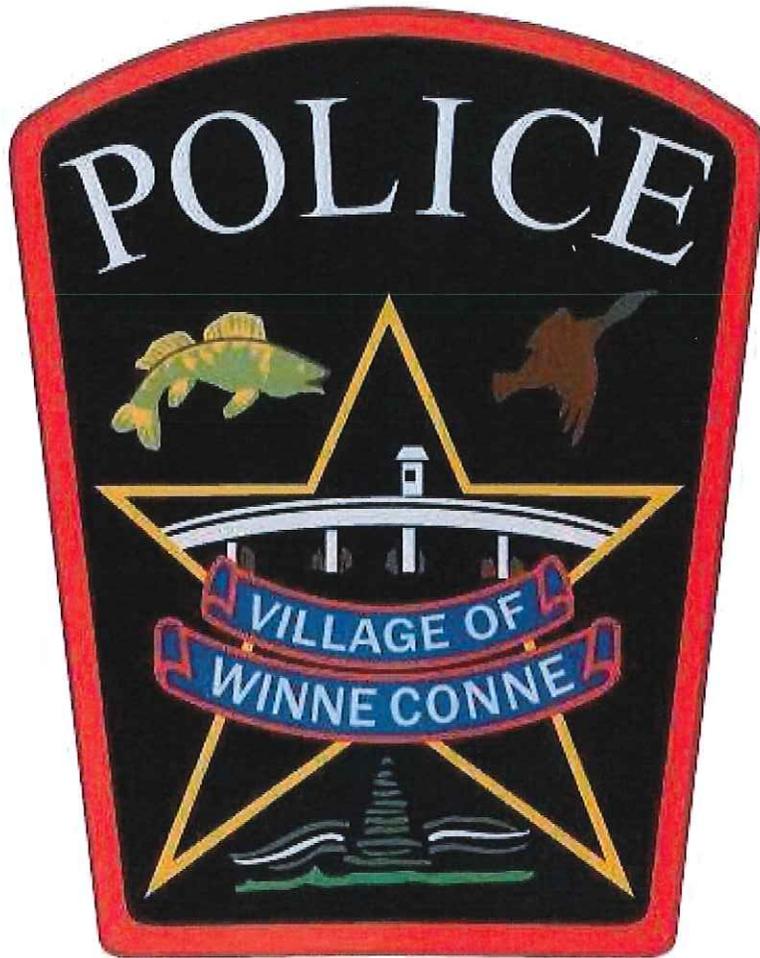


2017 ANNUAL REPORT



Winneconne Police Department



From the Desk of Paul Olson, Police Chief

To the Village Board and Residents of Winneconne,

I am proud to present the Winneconne Police Department's 2017 Annual Report to our community. The Department remains committed to working proactively and in close partnership with the community and its residents.

This past year has gone by in a whirlwind. One word describes the Police Department in 2017 and that is CHANGE. I want to thank the Village Board for my promotion to Police Chief this past year. The approval of Adam Kelm to full time and Ben Sauriol to Sergeant and eventually Lieutenant facilitated the efficient operation of this Department. We have also hired part time officers to fill our roster to full staff.

We enrolled in the Federal Government sponsored 10-33 program which allows us to obtain slightly used equipment at a very low cost. I worked with the Omro Police Department and purchased a used light bar for the new squad car. I am also working with them in 2018 to obtain body worn cameras. We have obtained MACH software through the State which was installed on our Mobile squad computers. This program has an interactive mapping feature that allows us to instant message other agencies. We can also use this mapping feature to mark areas in our Village. This program only costs \$12/year. I also used the Wisconsin Surplus Auction site to sell equipment that we have been storing for many years that we no longer use. We collected just over \$1000 by doing this.

In 2016 we had 1730 report numbers where 2017 yielded 2052. Incident numbers were 2440 in 2016 and 10755 in 2017.

We also have created through LEXIPOL a new policy and procedure manual. Not only were some policies outdated but we can use this a training tool for many years to come. Policies are automatically updated as laws and best practices change in the State of Wisconsin and at the Federal level.

We will continue to strive to provide high quality professional and innovative police services to all citizens. We have increased our social media presence through Facebook which allows for more information to be shared with our citizens. We will start up a neighborhood watch and

will continue with the Christmas Crusade to maintain and improve upon our communication efforts with the public.

Our officers are required to attend continuous training. The State of Wisconsin requires officers to attend a minimum of 24 hours of updated training per year. This training includes firearms, emergency vehicle operation, legal update along with other areas of training. Our officers attend more training than the required 24 hours. I like an officer to pick an area of law enforcement that they are interested in and send them to those training seminars that relate to it.

I believe we are on the right track to form a strong partnership with our School System, the Omro Police Department and Winnebago County Sheriff's Department. I look forward to 2018 and the challenges that it will bring.

Thank you,

A handwritten signature in black ink, appearing to read "Paul Olson". The signature is fluid and cursive, with the first name "Paul" being more prominent than the last name "Olson".

Paul Olson

Chief of Police



Sergeant Ben Sauriol

Winneconne Police Department 2017 Annual Sergeant report summary.

2017 was a year of positive changes and vast improvements. The promotion of Lt. Olson to Chief was the obvious major change to the department. With a new Chief came many changes. I was promoted to Sgt in May but was given more duties before that. Then it was determined I should be promoted to Lieutenant effective Jan 1st, 2018. The change from Sgt to Lt was done to allow more administrative authority and for the benefit of the village financially. In October I went to First Line Supervisor School that is put on by the Wisconsin Department of Justice at Fox Valley Technical College. This 2-week course is designed to give new supervisors the foundational tools to better perform their job duties as supervisor. Some of the subjects covered were the culture of the organizations, communications, public information officer duties, conducting evaluations of officers and incident command training just to name a few.

This training was by far one of the best training sessions I ever went to.

With the permission of Chief Olson, I helped get the 10-33 program up and running. It was challenging to get set up because the websites the Department of Defense uses are cumbersome and out dated but after some time, I was able to get our department set up. Once we got set up, our department obtained 5 M16 1a rifles. Chief Olson and I drove to the Waunakee Police Department and picked up the rifles. Officer Honer inspected the rifles and determined they are in excellent condition. Officer Honer cleaned the rifles and adjusted the sites. We took them to the range when we did our annual handgun qualification and shot the rifles. The rifles performed wonderfully and were extremely accurate. Each full-time officer is assigned a rifle and they are kept in a gun rack in Chief Olson's office. It is the goal to get a proper gun rack for the marked squad, so each officer can use his own rifle while on duty. Officer Honer did a very good job with the firearms training course. He has excellent knowledge of firearms which is a benefit to the department.

We received the MACH software from the state to add to the MDC's. MACH is what state patrol uses in their squads to run plates and people. MACH is also a mapping interactive program that allows law enforcement officers throughout the state to communicate via instant messaging. The program also allows each person logged in to see where each other is on the map and what their status is. There is a lot of important information that can be viewed and shared on this program, which makes it a good supplemental tool to our primary software. The cost is only \$12 a year per squad if the squad has GPS. If there is no GPS, the cost is free therefore I installed it on the squad computer and our administrative assistant's computer.

Another important note for the year 2017 is the evidence room audit I completed. I disposed of a lot of evidence from very old and closed cases to clear room for new evidence. So far, the evidence room is filling up fast which reflects a busy 2017. Recently, I went to the Neenah Police Department where I was given a tour of their evidence room and procedures. With the information I learned, I intend on making improvements to the evidence room and how we package and label evidence to better document the chain of custody and make the process easier for the officers.

Chief Olson and I put on a neighborhood watch meeting in the middle of summer. We intend to do another meeting with the intention of scheduling it at a more convenient time and putting the advertisement on our Facebook page again and in the Winneconne News with the hope of getting more people to attend. It's the goal of this police department to get as many people in the community to be active in the neighborhood watch program. With the recent burglaries in the Town of Winneconne, it's even more important for people to get involved and help be the eyes and ears, so the police can do the best job they can at deterring crime and catching suspects. Not only does the neighborhood watch help the community and police come together as partners, the watch meetings serve as an educational tool. In the meetings, we intend to educate people on home security, neighborhood security and the reason why correcting ordinance violations is important at keeping communities looking good which is shown to be a deterrent to suspicious activities and crime.

A service we offer is a security survey. A Security Survey is an analysis of a facility or home to determine security deficiencies and recommend improvements to reduce the risk of vandalism, burglaries, internal theft, or other crimes. I conducted a security survey of Switchgear and completed a detailed report which I later turned into the company owner. We offer this service for free to home and business owners. A common deficiency, for example are lighting issues. Something simple as lighting up entrances and windows has a large impact on reducing crime. It's my goal to conduct more security surveys in 2018.

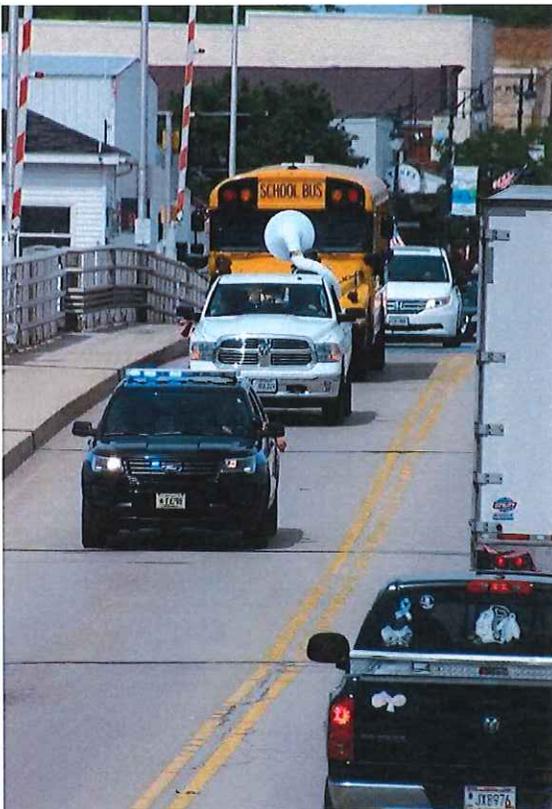
Respectfully submitted.

Sgt. Sauriol.

Community



Officer Sorensen showing the Boy Scouts the “Science of Fingerprinting”



Leading the State Bound Soccer Team



Working in a snow storm

Department Staff

Chief of Police Paul Olson

Sergeant Ben Sauriol

Police Secretary/Court Clerk Tiffany Zarling

Full Time Officers

Officer Ben Honer

Firearms, Taser, Court Officer, FTO, Juvenile

Officer Kyle Sorensen

Equipment, cameras, squads, FTO

Officer Adam Kelm

FTO, Elderly

Part time Officers

Officer Emily Gubin

Officer Matt Schanke

Officer Thomas Abendroth

Officer Carly Kolodzik

Officer Matt Breister

Officer Pete Thelen

Training



Firearms 2017

2017 Roster Changes

This past year has produced many changes for us in terms of promotions and new hires. Positions that were promoted were Chief of Police, Sergeant and Patrol Officer. Earlier letters explain the Chief of Police and Sergeant's positions. The Patrol Officer promotion came from our pool of existing part time officers. Adam Kelm has been with us since 2012 and has done a tremendous job. In addition to the full-time positions, we hired four part-time officers to fill our roster.



2017 Statistics

Incident numbers are when an officer is assigned or puts themselves on any incident that the CAD (Computer Aided Dispatch) will allow. The most common incidents that our officers put out on are Building Security which is when officers check buildings for damage, open doors, etc. In 2017 we had 10,755 incident numbers assigned. Of those numbers 2052 report numbers were assigned. Report numbers are assigned when documentation in LRMS (Law Enforcement Records Management System) is needed. In 2016 our report numbers reached 1730. We had a sizeable increase in 2017. Some of these report numbers are attributed to incidents at the schools.

We are called to the schools to help with disruptive children, thefts, drugs/alcohol/tobacco incidents, parking issues, traffic matters and other incidents requiring Police assistance. Overall an officer spent 85.99 hours at the schools handling 182 calls during 2017. This is an average of 10.04 hours per month with January 2017 being the least amount of time spent and October 2017 with the most amount of time spent. We are also at the school for Community Policing and Building Security many times throughout the year, but a report number is not assigned to those.

A chart on the next page labeled "2017 Incidents" has many categories on it. Traffic stops are the most obvious and certainly occupy a lot of officer hours. An assist citizen call is a broad term used as a "catch-all" for incidents that pertain to child custody issues, questions on court documents related to domestic or child custody issues, fingerprinting, questions on the law and anything else that does not fit into a category. We started this year by paying more attention to parking and ordinance issues as well. With the redoing of our code of ordinances it will help when enforcing these as well. We generally like to warn people about ordinance violations prior to taking further action. A small chart indicating the number of Building Security Checks and Crime Prevention indicates an incredible amount of time spent in these areas. We feel that constantly checking buildings will result in fewer incidents like theft or burglary and it has. When an officer puts out on Crime Prevention they might walk through bars or school, possibly preventing any problems.

Our caseload for Municipal Court has also gone up this year with a decline in 2016. We are functioning well with the current caseload.

2017 Incidents

