat, workmanlike manner.
 - a The driveway apron from the street and/or curb to the outer edge of the adjacent sidewalk (or where a sidewalk would typically be constructed) shall be paved with asphalt or concrete.
 - b The driveway construction shall include the replacement of such sidewalk areas which are inadequate or which are or may be damaged by means of vehicle travel across the sidewalk. Reconstructed or new sidewalks shall meet the construction standards of Section 6-2-2.
- (5) **Restricted Areas.** The restricted area between successive driveways may be filled in and graded only when the following requirements are complied with:
 - a The filling or draining shall be to grades approved by the Village and, except where highway drainage is by means of curb and gutter, water drainage of the area shall be directed away from the street roadbed in a suitable manner.
 - b Where drainage is by means of curb and gutter and if adjacent property slopes allow, drainage from the property side edge of sidewalk line shall be directed toward the curb and gutter. Drainage behind the property side edge of sidewalk line shall be directed away from curb and gutter.
 - c Culvert extensions under the restricted area shall be of the same size and of equivalent acceptable material as the culvert under the driveway. Intermediate manholes adequate for cleanout purposes may be required where the total culvert length is excessive as determined by the Director of Public Works.
 - d Where no street side ditch separates the restricted area from the street roadbed, permanent provision may be required to separate the area from the street roadbed to prevent its use for driveway or parking purposes by construction of a border, curb,

rail or posts as may be required by the Public Works Committee.

(6) **Relocation of Utilities.** Any costs of relocating public utilities shall be the responsibility of the property owner with approval of the Public Works committee; before any utility may be relocated and the driveway installed.

(7) **Special Exceptions.** Any of the requirements in this Chapter may be varied by the Public Works Committee in such instances where the peculiar nature of the property or the design of the street may make the rigid adherence to these requirements impossible or impractical. A person applying for a special exception shall complete an application in the form required by the Public Works Committee and shall pay a fee in the amount determined by the Public Works Committee at the time the application is filed. A special exception may be granted by the Public Works Committee if the Public Works Committee determines:

- a There are special circumstances related to the property or its use that justify a driveway of a greater width than normally permitted;
- b Granting the special exception will not have a material adverse effect on any other property;
- c Granting the special exception will not adversely affect surface water drainage, snow removal or public safety; and
- d Granting the special exception is not otherwise contrary to the public interest and will not set an improper precedent.

(b) **Special Requirements for Residential Driveways.** The following regulations are applicable to driveways serving residential properties:

(1) **Width of Drive.** No part of a private driveway located within the dedicated area of a public street shall, except as hereinafter provided, have a width greater than twenty-four (24) feet measured at the adjacent edge of street pavement or gutter , unless a special exception is obtained from the Public Works Committee. In instances where the nature of the residential activity or the physical characteristics of the land would require a driveway of greater width than herein specified, the Public Works Committee in its discretion may permit a driveway of additional width per Subsection (a)(9).

(2) **Angular Placement of Driveway.** The angle between the center line of the driveway and the adjacent edge of street pavement shall not be less than 45°.

(3) **Island Areas.** Where the public sidewalk is adjacent to the curb, an island of a minimum length of ten (10) feet measured along the curb line shall be placed between each entrance to a Village street. The curb shall be left intact for the length of this island. Where the public sidewalk is remote from the curb, an island of a minimum length of ten (10) feet measured along the right-of-way line shall be maintained along each entrance to the Village street. All flares shall be tangent to the curb line. A curb length of not less than three (3) feet shall be left undisturbed adjacent to each property line to serve as an island area in the event an adjoining property owner applies for a driveway permit to serve his/her property.

(c) **Special Requirements for Commercial & Industrial Driveways.** The following regulations are applicable to driveways serving commercial and/or industrial property:

(1) **Width of Driveways.** Openings for vehicular ingress and egress shall be at least twelve (12) feet wide at the property line for commercial and industrial properties, but shall not exceed twenty-six (26) feet at the property line and thirty-five (35) feet at the adjacent edge of street pavement or gutter opening.

(2) **Angular Placement.** The center line of the driveway shall be at a right angle to the street line or in extreme cases may be parallel to the side property line of the lot.

(d) **Appeal from Permit Refusal.** Any person feeling himself/herself aggrieved by the refusal of the Clerk-Treasurer or Director of Public Works to issue a permit for a private driveway may appeal such refusal to the Public Works Committee within fourteen (14) days after refusal to issue permit is made.

(e) **Prohibited Driveways.**

(1) No person, firm or corporation shall place, construct, locate in, or cause to be placed, constructed or located in, any obstruction or structure within the limits of any public road, highway or street in the Village of Winneconne except as permitted by this Section. As used herein the word "structure" includes private driveways, a portion of which extends into any public road, highway or street, and which is in nonconformance with this Chapter.

(2) No driveway shall be closer than ten (10) feet to the extended street line at an intersection. At street intersections a driveway shall not provide direct ingress or egress to or from the street intersection area and shall not occupy areas of the roadway deemed necessary by the Village for effective traffic control or for highway signs or signals.

(3) The grade of that portion of any private driveway or pedestrian path located within the limits of any public road, highway or street shall be such as shall meet the grade of the existing public roadway in a downward manner at its edge and not cause an obstruction to the maintenance or clearing of such public roadway. Whenever possible, the driveway area located within the right-of-way area shall consist of at least four (4) feet of flat surface area from the pavement edge.

(4) No driveway apron shall extend out into the street further than the facing of the curb and under no circumstances shall such driveway apron extend into any gutter area. All driveway entrances and approaches shall be constructed as not to interfere with the drainage of streets, side ditches or roadside areas, or with any existing structure on the right-of-way.

(5) No portion of any curb, parapet or retaining wall, rising above the grade of the driveway, erected by the owner of the premises involved shall extend beyond the culvert spanning the water course located in such public way.

(f) **Culvert Construction and Standards.**

(1) **Culvert Requirement.** The Village Board or Public Works Committee may require the property owner to provide for adequate surface water drainage along the street, and the property owner shall provide any necessary culvert pipe at his/her expense.

(2) **Culvert Permit.**

a No person shall lay, remove, replace or repair any culvert within the Village of Winneconne unless he/she contracts with the Village to do such work or has obtained a permit therefor from the Director of Public Works at least three (3) days before work is undertaken following payment of the fee as determined by the Village Board. The Director of Public Works shall determine the diameter of the culvert to be installed, which shall not be less than twelve (12) inches and shall approve of the laying of said culvert so as to provide proper drainage.

b No person shall lay, remove, replace or repair any culvert until a permit has been obtained from the Director of Public Works at least three (3) days before work is

undertaken. There shall be no fee for such permit. The Director of Public Works shall view the site for installation of the culvert and determine the position and diameter of the culvert necessary to provide adequate drainage.

- (3) **Existing Driveway Situations.** The owner of a driveway existing at the time of this Section originally became effective may be required to install a culvert if such existing driveway shall impede the flow of surface waters. The Director of Public Works shall advise the Public Works Committee of any driveway which intersects with a public street that impedes the flow of surface water, and the Public Works Committee shall order the owner thereof to install a proper culvert as directed by the Director of Public Works. The cost of such installation shall be borne by the owner. If the owner refuses or neglects to install a culvert, the Village shall, after notice to the owner, proceed to make such installation and charge the cost therefor to the owner. If such costs are not paid by November 1st, the Village Clerk-Treasurer shall place the charges on the tax roll in the same manner as a special assessment to be collected with real estate taxes.
- (4) **Size.** Culverts shall be installed prior to construction work being commenced on the property served. No pipe smaller than twelve (12) inches in diameter (or equivalent elliptical or arch pipe) will be allowed. All culverts shall be constructed of galvanized steel or reinforced concrete, and shall be made of new manufacture, unless specifically excepted by the Director of Public Works or Village Engineer in the case of quality used culverts. PVC plastic culverts may only be used with the written approval of the Public Works Director.
- (5) **Gauge.** The minimum wall thickness for the galvanized steel pipe culverts shall be in accordance with the following:

Pipe Diameter	Gauge
12 to 15 inch	16
15 to 24 inch	16
30 to 36 inch	14
42 to 54 inch	12
60 to 72 inch	10
78 to 84 inch	8

The class of reinforced concrete pipe shall be in accordance with the following:

Height of Cover (in feet)	Class of Pipe
0-2	IV
2-3	III
3-6	II

- (6) **Endwalls.** Culverts shall be provided with concrete or metal apron endwalls as directed by the Village Engineer or Director of Public Works.
- (7) **Backfill Material.** Material used for backfill shall be of quantity acceptable to the Village Engineer or Director of Public Works and shall be free from frozen lumps, wood, organic matter, silt or other deleterious materials. The minimum cover, measured from the top of

the pipe to the top of the subgrade, shall be six (6) inches.

- (8) **Erosion Control.** Erosion control measures shall be implemented as necessary to control erosion, or as directed by the Village Engineer or Director of Public Works.
- (9) **Distance.** The distance between culverts under successive driveways shall not be less than ten (10) feet except as such restricted area is permitted to be filled pursuant to Subsection 6-3-2(a)(6).
- (10) **Cost.** The property owner shall install the culvert and be responsible for the cost thereof. The property owner shall keep his/her culverts unobstructed and clean at all times or as directed by the Public Works Director. Failure to do shall be considered a violation of this ordinance and shall be remedied in accordance with 6-2-12, herein.
- (11) **Appeal.** Persons may request a variance from the culvert requirements of this Section by filing a written appeals request with the Village Clerk-Treasurer, who shall place the matter as an agenda item for the Public Works Committee's next meeting. The Public Works Committee may only waive the requirement for a culvert upon a finding that unique physical characteristics of the location in question render a culvert unnecessary. The Village Engineer or Director of Public Works may be asked to render an opinion on the request.

Title 6 4 Chapter 4

Trees and Shrubs

- 6-4-1** Statement of Policy and Applicability of Chapter
- 6-4-2** Definitions
- 6-4-3** Authority of Village Forester to Enter Private Premises
- 6-4-4** Interference with Village Forester Prohibited
- 6-4-5** Abatement of Tree Disease Nuisances
- 6-4-6** Assessment of Costs of Abatement
- 6-4-7** Planting of Trees and Shrubs
- 6-4-8** Trimming
- 6-4-9** Trees and Shrubbery Obstructing View at Intersections or View of Traffic Signs
- 6-4-10** Prohibited Acts
- 6-4-11** Appeal from Determinations and Orders
- 6-4-12** Adoption of State Statutes

Sec. 6-4-1 Statement of Policy and Applicability of Chapter.

- (a) **Intent and Purpose.** It is the policy of the Village of Winneconne to regulate and establish policy for the control of planting, removal, maintenance and protection of trees and shrubs in or upon all public areas and terrace areas of the Village to eliminate and guard against dangerous conditions which may result in injury to persons using the streets, alleys, sidewalks or other public areas; to promote and enhance the beauty and general welfare of the Village; to prohibit the undesirable and unsafe planting, removal, treatment and maintenance of trees and shrubs located in public areas; and to guard all trees and shrubs both public and private within the Village against the spread of disease, insects or pests.
- (b) **Application.** The provisions of this Chapter shall apply to trees and shrubs growing or hereafter planted in or upon public areas and terrace areas and also to all trees and shrubs growing or to be planted in or upon any private premises which shall threaten the life, health, safety or welfare of the public or of any public areas.

Sec. 6-4-2 Definitions

Whenever the following words or terms are used in this Chapter, they shall be construed to have the following meanings:

- (a) **Person.** "Person" shall mean person, firm association or corporation.
- (b) **Public Areas.** "Public Areas" includes all public parks and other lands owned, controlled or leased by the Village including Village owned utility easements for storm water, sanitary and water services and excepting terrace areas.
- (c) **Public Trees and Shrubs.** "Public Trees and Shrubs" means all trees and shrubs located or to be planted in or upon public areas.
- (d) **Public Nuisance.** "Public Nuisance" means any tree or shrub or part thereof which, by reason of its condition, interferes with the use of any public area; infected with a plant disease; infested with injurious insects or pests; injurious to public improvements or endangers the life, health, safety or welfare of persons or property.
- (e) **Terrace Areas.** "Terrace Areas" means the land between the normal location of the edge of street or the street curbing and property line; commonly known as the right-of-way.
- (f) **Major Alteration.** Trimming a tree beyond necessary trimming to comply with this Chapter.
- (g) **Shrubs.** "Shrubs" shall mean any woody vegetation or a woody plant having multiple stems and bearing foliage from the ground up.
- (h) **Tree.** "Tree" shall mean any woody plant, normally having one stem or trunk bearing its foliage or crown well above ground level to heights of sixteen feet or more.
- (i) **Evergreen Tree.** "Evergreen Tree" shall mean any woody plant normally having one stem or trunk and bearing foliage in the form of needles and crowns, which extend from ground level throughout its entire height.
- (j) **Forester.** Person or Village employee designated by the Village Board as authorized to carry out provisions of this Chapter. The Village Board may designate a municipal employee or citizen to perform the duties of Forester under Chapter 27, Wis. Stats., and may authorize such Forester to perform the duties and exercise the powers imposed on the Village Board by this Chapter. The Village Forester shall be appointed by the Village President, subject to Board confirmation, at the Board's organizational meetings. Such duties may be assigned to the Director of Public Works or Weed Commissioner.

Sec. 6-4-3 Authority of Village Forester to Enter Private Premises.

The Village Forester may enter upon private premises at all reasonable times for the purpose of examining any tree or shrub located upon or over such premises and carrying out any of the provisions of this Chapter.

Sec. 6-4-4 Interference with the Village Forester Prohibited.

No person shall interfere with the Village Forester or his/her authorized representative while they are engaged in carrying out any work or activities authorized by this Chapter.

Sec. 6-4-5 Abatement of Tree Disease Nuisances.

(a) **Dutch Elm and Other Tree Diseases a Public Nuisance.** Whereas the Village Board has determined that there are many trees growing on public and private premises within the Village, the loss of which would substantially depreciate the value of public and private property, impair the use and enjoyment of public and private premises and erode the tax base of the Village, and that the health and life of such trees is threatened by fatal diseases the Village Board hereby declares its intention to control and prevent the spread of such disease and the insect pests and vectors which carry such diseases to be public nuisances.

(b) **Definitions.** As used in this Section, unless otherwise clearly indicated by the context:

(1) **Public Nuisance** in this Chapter means:

1. Fatal or deleterious tree diseases.
2. Any living or standing elm tree or part thereof infected with the Dutch Elm disease fungus or in a weakened condition which harbors any of the elm bark beetles, *Scolytus multistriatus* (Eichb.) or *Hylurgopinus rufipes* (Marsh.).
3. Any dead tree or part thereof, including logs, branches, stumps, firewood or other material from which the bark has not been removed and burned or sprayed with an effective destroying concentrate.
4. Any other deleterious or fatal tree disease.
5. Any tree or part thereof which by reason of its condition and location is hazardous or dangerous to persons and property using or upon any public street, sidewalk, alley, park or other public or private place, including the terrace strip between curb and lot line.
6. Any tree or part thereof which is infested by the eastern tent caterpillar or other defoliating larvae.

(2) **Public property** means owned or controlled by the Village, including without limitation because of enumeration, public sites, parks, playgrounds, streets, alleys, sidewalks, boulevards, and the terrace strip between the lot line and the curb or improved portion of any public way.

(3) **Person** means person, firm or corporation.

(c) **Inspection.**

(1) The Village Forester shall inspect or cause to be inspected all premises and places within the Village to determine whether any public nuisance exists thereon. He/she shall also inspect or cause the inspection of any tree reported or suspected to be infested with disease or any bark bearing materials reported or suspected to be infested with bark

beetles.

- (2) Whenever necessary to determine the existence of Dutch Elm disease or elm bark beetles in any tree, the person inspecting such tree shall remove or cut specimens from the tree in such manner as to avoid fatal injury thereto and deliver such specimens to the Forester who shall forward them to the Wisconsin Department of Agriculture at Madison for analysis to determine the presence of such nuisances.
- (3) The Forester and his/her agents or employees shall have authority to enter upon private premises at reasonable times for the purpose of carrying out any of the provisions of this Section.

(d) Abatement of Nuisances; Duty of Forester.

- (1) Following authorization by the Village Board, the Forester shall order, direct, supervise and control the abatement of public nuisances as defined in this Section by spraying, removal, burning or by other means which he/she determines to be necessary to prevent as fully as possible the spread of Dutch Elm disease fungus, other deleterious tree diseases or the insect pests or vectors known to carry such diseases.
- (2) Whenever the Forester after inspection or examination shall determine that a public nuisance as herein defined exists on public property in the Village, the Forester shall immediately abate or cause the abatement of such nuisance in such manner as to destroy or prevent as fully as possible the spread of Dutch Elm disease, other deleterious tree diseases, or the insect pests or vectors known to carry such disease fungus.
- (3) When the Forester shall determine with reasonable certainty that a public nuisance exists upon private premises, the Forester shall immediately serve or cause to be served personally or by certified mail upon the owner of such property, if the owner can be found, or upon the occupant thereof, a written notice of the existence of such nuisance and of a time and place for a hearing, not less than fourteen (14) days after service of such notice, on the abatement action to be taken. Such notice shall describe the nuisance and recommend procedures for its abatement, and shall further state that unless the owner shall abate the nuisance in the manner specified in the notice, or shall appear at the hearing to show that such nuisance does not exist or does not endanger the health of trees in the Village, the Forester shall cause the abatement thereof at the expense of the property served. If the owner cannot be found, such notice shall be given by publication in a newspaper of general circulation in the Village.
- (4) If, after hearing held pursuant to this Subsection, it shall be determined by the Village Board that a public nuisance exists, it shall forthwith order the immediate abatement thereof. Unless the property owner abates the nuisance as directed within five (5) days after such hearing, the Forester shall proceed to abate the nuisance and cause the cost thereof to be assessed against the property in accordance with the procedures provided in this Section. The Forester may extend the time allowed the property owner for abatement work but not to exceed ten (10) additional days.

(e) Spraying.

- (1) Whenever the Forester shall determine that any tree or part thereof is infected with a deleterious or fatal tree disease or is in a weakened condition or harbors elm bark beetles, the Forester may cause all trees within a one thousand (1,000) foot radius thereto to be sprayed with an effective disease destroying concentrate or other insecticide, following prior authorization by the Village Board.
- (2) In order to facilitate the work and minimize the inconvenience to the public of any

spraying operations conducted under this Section, the Forester shall cause to be given advance public notice of such operations by newspaper, radio, television, public service announcements or other effective means and shall also cause the posting of appropriate warning notices in the areas and along the streets where trees are to be sprayed at least twenty-four (24) hours in advance of spraying. When any residue or concentrate from municipal spraying operations can be expected to be deposited on any public street, the Forester shall also notify the Director of Public Works who shall take all necessary steps to make and enforce temporary parking and traffic regulations on such streets as conditions require. Temporary "no parking" notices shall be posted in each block of any affected street at least twenty-four (24) hours in advance of spraying operations.

- (3) When appropriate warning notices and temporary "no parking" notices have been given and posted in accordance with Subsection (b) of this Section, the Village shall not allow any claim for damages to any vehicle caused by such spraying operations.
- (4) When trees on private property are to be sprayed, the Forester shall notify the owner of such property and proceed in accordance with the requirements of Subsection (d)(3).

Sec. 6-4-6 Assessment of Costs of Abatement.

(a) **Public Premises.** The entire cost of abating any public nuisance or spraying any elm tree, or part thereof, when done at the direction of the Forester shall be borne by the Village as to any growth, tree or shrub located upon property owned by the Village. The abating of a public nuisance or spraying trees or located within the Village right-of-way or upon a terraced strip between the lot line and the curb shall be considered private premises (6-4-6(b))property.

(b) **Private Premises.** The cost of abating a public nuisance or spraying diseased trees located on private premises when done at the direction and under the supervision of the Forester shall be assessed to the property on which such nuisance tree or wood is located as follows:

- (1) The Forester shall keep a strict account of the cost of such work or spraying and the amount chargeable to each lot or parcel and shall report such work, charges, description of lands to which charged and names and addresses of the owners of such lands to the Village Board on or before October 15 of each year.
- (2) Upon receiving the Forester's report, the Village Board, or a designated standing committee thereof, shall hold a public hearing on such proposed charges, giving at least fourteen (14) days' advance notice of the time, place and purpose of such hearing to interested persons by publication in a newspaper of general circulation in the municipality and by mail to the owner of each property proposed to be charged. Each property owner shall be notified of the amount proposed to be assessed against his premises and the work for which such charge is being made.
- (3) After such hearing, the Village Board, or a designated standing committee thereof, shall affirm, modify and affirm or disapprove such assessments by resolution and shall cause a copy thereof to be published. Upon adoption and publication of such resolution, assessments made thereby shall be deemed final.
- (4) The Village Clerk-Treasurer shall mail notice of the amount of such final assessment to each owner of property assessed at his last-known address, stating that, unless paid within thirty (30) days of the date of the notice, such assessment will be entered on the tax roll as a tax against the property, and all proceedings in relation to the collection, return and sale of property for delinquent real estate taxes shall apply to such assessment.

- (5) The Village hereby declares that, in making assessments under this Section, it is acting under its police power, and no damages shall be awarded to any owner for the destruction of any diseased or infested tree or wood or part thereof.

Sec. 6-4-7 Planting of Trees and Shrubs.

(a) Purpose.

- (1) **Generally.** The Village Board hereby states its determination that the planting, care and protection of the trees within the Village is desirable for the purposes of beauty, shade, comfort, noise abatement and economic betterment, and hereby encourages all persons to assist in a program of tree planting, care and protection.
- (2) **Permit Required.** No person except upon order of the Village Forester shall plant, transplant, move, spray, brace, trim, prune, cut above or below ground, disturb, alter or do surgery on a public tree or shrub in the right-of-way in the Village, or cause such act to be done by others, without first getting a written permit for such work from the Village Forester as herein provided. Fee for permit shall be determined by Village Board.
- (3) **Exemptions.** No permit shall be required to cultivate, fertilize, perform minor cutting or pruning or watering of trees or shrubs abutting private property.
- (4) **Requirements and Conditions of Permits.** If the Village Forester determines that the proposed work or planning described in an application for a permit is necessary and in accord with the purposes of this Chapter, taking into account the safety, health and welfare of the public, location of utilities, public sidewalks, driveways and street lights, general character of the area in which the tree or shrub is located or proposed to be located, type of soil, characteristics and physiological needs of the species or variety of trees or shrub, he/she shall issue a permit to the applicant upon presentation of the receipt of the Village Clerk-Treasurer showing payment of the required fee. As a condition of granting any permit to remove the public tree or shrub, the Village Forester may require that the permittee plant one (1) or more trees or shrubs in place of the one removed, and no permittee under such a conditional permit, shall fail, refuse or neglect to plant trees or shrubs of the type, size and location specified in his permit.
- (5) **Form, Expiration and Inspection.** Every permit shall be issued by the Village Forester on forms prepared by him/her shall include a description of the work to be done and shall specify the species or variety, size, nursery grade and location of trees or shrubs to be planted, if any. Any work done under such permit must be performed in strict accordance with the terms thereof and the provisions of this Chapter. Permits issued under this Chapter shall expire six (6) months after date of issue.
- (6) **Permits to Public Utilities.** Whenever a permit is issued under this Chapter to a public utility to move, trim, prune, cut, disturb, alter or do surgery on any public tree or shrub, the Village Forester shall limit the work to be done to the actual necessities of the utility and may assign an inspector to supervise the work done under the provisions of the permit, and the expense of such inspection or supervision shall be charged to the utility. The Winneconne Water Works and Waste Water Utility is excluded from this requirement.

- (b) Tree Planting Program.** The Village Forester shall recommend to the Village Board a program for tree planting, care and protection for public parks. The Board shall also encourage the planting, care and protection of trees and shrubs on private premises within the

Village.

- (b) **Cottonwood and Box Elder Trees Prohibited.** No person shall plant within the Village of Winneconne any female tree of the species *Populus Deltoides*, commonly called the "Cottonwood," or any tree commonly called the seed-bearing Box Elder *Acer Negundo*, which may now or hereafter become infested with Box Elder Bugs, and such trees are hereby declared a nuisance. Any person planting any such trees on his/her premises shall cause the same to be removed. If any owner shall fail to remove any such tree within thirty (30) days after receiving written notice from the Village Forester, the Village shall cause the removal of such tree and report the full cost thereof to the Village Clerk-Treasurer who shall place such charge upon the next tax roll as a special charge against the premises.
- (c) **Planting of Certain Trees Restricted.** Except in public parks, no person shall hereafter plant any Catalpa, Chinese Elm, White Poplar, Weeping Willow, Evergreen, Lombardy Poplar, Silver Maple, or any fruit or nut tree in or upon any public street, parkway, terrace, right-of-way or other public place within the Village of Winneconne unless he/she shall first secure written permission from the Village Forester, who shall not approve any such planting if, in his/her opinion, said tree will constitute a nuisance to the public or adjoining property owners or interfere with the safety of the public or the operation of any sewer or water system. The Village Forester shall cause the removal of any tree planted in violation of this Subsection.
- (d) **Planting of Trees within the Village right-of-way.**
- (1) All new street trees must be selected from a list of approved trees compiled by the Village Forester. No other species may be planted without the written approval of the Village Forester. New trees must be single stemmed with a minimum diameter of one and one-quarter (1-1/4) inches measured at six (6) inches above ground level.
- (a) The tree shall be planted in a well prepared hole at the same depth as it was originally growing. All trees less than twelve (12) feet high shall be staked. All trees twelve (12) feet or more in height shall be supported by guide wires in such a way as not to injure the bark. The support shall be removed after a year.
- (b) The tree shall be kept well watered and mulched or cultivated in a two (2) foot diameter around its base to conserve moisture and as a protection from lawn mower damage.
- (c) The good health of all trees planted hereunder shall be guaranteed for one (1) year by the applicant, after which time such trees shall become the property of the Village.
- (2) Where required, curbs and sidewalks must be installed prior to street tree planting. Distance between the face of the curb and the outer edge of the sidewalk must be at least four (4) feet. Trees must be planted half way between the sidewalk and curb unless underground utilities prevent such planting. No tree shall be planted closer than two (2) feet from the curb.
- (3) Trees may not be planted in the terrace closer than:
- (a) Twenty (20) feet to a utility or street lighting pole.
- (b) Fifteen (15) feet to a driveway or alley.
- (c) Six (6) feet to a fire hydrant, water stop box or gas shut-off. If possible, allow more distance than six (6) feet.
- (d) Twenty-five (25) feet to the intersection of two (2) streets from either corner measured on the property line.

- (e) Twenty-five (25) feet to another tree. [If the other tree is an elm or other species which is damaged, injured or diseased and likely to be removed in the future, then a thirty-five (35) foot distance to the next nearest healthy tree will prevail.]
- (4) New street trees shall not be planted over an existing tree stump within two (2) years of removal unless the stump is removed to a depth of four (4) feet.
- (5) The property owner has the responsibility to locate underground utilities before digging.
- (6) Evergreen trees shall not be planted in a terrace area.
- (e) **Unlawfully Planted Trees.** Trees, plants or shrubs planted within any terrace or planting easement without the authorization and approval of the Forester may be removed. The Forester shall notify the abutting owner in writing, listing the unlawfully planted trees, plants or shrubs, ordering their removal, and establishing a reasonable time within which such removal shall be accomplished. In the event that removal is not to be accomplished within the time specified, the Village may remove such trees, plants or shrubs and assess the costs thereof to the owner.
- (f) **Frames.** Any person, adjacent to whose land any shade or ornamental tree or shrub is growing in any street, may, for the propose of protecting such tree or shrub, surround the same with a suitable box or frame for protection, but all such work shall be performed under the supervision and direction of the Village Forester.
- (g) **Acceptable Trees.** Certain plants are more suited than others to provide these benefits under various landscape conditions. The following lists provide a range of sizes and tree variety; they are not inclusive of all the better plants but are representative of them.
 - (1) Alder, Black (*Alnus glutinosa*)
 - (2) Alder, Speckled (*Alnus rugosa*)
 - (3) Ash Green (*Fraxinus pennsylvanica*), and Ash, White especially the seedless cultivate (e.g., Marshall's Seedless, Tatmore, Urbanite); at Forester discretion.vastly overplanted
 - (4) Birch, River (*Betula nigra*), especially Heritage
 - (5) Cherry, Sargent (*Prunus sargentii*)
 - (6) Chokecherry, Schubert (*Prunus virginians "Schubertii"*)
 - (7) Corktree, Amur (*Phellodendron amurense*)
 - (8) Corktree, Sakhalin (*Phellodendron sakhalinense*)
 - (9) Dogwood, Kousa (*Cornus kousa*)
 - (10) Dogwood, Corrciancherry (*Cornus mas*)
 - (11) Elm, American (*Ulmus americana*) at Forester discretion.
 - (12) Elm, Chinese (*Ulmus parvifolia*; not Siberian elm)
 - (13) Ginkgo (*Ginkgo biloba*), male clones only
 - (14) Hackberry (*Celtis occidentalis*), esp. Chicagoland, Prairie Pride and Windy City
 - (15) Honeylocust, Thornless Common (*Gleditsia triacanthos inermis*), many cultivate available; vastly overused; would discourage continued planting
 - (16) Hornbeam, American (*Carpinus carolinians*)
 - (17) Hornbeam, European (*Carpinus betulus*)
 - (18) Hophornbeam, American (*Ostrya virginians*)
 - (19) Katsuratree (*Cercidiphyllum japonicum*)
 - (20) Linden, Crimean (*Tilia X euchlora*), esp.
 - (21) Linden, Littleleaf (*Tilia cordata*), esp. Glenleven, Greenspire and June Bride
 - (22) Linden, Silver (*Tilia tomertosa*)
 - (23) Maple, Hedge (*Ace: campestre*) at discretion of Forester.

- (24) Maple, Paperbark (Acer: griseum) at discretion of Forester.
- (25) Maple, Three-flower (Acer: triflorum) at discretion of Forester.
- (26) Maple, Miyabe (Acer miyabei) at discretion of Forester.
- (27) Maple, Norway (Acer platanoides), esp. Cleveland, Emerald Queen, Schwedler, Summershade and Superform. May be too big for many areas; too shady, often preventing lawn growth at discretion of Forester.
- (28) Maple, Red (Acer rubrum), esp. Autumn Blaze, Marmo, Morgan, Northwood, October Glory and Red Sunset at discretion of Forester.
- (29) Maple, Sycamore (Acer pseudoplatanus) at discretion of Forester.
- (30) Maple, Tartarian (Acer tataricum) at discretion of Forester.
- (31) Maple, Purpleblow (Acer truncatum) at discretion of Forester.
- (32) Oak, Bur (Quercus macrocarpa)
- (33) Oak, English (Quercus robur)
- (34) Oak, Pin
- (35) Oak, Red (Quercus rubra or Q. borealis)
- (36) Pear, Callery (Pyrus calleryana), esp. Chanticleer and Fauriei (cultivars such as Bradford and Aristocrat are proving to be landscape liabilities as they age beyond fifteen (15) years).

Sec. 6-4-8 Trimming.

- (a) Prior to major trimming activity involving a public tree, the permit requirements of Section 6-4- 7(a) shall be complied with. Any person growing a tree, plant or shrub on any private property abutting on public streets or public places shall:
 - (1) Trim them so as not to be a hazard to persons using the streets or to interfere with the proper lighting of the streets.
 - (2) Treat or remove any tree, plant or shrub which the Village Forester shall determine is diseased or insect-ridden or a hazard to persons using the streets.
 - (3) Remove and refrain from planting any tree, plant or shrub designated by the Wisconsin Department of Agriculture, Trade and Consumer Protection and published in its regulations to be a host or carrier of a dangerous plant disease or insect pest.
- (b) Owners of any property may arrange to have any terrace or utility easement tree, plant or shrub sprayed, trimmed or removed by the Village provided owner pay for such service at the rates and charges determined by the Public Works Director.
- (c) Trees and shrubs standing in or upon any boulevard, public area or upon any private premises adjacent to any public right-of-way or public areas shall be kept trimmed by their owner (or adjacent property owner) so that the lowest branches projecting over the public street or alley provide a clearance of not less than fourteen (14) feet. The Village Forester may waive the provisions of this Section for newly planted trees if he determines that they do not interfere with public travel, obstruct the light of any street light or endanger public safety.
- (d) The necessity of the pruning may be determined by the Village Forester.
- (e) Clearance from sidewalk to lower branches shall not be less than eight (8) feet. All trees standing upon private property in the Village, the branches of which extend over the line of the street, shall be trimmed so that no branch shall grow or hang over the line of the sidewalk lower than eight (8) feet above the level of the sidewalk. No tree shall be permitted to grow

in such a manner as to obstruct the proper diffusion of light from any public lamp.

Sec. 6-4-9 Trees and Shrubbery Obstructing View at Intersection or View of Traffic Signs.

- (a) Notwithstanding any other provision of this Chapter, no person shall maintain, plant or permit to remain on any private or public premises situated at the intersection of two (2) or more streets or alleys in the Village any hedge, tree, shrub or other growth which may obstruct the view of the operator of any motor vehicle or pedestrian approaching such intersection.
- (b) It is unlawful for any person to plant, cause to grow, allow to grow or maintain any trees, bushes, shrubbery or vegetation of any kind which is an obstruction to the clear and complete vision of any traffic sign or driveway approach to a street in the Village. It shall be the duty of every owner of such tree, bush, shrubbery or vegetation to remove such obstruction.
- (c) Any shrub, tree or other plant which obstructs the view at an intersection or the view of a traffic sign shall be deemed to be dangerous to public travel and the Village Forester may order, by written notice, the owner or occupant of any private place or premises on which there stands a tree or shrub which unreasonably interferes with or encroaches upon the street or sidewalk, to take such steps as are necessary to remove such interference. If such owner or occupant fails, within ten (10) days of receipt of notice, to take such necessary steps, the Village Forester shall order the removal of the interference. The cost of removing the interference shall be levied and collected as a special tax upon the property upon which or in front of which such tree or shrub stands.
- (d) Any person who is an owner or occupant or firm or corporation failing to obey the written notice of the Village Forester as specified in Subsection (c) above shall, thereof, be subject to a forfeiture as determined by Village Board.

Sec. 6-4-10 Prohibited Acts.

- (a) **Damage to Public Trees.** No person shall, without the consent of the owner in the case of a private tree or shrub, or without written permits from the Village Forester in the case of a terrace-area tree, public tree or shrub, perform or cause to be performed by others any of the following acts:
 - (1) Secure, fasten or run any rope, wire sign, unprotected electrical installation or other device or material to, around or through a tree or shrub.
 - (2) Break, injure, mutilate, deface, kill or destroy any tree or shrub or permit any fire to burn where it will injure any tree or shrub.
 - (3) Permit any toxic chemical, gas, smoke, oil or other injurious substance to seep, drain or be emptied upon or about any tree or shrub or place cement or other solid substance around the base of the same.
 - (4) Remove any guard, stake or other device or material intended for the protection of a public tree or shrub, or close or obstruct any open space about the base of a public tree or shrub designed to permit access of air, water and fertilizer.
 - (5) Attach any sign, poster, notice or other object on any tree, or fasten any guy wire, cable, rope, nails, screws or other device to any tree; except that the Village may tie temporary signs to trees when necessary in conjunction with street improvement work, tree

maintenance work or parades.

(6) Cause or encourage any fire or burning near or around any tree.

(b) **Excavations.** All trees on any right-of-way, parkway or other publicly owned property near any excavation or construction of any building structure or street work shall be sufficiently guarded and protected by those responsible for such work as to prevent any injury to said trees. No person shall excavate any ditches, tunnels or trenches, or install pavement within a radius of ten (10) feet from any public tree without a permit from the Village Forester.

(c) **Interference With Forester.** No person shall:

(1) Interfere with or prevent any acts of the Forester or his/her agents or employees while they are engaged in the performance of duties imposed by this Section.

(2) Refuse to permit the Forester or his/her duly authorized representative to enter upon his/her premises at reasonable times to exercise the duties imposed by this Section.

(d) **Refusal to Abate Nuisance.** Permits any public nuisance to remain on any premises owned or controlled by him when ordered by the Forester to abate such nuisance.

Sec. 6-4-11 Appeal from Determinations or Orders.

Any person who receives a determination or order under this Chapter from the Village Forester and objects to all or any part thereof shall have the right to appeal such determination or order, subject to the provisions of Title 4 of this Code of Ordinances and Chapter 68, Wis. Stats., to the Village Board within seven (7) days of receipt of the order and the Village Board shall hear such appeal within thirty (30) days of receipt of written notice of the appeal. After such hearing, the Village Board may reverse, affirm or modify the order or determination appealed from and the grounds for its decision shall be stated in writing. The Village Board shall, by letter, notify the party appealing the order or determination of its decision within ten (10) days after the hearing has been concluded. The Board shall file its written decision with the Village Clerk- Treasurer.

Sec. 6-4-12 Adoption of State Statutes.

Sections 27.09 and 86.03, Wis. Stats., are hereby adopted and incorporated herein by reference.

State Law Reference: Sections 27.09 and 86.03, Wis. Stats.