VILLAGE PLAN COMMISSION AGENDA
SEPTEMBER 9, 2019  6:00 p.m.

Call to Order

Public Participation

Approve July 25, 2019 Plan Commission Minutes

Motion to enter Public Hearing
  • Application for Conditional Use Permit for BMK Real Estate Holdings LLC (911 E.
    Main Street)

Motion to close Public Hearing

Old Business
None

New Business
  • Discuss and vote on the application for a Conditional Use Permit for BMK Real Estate
    Holdings LLC (911 E. Main Street)
  • Review proposal for the Village to sell a 24’ x 575.07’ part of parcel 19100060206 and a
    24’ x 351.7’ part of parcel 19100060306 to Shallbetter Properties LLC
  • Review certified survey map for Shallbetter Properties LLC and vote recommendation to
    the Village Board
  • Review drainage easement for Shallbetter Properties LLC and vote recommendation to
    the Village Board
  • Review application for Alteration of Grade Permit for Dr. Tim McGinnis of 11 N. 6th
    Avenue
  • Review Village Administrator’s proposed updates to the Code of the Village of
    Winneconne that pertain to zoning and vote recommendation to the Village Board
  • Discuss planning services available from the East Central Wisconsin Regional Planning
    Commission
  • Begin review of conditional use permits granted since 2016

Set Next Meeting Date

Adjourn

Winneconne Municipal Center is accessible to the physically disadvantaged. If special
accommodations are necessary, please contact the Village Clerk/Treasurer at (920) 582-4381 and
we will make every effort to accommodate the request.
MEETING MINUTES:
PLAN COMMISSION July 25, 2019 5:00 p.m.

Plan Commission Meeting was called to order by Chairman Boucher at 5:00 p.m.

Members present: Rueetten, Kubasta, Larson, Norton, and Boucher, present.

Members absent: Kreuzer, Broderick, Utschig

Public Participation

Communications

Approve Minutes – June 25, 2019

MOTION by Rueetten, seconded by Kubasta, to approve the minutes of the June 25, 2019 Plan Commission meeting as presented. Carried by voice vote.

Staff Reports

None

MOTION to enter Public Hearings

MOTION by Rueetten, seconded by Larson, to go into a committee of the whole to hold public hearings on two conditional use application. Roll Call: Rueetten, Larson, Norton, Kubasta, Boucher ayes

PUBLIC HEARING - Conditional Use Application for 815 N 7th Street

1st Call: Dennis O'riien [contractor for project] – wants to add fill

Morgan – neighbor (811 N 7th Street), in favor of fill

2nd Call: None

3rd Call: None

PUBLIC HEARING - Conditional Use Application for 155 Washington Street

1st Call: Jim Dunbar – open to questions

2nd Call: None
3rd Call: None

MOTION to Close Public Hearings

MOTION by Kubasta, seconded by Larson, to close public hearings and return to regular session.

Roll Call: Ruetten, Larson, Norton, Kubasta, Boucher ayes

New Business

Conditional Use Permit Application – 815 North 7th Street

Discussion of application

Approve with same conditions as applied to Morgan property, with the exception of the yard drain

MOTION by Larson, seconded by Ruetten, to approve the Conditional Use Application for 815 North 7th Street and set the following conditions:

Non-transferable conditional use permit
All applicable State laws shall be complied with
This approval applies only with regards to Village Ordinance 9-1-72(a)(2)(d) and all other ordinances shall be complied with.
Drainage elevation that is established by the Public Works Director must be maintained by the property owner.
Home must be removed from floodplain according to certified elevation survey map at the end of the project.
Property owner acknowledges acceptance of conditions in writing.

Roll Call: Ruetten, Larson, Norton, Kubasta, Boucher: ayes

Conditional Use Permit Application – 155 Washington Street

Discussion of shed on property prior to home

MOTION by Larson, seconded by Kubasta, to approve the Conditional Use Application for 155 Washington Street and set the following conditions:

2 years to apply for building permit for permanent residence

Roll Call: Ruetten, Larson, Norton, Kubasta, Boucher: ayes
Old Business:

Review Memorandum Regarding Shoreline Zoning from the Village Administrator

Discuss Proposed Changes to the Zoning Code of the Village of Winneconne
- Reviewed by Village Administrator David Porter
- Currently Village has 65 properties with setbacks less than 50 feet
- Currently Village has 37 properties with setbacks less than 35 feet
- Broderick present at 5:25 pm

Motion to recommend to Village Board to accept ordinances as presented with the exception of shoreline setback of 25 ft. Roll Call: Ruettten, Larson; ayes. Broderick; no. Norton, Kubasta, Boucher; ayes.

Comprehensive Plan Update – East Central Wisconsin Regional Plan Commission

Presented by Tom Baron of the East Central Wisconsin Regional Plan Commission.
Handout – discussion regarding future growth and annexation
Future land use map should be updated as changes take place
Will update maps based on transportation records

Motion to adjourn

MOTION by Larson, seconded by Ruettten, to adjourn Subject to Call
Carried by voice vote.

6:15 pm

Minutes taken by Kathy McQueen, Deputy Clerk-Treasurer
Village Plan Commission
Village of Winneconne
Conditional Use Application

Applicant Name: Brenda Kubasta
Phone number: 920-470-7414 Fax number:
Email address: bkgubasta@skokodesigns.com
Property Address: 911 E MAIN STREET, WINNECONNE

Property Owner (if different from applicant):

Conditional Use Request: HOMETOWN PHARMACY

Reason(s):

Owner/Applicant signature: [Signature]
Date: 8/18/19

Application Fee: $250.00 Fee is NONREFUNDABLE & must be received for application to be processed.

FOR STAFF USE ONLY

Fee Paid: $250.00 Date Paid: 8/18/19
Zoning District: Property Conforming Y/N
Public Hearing Date: 
August 21, 2019

Dear Neighboring Property Owner:

The Village of Winneconne Plan Commission will hold a **Public Hearing** on **Tuesday, September 9, 2019 at 6:00 p.m.** at the Winneconne Municipal Center, 30 South 1st Street, Winneconne, on the following conditional use permit application requests:

BMK Real Estate Holdings would like to operate Hometown Pharmacy at 911 East Main Street which is zoned I – General Industrial. The Plan Commission may grant a conditional use permit with or without conditions only if the following findings are made:

a) The proposed use will not have a negative impact on existing or potential permitted uses within the district with particular consideration given to impacts on abutting property; and

b) The proposed use will significantly contribute to the strength, stability and diversity of the Winneconne economy through retention of existing jobs, creation of new jobs and/or generation of related “spin-off” development within the community.

Interested parties may express their opinion at the Public Hearing, or if unable to attend, submit a written notarized statement to the Village Offices, P.O. Box 488, Winneconne, WI 54986 prior to the public hearing.

Thank you,

[Signature]
Jaquelin Stelzer, Secretary
Winneconne Village Plan Commission
August 21, 2019

Dear Brenda:

Below is a copy of the special notice sent to neighboring property owners regarding the Village of Winneconne Plan Commission’s Public Hearing on your conditional use application scheduled for September 9, 2019 at 6:00 p.m.

We recommend you plan to attend the Public Hearing to supply any additional information that may be requested. Thank you for your cooperation.

The Village of Winneconne Plan Commission will hold a Public Hearing on Tuesday, September 9, 2019 at 6:00 p.m. at the Winneconne Municipal Center, 30 South 1st Street, Winneconne, on the following conditional use permit application requests:

BMK Real Estate Holdings would like to operate Hometown Pharmacy at 911 East Main Street which is zoned I – General Industrial. The Plan Commission may grant a conditional use permit with or without conditions only if the following findings are made:

a) The proposed use will not have a negative impact on existing or potential permitted uses within the district with particular consideration given to impacts on abutting property; and

b) The proposed use will significantly contribute to the strength, stability and diversity of the Winneconne economy through retention of existing jobs, creation of new jobs and/or generation of related “spin-off” development within the community.

Interested parties may express their opinion at the Public Hearing, or if unable to attend, submit a written notarized statement to the Village Offices, P.O. Box 488, Winneconne, WI 54986 prior to the public hearing.

Thank you,

Jocquie Stegen
Secretary
Village Plan Commission

cc: Hometown Pharmacy
BMK
228 South 1st Avenue
Winneconne, WI 54986

Premier Community Bank
230 Mavis Road
Marion, WI 54950

Klein Properties
111 West Madison Street
Clintonville, WI 54929

Mercy Med Center of Oshkosh Inc
P.O. Box 3979
Appleton, WI 54912

ZRH
1626 Oak Street
LaCrosse, WI 54603

Winneconne 922 East Main St LLC
2201 Madison Street
Stevens Point, WI 54481

Jlar Holdings
200 Twin Harbor Drive
Winneconne, WI 54986

John and Lynn Rogers
908 East Main Street
Winneconne, WI 54086

K & J Angell Properties
904 East Main Street
Winneconne, WI 54086

Mackinac Land Co LLC
5748 St. Ives Road
Oshkosh, WI 54904

Ultimate Properties
P.O. Box 130
Winneconne, WI 54986

STATE OF WISCONSIN DOT
944 VANDEPERREN WAY
GREEN BAY WI 54304
The Village of Winneconne Plan Commission will hold a PUBLIC HEARING on
SEPTEMBER 9, 2019 at 6:00 p.m. at the Winneconne Municipal Center to consider approving
a proposed certified survey map for Shallbetter Properties, LLC (202 Enterprise Road and 205
Enterprise Road) and consider granting a conditional use permit for DMK Real Estate Holdings,
LLC (911 E. Main Street).
August 21, 2019

Dear Neighboring Property Owner:

The Village of Winneconne Plan Commission will hold a Public Hearing on Tuesday, September 9, 2019 at 6:00 p.m. at the Winneconne Municipal Center, 30 South 1st Street, Winneconne, on the following conditional use permit application requests:

BMK Real Estate Holdings would like to operate Hometown Pharmacy at 911 East Main Street which is zoned I – General Industrial. The Plan Commission may grant a conditional use permit with or without conditions only if the following findings are made:

a) The proposed use will not have a negative impact on existing or potential permitted uses within the district with particular consideration given to impacts on abutting property; and

b) The proposed use will significantly contribute to the strength, stability and diversity of the Winneconne economy through retention of existing jobs, creation of new jobs and/or generation of related “spin-off” development within the community.

Interested parties may express their opinion at the Public Hearing, or if unable to attend, submit a written notarized statement to the Village Offices, P.O. Box 488, Winneconne, WI 54986 prior to the public hearing.

Thank you,

[Signature]

Jacquin Stelzer, Secretary
Winneconne Village Plan Commission
STORM WATER
EASEMENT AGREEMENT

DOCUMENT NO

THIS AGREEMENT is made and entered into this day of , 2019,
by and between: the Village of Winneconne, a Wisconsin municipal corporation ("Grantee")
and Shallbetter Properties, L.L.C., a Wisconsin limited liability company ("Grantor").

In connection with the exercise of the easement rights granted to Grantee hereunder, and
other good and valuable consideration, the receipt and sufficiency of which is hereby
acknowledged, hereby grants and conveys to Grantee and its representatives, engineers,
contractors, agents, inspectors, employees, successors and assigns, a non-exclusive, perpetual
easement for the installation, maintenance, repair, and inspection of a polyvinyl chloride
(PVC) pipe which shall run under and through the lands of the Grantor legally described in
the attached Exhibit A and shown on the Easement Exhibit B attached hereto (the "Easement
Area") together with the reasonable right of ingress and egress over the adjoining land of
Grantee, its successors and assigns, for the purpose of the foregoing easement.

Grantor shall not construct or place any structure or plant any vegetation within the
Easement Area that may damage or interfere with the maintenance or operation of the storm
sewer facilities installed by Grantee.

By acceptance of this grant of Easement, Grantee agrees to cause the easement rights
granted hereunder to be exercised in a reasonable manner so as to avoid any unnecessary
disruption of, or damage to, the Easement Area and adjacent real estate of Grantor and to promptly repair any damage caused by the
exercise of the easement rights granted hereunder.

Grantor agrees to indemnify and hold Grantor harmless from any and all liability for injuries to, or death of, persons or for loss of or
damage to property, including all costs and expenses incidental thereto, arising from or in connection with the exercise of the easement
rights granted hereunder.

This grant of Easement shall be perpetual, shall run with the land and shall be binding upon and inure to the benefit of Grantee and
Grantee and their respective heirs, successors, transferees and assigns.

IN WITNESS WHEREOF, the undersigned have executed this Agreement on this day of , 2019.

VILLAGE OF WINNECONNE

By:
Christopher Boucher, Village President

Attn:
Jacquin L. Stelzer, Village Clerk-Treasurer
SHALLBETTER PROPERTIES, L.L.C.

By:

Gregory J. Shallbetter, Member

By:

Marisa V. Shallbetter, Member

STATE OF WISCONSIN
WINNEBAGO COUNTY

Personally came before me this ___ day of __________, 2019, the above named Christopher Boucher, Village President and Jacqui L. Stelzer, Village Clerk-Treasurer, of the Village of Winneconne, to me known to be the persons who executed the foregoing instrument and acknowledged the same.

_________________________________________________________________
Winnebago County, Wisconsin
My Commission:

STATE OF WISCONSIN
WINNEBAGO COUNTY

Personally came before me this ___ day of __________, 2019, the above named Gregory J. Shallbetter and Marisa V. Shallbetter, as Members of Shallbetter Properties, L.L.C., to me known to be the persons who executed the foregoing instrument and acknowledged the same.

_________________________________________________________________
Winnebago County, Wisconsin
My Commission:

This instrument was drafted by:
Emily Z. Dunham, Attorney-at-Law
217 Cape Avenue
P.O. Box 1190
Oshkosh, WI 54903-1190
A FIFTEEN FOOT WIDE EASEMENT FOR STORM SEWER AND DRAINAGE BEING PART OF LOT 3 OF CERTIFIED SURVEY MAP #5191, WINNEBAGO COUNTY RECORDS, SAID MAP LOCATED IN PART OF THE NORTHEAST 1/4 OF THE SOUTHEAST 1/4 AND PART OF THE SOUTHEAST 1/4 OF THE SOUTHEAST 1/4 OF SECTION 20, T18N-R156E, VILLAGE OF WINNECONNE, WINNEBAGO COUNTY, WISCONSIN, MORE FULLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTHEAST CORNER OF LOT 3 OF CERTIFIED SURVEY MAP #5191, WINNEBAGO COUNTY RECORDS; THENCE S89°28'10"W, 24.00 FEET ALONG THE SOUTH LINE OF SAID LOT 3; THENCE N00°01'20"E, 57.36 FEET TO THE POINT OF BEGINNING; THENCE S76°53'12"W, 88.28 FEET TO THE WEST LINE OF SAID LOT 3; THENCE N00°03'27"E, 15.41 FEET ALONG SAID LINE; THENCE N76°53'12"E, 85.27 FEET; THENCE S00°01'20"W, 15.40 FOOT TO THE POINT OF BEGINNING.

EASEMENT AREA DIVIDES 1,934 SQUARE FEET / 0.03 ACRES, MORE OR LESS.
EASEMENT AREA SUBJECT TO OTHER EASEMENTS AND RESTRICTIONS OF RECORD.
Village of Winneconne
Alteration of Grade Application
(Over 50 Cubic Yards)

Applicant Name: Dr. Tim McGinnis
Phone number: 920 582 4364 Fax number: 920 582 4004
Email address: tmcginnis@outlook.com
Property Address: 11 W. 4th Ave
Property Owner (if different from applicant): NA

Alteration of Grade Request:

Reason(s): proposed parking lot for Dr. McGinnis Chiropractic office (new)

Attach a site plan and topographic map of the land with this application. Sec.6.1-A (c) (f)

Owner/Applicant signature: [Signature]
Date: 8-32-19

Application Fee $ 50.00 Fee is NONREFUNDABLE & must be received for application to be processed.

FOR STAFF USE ONLY

Fee Paid $ 50.00 [ ] Cash [X] Check # 693
Zoning District
Property Conforming Y/N
Date: 8-32-19 Received By: [Signature]
Sec. 6-1-4  Permit Required for Alteration of Grade.

Except as provided in this Section, no land shall be filled, cut or graded within the Village of Winneconne nor shall the existing drainage or topographical characteristics of land within the Village be changed without the owner of such land first obtaining from the Village a permit allowing such filling, cutting or change in drainage or topographic characteristics, as follows:

(n) No Permit Required for Certain Activities. No permit shall be required if the filling, cutting, grading or other change in the topographic characteristics of the property involves the placement, removal or movement of not more than twenty (20) total cubic yards of material and will not result in any alteration of the existing drainage of the property or neighboring properties. Filling of Village-owned properties shall be governed by Section 6-1-5. 

(b) Permit From Director of Public Works Required For Certain Activities. A permit from the Director of Public Works shall be required if the filling, cutting, grading or other change in the topographic characteristics of the property involves the placement, removal or movement of more than twenty (20) cubic yards, but not more than fifty (50) cubic yards, of material and will not result in any alteration to the existing drainage of the property. Application requirements are as follows:

(1) Application. The application for the permit shall be on the form provided by the Village and shall include the following:
   a. A site plan showing the existing and proposed improvements on the property and the areas that will be affected in sufficient detail, to allow the Director of Public Works to properly evaluate the application.
   b. A non-refundable fee as prescribed in Section 1-3-1.

(2) Application Denials. The Director of Public Works shall deny the application if he/she determines that:
   a. The proposed activity [including any prior activity of a similar nature within five (5) years of the date of the application] involves the placement, removal or movement of more than fifty (50) total cubic yards of material;
   b. The proposed activity will alter the existing drainage of the property;
   c. The proposed activity will have a material adverse effect on the property, any adjoining property, or the residents of the Village;
   d. The proposed activity violates any other standard established by this Section or any other regulation, ordinance or statute.

(3) Notification. The Director of Public Works shall issue the permit or notify the property owner of its denial within five (5) business days from the receipt of the properly completed application and site plan.

(4) Appeal of Denials. A property owner whose application is denied shall have the right to appeal the denial to the Plan Commission by filing a written notice of appeal with the Village within fifteen (15) days from the date of the denial.

(c) Permit From Plan Commission Required For Certain Activities. A permit from the Plan Commission shall be required if the filling, cutting, grading or other change in the topographic characteristics of the property involves the placement, removal or movement of more than fifty (50) total cubic yards of material and will not result in any alteration to the existing drainage of the property. Application requirements are as follows:

(1) Application. The application for such permit shall be on a form provided by the Village and shall include a site plan showing all existing and proposed improvements on the property and a topographic map showing the topography of the land both before and after the implementation of the proposed change in the topography of the land with sufficient detail to allow the Plan Commission to properly evaluate the application.

(2) Fee. A non-refundable fee as prescribed in Section 1-3-1 must accompany the application.

(3) Application Denials. The Plan Commission shall deny the application if the Plan Commission
determines that:
a. The proposed activity will have a material adverse effect on the property, any adjoining property or the residents of the Village; or
b. The proposed activity violates any other standard established by this Section or any other regulation, ordinance or statute.

(4) Notification. The Plan Commission shall issue the permit or notify the property owner of its denial within thirty (30) days from the receipt of the properly completed application, site plan and topographic map.

(5) Appeal of Denial. A property owner whose application is denied shall have the right to appeal the denial to Circuit Court after first filing a written notice of appeal with the Village within fifteen (15) days from the date of denial.

(d) Other Requirements and Standards. The filling or cutting of any property grading or other change in the drainage or topographic characteristics of any property shall also be subject to the following requirements and restrictions:

(1) Impact on Other Properties. No change shall be made in the existing topography of any property that would alter the existing drainage or topography in a way so as to have a material adverse effect on any other property, except with the written consent of the owner(s) of each affected property.

(2) Alteration of Existing Drainage. No change shall be made in the existing topography that would alter the existing drainage characteristics of the property in a manner that would divert additional drainage waters onto any highway, street, sidewalk or other public lands without the approval of the Plan Commission.

(3) Angle of Slopes. Any slope resulting from the filling, cutting or change in topography of any parcel shall not exceed the normal angle of slipage of the material involved, and shall not exceed a slope of a ratio greater than four (4) horizontal to one (1) vertical within twenty (20) feet of any boundary line of a parcel.

(4) Deposit of Fill in Conservancy Areas. Fill shall not be deposited in any land within any conservancy zoning district without prior site plan approval of the Plan Commission.

(5) Deposit of Fill in Wetland Areas. Fill shall not be deposited in any land designated as a wetland by the Wisconsin Department of Natural Resources, except in full compliance with all applicable regulations, ordinances and statutes.

(6) Deposit of Fill in Floodplains. Fill shall not be deposited in any land designated as a floodplain by the Federal Emergency Management Agency (FEMA), Wisconsin Department of Natural Resources (DNR) or the Village, except in full compliance with all applicable regulations, ordinances and statutes.

(e) Construction Activities Exempted. This Section shall not apply to on-site activities such as excavations, filling, cutting, grading, stockpiling and other similar activities undertaken in connection with the construction or alteration of structures for which a building permit has been obtained; provided that such activities are conducted in compliance with the requirements of the building permit and all other permits, requirements, regulations, ordinances and statutes.

(f) Erosion Control Requirements. Any person engaged in filling, cutting, grading or any other activity requiring a permit under this Section shall utilize such silt fencing, erosion barriers, vegetative cover or other Best Management Practices necessary to minimize erosion resulting from the activity.

(g) Liability to Others. The issuance of a permit under this Section shall not relieve the person conducting the activity from any liability arising out of the activity or subject the Village to any liability for such activity.
PUBLIC WORKS PERMIT FOR VILLAGE OF WINNECONNE

Version 2015

Application Review Fee: $25.00
Date: 8-22-19

Property Address: 11 North 4th Ave.

To each copy of the application:
1. Attach map or sketch detailing the work to be conducted including existing facilities, buildings, ditches, culverts, streets, sidewalks, etc. as well as indicating the work to be conducted. Also provide distances to points of reference (street, property line, building, curb, etc).
2. Include with the map or sketch, appropriate topographical information in order for the application to be properly viewed.
3. Attach insurance certificate.
4. If excavating within the street, provide $10,000 Street Bond made payable to Village of Winneconne.

UTILITY ACTIVITY (check appropriate box):
☐ Electric ☐ CATV ☐ Telephone ☐ Gas ☐ Underground ☐ Water or Sewer Service Lateral

TYPE OF PRIVATE WORK (check appropriate box):
☐ Forestry ☐ Sidewalk ☐ Driveway ☐ Mailbox ☐ Right-of-Way
☐ House Moving ☐ Ditching ☐ Culvert ☐ Fire Pit ☐ Private Well

The Applicant shall save and hold harmless the Village of Winneconne, its officers, employees, agents, and all governmental contractors and subcontractors of the Village of Winneconne from actions of any nature whatsoever which arise out of or are connected with, or are claimed to arise out of or be connected with any of the work performed by the Applicant, or the construction or maintenance of facilities by the Applicant, pursuant to this permit or any other permit issued by the Village for excavation on any street, sidewalk or right-of-way in the Village, including without limiting the generality of the foregoing, all liability, damages, loss, expenses, claims, demands, and actions on account of personal injury, death, or property loss to the Village, its officers, employees, agents contractors, or subcontractors; to the Applicant, its employees, agents, contractors or subcontractors; or to any other persons, whether based upon, or claimed to be based upon, statutory including, without limiting the generality of the foregoing, worker’s compensation, contractual, tort, or whether or not caused or claimed to have been caused by active or inactive negligence or other breach of duty by the Village, its officers, employees, agents, contractors, or subcontractors.

The Applicant agrees to, at its own expense, investigate all such claims and demands, attend to their settlement or other disposition, defend all actions based thereon and pay all attorney's fees and all costs and expenses of any kind arising from any such liability, damages, loss claims, demands and actions. Any transfer, whether voluntary or involuntary, of ownership or control of any property contracted, placed or operated by or on behalf of the Applicant that remains on the Village’s property or right-of-way pursuant to this permit, shall not release Applicant from any of the indemnification requirements of this permit, unless the Village is notified of such transfer in writing.

Notwithstanding the foregoing, the applicant remains subject to the payment of actual cost of repair for intentional or negligent damage to any property, lines, structures, or facilities damaged, harmed, or left unfinished or incomplete by the Applicant, or on the Applicant’s behalf, pursuant to this permit or any other permit issued by the
Village fee: location of property, lines or facilities on street right-of-way, and remains subject of payment for losses due to personal injury or death resulting from negligence by the Applicant or on the Applicant's behalf.

Applicant's Signature: [Signature]
Date: 8/22/19

Dr. Timothy McGinnis
Name of Applicant (Please Print)

111 N. 6th Ave
Mailing Address

Winneconne, WI 54986
Village (City), State, Zip Code

940-582-4364
Telephone Number

McGinnis@Outlook.com
E-mail

Note:

It is understood and agreed that approval of this Application is subject to the applicant's full compliance with all relevant Wisconsin Statutes, Village ordinances, and rules and regulations of other jurisdictional agencies which may be more restrictive than those set forth in the Wisconsin Department of Transportation Utility Accommodation Policy.

This permit is valid for the period of one (1) year from the date of issuance and the work shall be completed within that timeframe, unless written time extension approval is obtained from the Village of Winneconne.

FOR VILLAGE USE ONLY

Date Approved: 3/6/19
Permit Number: 2019-168

The Applicant shall contact Digger's Hotline not less than three (3) working days prior to the commencement of the permitted work to arrange for a representative to locate and mark any existing utilities: (900) 242-8511.

SPECIAL INSTRUCTIONS:

SEE ATTACHED PERMIT INSTRUCTIONS

[Signature]
Public Works Director, Approval
VILLAGE OF WINNECONNE
The Community of Opportunity
30 South First Street - P.O. Box 488 - Winneconne, Wisconsin 54986-0488 - 920-582-4381
www.winneconnewi.gov

VILLAGE OF WINNECONNE PUBLIC WORKS PERMIT, EROSION CONTROL, AND STORMWATER MANAGEMENT PERMIT FOR VILLAGE OF WINNECONNE

Public Works Permit for Dr. Tim McGinnis Parking Lot
Permit – 2019-160

Permit for 620 E. Main St.

Permit pulled by: Dr. Tim McGinnis

11 N. 6th Ave
Winneconne, WI 54986

Second POC: None

SPECIAL INSTRUCTIONS

Diggers Hotline must be contacted at least three (3) working days prior to any work starting and is valid for ten (10) days after the start date.

Contact the Public Works Director prior to any excavation in the right-of-way (ROW), Street, or sidewalks.

All or any damage to Village property, is the responsibility of the contractor or the property owner to correct at their expense.

If traffic control is needed it will be set up according to MUTCD or WisDOT standards.

All work will be performed per Civil Plan that was proposed to the Village of Winneconne.

Elevation height will be set by the Director of Public Works off existing benchmark marks and or adjacent property owners which must be set at or above grade provided by the approved Site Plan.

Per Village Ordinance, Commercial driveways cannot exceed 30 feet in width past the right-of-way (ROW), inspection through the Director of public works prior to placing concrete.

- Current Driveway width variance is under legal review and will require a maintenance agreement with the Village of Winneconne.

Culvert size, location, and pitch shall be inspected prior to backfilling by the Director of Public Works.

Silt fencing and or filter fabric is required at the property edges, ROW and Village streets to mitigate any or all contaminates from entering into the Storm Sewer.

Silt Fencing is required if less than 25 foot green space to adjoining properties.

Property drainage and or run off must conform to the proposed Site Plan and or Erosion Control plan, to Village Ordinances, and conditional use Permitted by the Village Planning Committee.

The current stormwater pond is considered to not conform with the Village permit and will remain open unless;

Proposed erosion control plan and stormwater management plan are in general conformance with NR 151 and the Village’s construction site erosion control and stormwater ordinance. The
proposed plan has been reviewed and approved by the Village Engineer, contractor will follow proposed and approved plan. The inspection will be done by the Director of Public works during its construction.

The property owner will verify elevations after the project is completed with an elevation survey that shows it conforms with the proposed elevation presented on the site plan.

Respectfully,

Kirk Ruetten
Director of Public Works

Village Administrator; David Porter
VIA email; Ken Dais of Switchgear Power Systems
§ 580-17 ZONING § 580-17

(a) Front: 50 feet (may be parking).
(b) Rear: 30 feet (may be parking).
(c) Side: 12 feet.

(7) Parking: Refer to § 580-27. [Amended at time of adoption of Code (see Ch. 1, General Provisions, Art. II)]

G. General Industrial District. [Amended 4-19-2016]

(1) Purpose and intent. The General Industrial District is intended to provide space for industrial-, manufacturing- and technology-based uses at appropriate locations within the Village.

(2) Permitted uses and structures. The following are permitted uses:

(a) Manufacturing, assembly, fabricating, compounding, processing or packaging of goods, materials and products, except for those uses listed in Subsection G(1) below.

(b) Research, development and testing laboratories and facilities.

(c) Wholesaling and distribution activities.

(d) Commercial bakeries.

(e) Commercial greenhouses.

(f) Office operations only if they are an integral part of an accessory to a permitted use.

(g) Indoor storage only if they are an integral part of an accessory to a permitted use.

(h) Manufacture and bottling of nonalcoholic beverages.

(i) Retail sale of products manufactured on site and clearly an accessory use to the primary use of the site.

(j) Packaging, packaging and assembly of products from furs, glass, leather, metals, paper, plaster, plastics, textiles, and wood.

(k) Breweries.

(l) Computer programming and other software and telecommunication services.

(m) Business incubator facilities.

(n) Agriculture for the primary purpose of preventing expansion of or reclaiming wetlands.

(o) Greenways and open spaces for the primary purpose of storm water management or employee recreation.

(p) Parking of personal vehicles of business owners, employees, and clients of permitted businesses; and personal vehicles owned or contracted for permitted business in direct support of on-site industrial, manufacturing, or technology-based activity.

(3) Exceptions from permitted uses in Subsection G(2):
WINNECONNE CODE

§ 580-17

(a) Uses which would cause a nuisance.
(b) Outdoor storage yards as a primary use.
(c) Mini-warehouse or similar storage facilities for nonbusiness use.
(d) Gasoline, oil or other fuel production or distribution operations.
(e) Ammunition ordinance or explosive production, distribution or storage operations.
(f) Insecticide or pesticide production, distribution or storage except for rodent or insect control on site.
(g) Asphalt plants; glue or acid manufacture or distribution operations.
(h) Cement, lime or gypsum or related manufacturing operations.
(i) Junkyards or salvage yards.

(4) Conditional uses and structures. The Village Industrial Development Committee and Plan Commission may grant a conditional use permit with or without conditions only if the following findings are made. [Amended at time of adoption of Code (see Ch. 1, General Provisions, Art. III)]
(a) The proposed use will not have a negative impact on existing or potential permitted uses within the district with particular consideration given to impacts on abutting property; and
(b) The proposed use will significantly contribute to the strength, stability and diversity of the Winneconne economy through retention of existing jobs, creation of new jobs and/or generation of related "spillover" development within the community.

(5) Prohibited uses and structures. The following are prohibited uses:
(a) Residential buildings.
(b) Primary metal industries, blast furnaces, rolling mills, foundries, metal refineries, forge plants, etc.

H. C-1 Conservancy District.

(1) Purpose. The Conservancy District should discourage development and disturbances to the natural setting in areas with unique features. C-1 areas will provide protected areas to ensure property, water conservation and flood control. Primary consideration will be given to outdoor recreation and forestry pursuits while also providing areas where native flora and fauna may prosper in a natural habitat.

(2) Permitted uses and structures. The harvesting of wild crops such as marsh, hay, ferns, moss, wild rice, berries, tree fruits, tree seeds, sustained yield forestry; utilities such as, but not restricted to, telephone, telegraph and power transmission lines; fishing, scenic, historic, scientific, wildlife preserve; nonresident buildings used solely in conjunction with the raising of water fowl or fish; hiking trails and
May 15, 2019

Dear Chief elected Officials and Planning/Zoning/Economic Development Professionals:

The East Central Wisconsin Regional Planning Commission is again seeking Technical Assistance project requests from its eight member counties and their communities for consideration in its 2020 Work Program. A wide variety of small-scale planning and GIS mapping assistance is available from the Commission under low-cost or no-cost arrangements depending on the project type.

Please note that the Commission’s new cost-shared fee schedule was approved in 2018 and continues to be implemented for some types of projects under the Technical Assistance Program. The Commission will be reviewing this schedule in July and some minor changes may be made based on recent experiences. Even though some cost-share may be required, the fee structure still allows for significant cost-sharing by the Commission for your project. There is great value in having the Commission assist your county/community as compared to hiring a consultant or completing projects in-house. Reduced costs, our staffs’ expertise and knowledge of local issues, and the provision of regional context should make the Commission a top consideration. If your community plans on taking advantage of this program, you may also need to ensure that the costs are accounted for in your entity’s 2020 budget. If projects are selected, a short scope of work and contract document will be provided to formalize the arrangement.

Please see the attached Technical Assistance Program Fact Sheet and supporting information which outlines the parameters of the program, provides ideas for project development, and gives directions on how to apply online. The deadline for project submission is Friday, October 4, 2019. The program materials and the online application form can be found on our website here: https://www.ecwpc.org/2019/05/13/open-seeking-2020-technical-assistance-project-requests/.

Commission staff will also be hosting two separate Technical Assistance Program “Open House” events at its office in Menasha on:

- Wed., June 19, 2019 from 9:00 a.m. – 11:00 a.m.
- Wed., Sept. 18, 2019 from 9:00 a.m. – 11:00 a.m.

If you have questions about East Central’s services, or would like to discuss a project idea for submission under this program, our staff will be available during these times to meet with you and help determine a scope of work and cost estimate (if applicable). Please let us know if you plan to attend and the nature of your project idea so that we can better accommodate your visit.

If you have any questions or concerns regarding our programs and services in the meantime, please do not hesitate to contact me at efowler@ecwpc.org, via phone at (920) 751-4770.

Sincerely,

Eric W. Fowler, AICP
Executive Director
2020 Technical Assistance Program Fact Sheet

What is the Technical Assistance Program?
For well over 25 years, the Commission has offered short-term technical assistance to small units of local government within our region. As much as $100,000 of the count’s levy charges for the RPC membership have been allocated to this programs annually in order to encourage and support the communities in conducting proper and timely planning projects. The Commission is once again seeking projects for 2020 under this program. Remember that a set of fees for certain project types was established starting in 2019 (attached). Many of these project types would still benefit from cost-sharing provided by the Commission.

What kind of projects can ECWRPC do for you under this program?
A wide variety of planning skills and services can be provided by East Central’s staff under our Technical Assistance Program. A generalized listing of topics is below and a more detailed listing is attached to provide project ideas:

1. General Planning (comprehensive plan update, implementation of plan recommendations, zoning issues, etc.)
2. Economic Development (grant assistance, funding identification, industrial park conceptual layouts, marketing data, industry cluster data, economic analysis and strategies)
3. Transportation (Local road and street issues, traffic forecasting models, PAEER inventories, signs inventories, Safe Routes to School projects, bicycle and pedestrian planning, etc.)
4. Community Facilities/infrastructure (long range planning for sewer, water, stormwater, utilities, etc.)
5. Parks, Open Space and Recreation (Recreation plans, trail plans, park site planning, etc.)
6. Environmental Management (Wetland, floodplain, stream, groundwater and conservation issues, etc.)
7. Demographic Services (Census data, trend analysis/interpretation, housing market assessment)
8. Geographic Information Systems (Data development, custom mapping, map updates, on-line mapping and tourism/marketing materials)

What do project requests need to conform to?
Projects listed should generally be of small scale, localized in nature, and typically should not take more than five days of staff time to complete (approx. 24-40 hours total — excluding travel time and night meetings). In most instances, projects should generally be started and completed in the same calendar year. Many of these small scale projects could still potentially be done for no-cost; however, please consult the attached Fee Schedule for applicability. Call us with any questions!

How do I apply for assistance?
Please contact your county/community’s department head and/or Board/Council, for assistance and/or Park and Recreation Committees on this opportunity over the next several weeks and provide your project descriptions for consideration. An online form is available by visiting: https://www.ecwrpc.org/2020/5/13/how-seeking-2020-technical-assistance-project-requests/

When are project requests due?
Project requests should be submitted to the Commission no later than 4:00 p.m. on Friday, October 4th, 2019.

How are projects selected and when will I be notified?
Please note that in much the Commission wishes that it could meet every request, it may be impossible to do so. The Commission will prioritize and schedule a set of projects for 2020 using a ranking system which gives preference to cost-shared efforts. A listing of selected projects for formal inclusion in the Commission’s 2020 Work Program will be completed by early December of 2019 and all applicants will be notified shortly thereafter.

For questions/more information:
Erie W. Fowler, AICP — Executive Director
East Central Wisconsin RPC
400 Alana Court, Suite 100 — Menasha, WI 54952
Phone: 920-751-4770 / Email: efowler@ecwrpc.org
Website: www.ecwrpc.org

Building relationships and cooperative, visionary growth strategies that keep our region beautiful, healthy, and prosperous.
ECWRPC Services & Expertise Fact Sheet

WHO WE ARE

The East Central Wisconsin Regional Planning Commission is an advisory regional form of government created by State Statutes in 1972. The Commission serves 8 member counties (out of 10 within the defined region) including: Calumet, Fond du Lac, Menominee, Outagamie, Shawano, Waushara, Waukesha, and Winnebago. Our 21 professional planning and technical staff are well-versed in environmental, economic development, open space, land use, housing, community, and transportation matters as well as Geographic Information Systems and web-based mapping.

OUR MISSION

The Commission’s adopted mission statement is to “Build relationships and cooperative, visionary growth strategies that keep our region beautiful, healthy, and prosperous.”

SERVICES TO MEET YOUR NEEDS

Our staff work with you to decide what type of planning is most appropriate for you and your community. Staff provides assistance to counties, communities, special districts, non-profit organizations, and the business community. Our services are provided to member communities and counties through one of three typical formats: program planning services (routine responsibilities associated with state or federal planning requirements and cost-shared by these agencies), small-scale technical assistance (provided using levy funds derived from our member counties), and contract services (longer- term/larger planning projects completed for a separate, but reasonable cost). Communities can often realize cost savings, added value, and other benefits when working with the Commission. Some examples of programs, planning knowledge or planning capabilities are listed below, but vary depending on staff capacity:

Local Road and Highway Planning*
- Long-Range Transportation/Land Use Plans: Appleton, Oshkosh, and Fond du Lac MPOs
- Transportation Improvement Programs (TIPs)
- Congestion Management Process (TMA)
- CUBE Traffic Demand Model for transportation planning scenario analysis

- Highway Conductor Studies
- Traffic Facility Assistance (reviews/coordination on: intersections, turn movements, facility evaluation, crash analysis)
- Transportation System Management
- Highway Access Control Assistance
- Official Street Mapping
- Individually Funded Road Transfers
- PASEV Pavement Evaluation Ratings
- WisDOT WISER Access and Training
- Local Road Sign Inventories
- Airport Systems

Public Transit Planning*
- Car/Vanpooling Coordination
- Urban Transit Development Plans
- Elderly and Disabled Transportation
- Rural Transit/Transportation Planning
- Specialized and Disabled Transportation
- Bus Stop Inventories/ Evaluations
- Bus Ridership Surveys/Demographic Analysis

Freight System Planning*
- Freight Modeling
- Freight Rail Planning
- Rail Continuation and Abandonment
- Port Development
- Intermodal Facilities

Bicycle and Pedestrian Planning*
- Bicycle and Pedestrian Plan Development and Implementation
- On-Street and Off-Street Bicycle Facility Issues and Assessments
- Safe Routes to School Plans
- Bicycle and Pedestrian Safety Training
- Bicycle Route Mapping

Demographic Services*
- Census Information Clearhouse
- Population Information and Projections
- State Data Center Affiliate

Housing
- Housing Assessments and Housing Data
- Support for government, non-profit and for-profit agencies, as they address housing issues

Economic Development*
- Access to Economic Development Administration Grants for Eligible Projects
- Comprehensive Economic Development Strategy (CEDS) for the Region (includes a database of industrial parks)
- Facilitation of Joint Economic Development Efforts
- Industrial Park Site Plans
ECWRPC Services & Expertise Fact Sheet

- Industrial Site Data
- ESRI Business Analyst - Market Assessments/Profiles
- EMSI Developer (economic impact scenarios)
- Tourism Development and Marketing
- Local Economic Development Strategy
- Process/Reports
- Global Trade/Exporting Information
- Heritage Tourism Planning (Fox-Wisconsin Heritage Parkway)

Community Engagement
- Citizen Surveys / Interactive Websites
- Community/Corridor/Zone Visioning Processes
- Community Development Strategies

Land Use and Community Planning
- Comprehensive Planning and Implementation Assistance
- Urban/Rural Development Strategies
- Neighborhood Planning
- Downtown Redevelopment
- Historic Preservation
- Waterfront/Recreation Planning
- Zoning Ordinance Assistance
- Subdivision/Plat Ordinance Assistance

Public Facilities Planning
- Capital Improvements Programming
- Population and Development Projections for Facility Sizing
- Sewer Service Area Planning
- Sewer Extension Reviews
- Wastewater Facilities Plan Reviews
- Electric Transmission Line Project Reviews
- Resource Recovery and Recycling/Composting
- Solid Waste Management Planning

Natural Resource Planning
- Niagara Escarpment Planning
- Air Quality Management
- Aquatic Invasive Species
- Environmental Impact Review
- Endangered Resources Reviews
- groundwater Resource Management
- Green Infrastructure Planning
- Farmland Preservation Planning
- Floodplain Management
- Hazard Mitigation Planning
- Lakes Management Planning
- NR-135 Non-Metallic Mineral Reclamation Program Administration
- Water Quality Management
- Stormwater and Watershed Management
- Wetlands Protection/Management

Open Space and Recreation Planning
- Park and Open Space Plans
- Park Site Plans
- Park Funding and Programming Information
- Recreation Inventories
- Recreation Surveys
- Parks Needs Assessments
- Water Trail Planning
- ADA Accessibility Issues

Grant Information and Assistance
- WDNR Resource Management Grants
- CDBG Grant Assistance/Administration
- Housing Grants
- Business Development Grants
- Outdoor Recreation Grants
- Public Works Grants
- Transportation Grants
- Bicycle and Pedestrian Facility Grants
- Foundation Grant Assistance
- Tourism Grants
- Historic Preservation Grants
- Grant Support Letters (if consistent with regional plans)

Geographic Information Systems and Mapping Technology
- Community Base Mapping
- Street Index Mapping
- Historic/Current Aerial Photography Provision and Processing
- Historic/Current Land Use Data
- Limited GPS-based Data Collection and Geocoding
- Data Tiling and Conversion
- Web-based "Story Mapping"
- Marketing/Promotional Brochures and Maps

Public Administration Services
- Intergovernmental coordination
- Planning education

*Note: Services may vary due to staffing, expertise, and project capacity.

For questions or more information:
Eric W. Fewel, AICP – Executive Director
East Central Wisconsin RPC
400 Ahnapee Street, Suite 100 – Menasha, WI 54952
Phone: 920-751-4770 / Email: efewel@ecwrp.org
Website: www.ecwrp.org

Building relationships and cooperative, visionary growth strategies that keep our region beautiful, healthy, and prosperous.
ECWRPC Schedule of Fees for Services

Beginning in 2019 and moving forward, in order to assist with short and long-term budget issues, the East Central Wisconsin Regional Planning Commission is now establishing a set of service fees for certain technical assistance projects which were previously conducted at no charge using the Commission’s levy funds obtained from its member Counties. In order to keep up with the costs of salaries, benefits and overhead costs, and retain high quality employees who provide invaluable skills, services and insights, the following Schedule of Fees is proposed, with annual reviews and adjustments as needed. In addition to specific technical assistance projects, other fees for review processes previously in place are included in this schedule.

Section 1:

The following services previously provided at no cost will now be fee-based for member communities and counties. Please note that in some cases, the Commission will still be subsidizing some of the costs for these projects using state, federal or local program funds where available.

<table>
<thead>
<tr>
<th>RECREATION PROJECTS</th>
<th>CRITERIA</th>
<th>FEE / FEE RANGE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Comprehensive Outdoor Recreation Plan (CORP) Updates*</td>
<td>Based on ranges of 2015 ACS total population estimates (town, village, city or county).</td>
<td>100K+ = $18,000</td>
</tr>
<tr>
<td></td>
<td></td>
<td>50K-99,999 = $12,000</td>
</tr>
<tr>
<td></td>
<td></td>
<td>25K-49,999 = $8,000</td>
</tr>
<tr>
<td></td>
<td></td>
<td>15K-24,999 = $5,000</td>
</tr>
<tr>
<td></td>
<td></td>
<td>&lt;15K = $3,500</td>
</tr>
</tbody>
</table>

*If a completely new plan, from scratch, add 15%

| Park Site Assessment & Site Plan          | Based on ranges of park property size in acres. | 40+ acres = $7,000 |
|                                          |                                                   | 26-39 acres = $5,000 |
|                                          |                                                   | 10-19 acres = $3,500 |
|                                          |                                                   | < 10 acres = $2,500  |

| Recreation Grant Assistance (provision of maps, data, review of narrative – NOT writing grant from start to finish) | Flat Fee based on needs (please call to inquire) | $500 to $1,500 |

| Recreation Survey (survey development, use of online survey tools, includes written report of results) | Flat Fee | $2,500 |

| Recreation Economic Impact Study          | Based on ranges of 2015 ACS total population estimates. | 100K+ = $7,500 |
|                                          |                                                   | 50K-99,999 = $6,000 |
|                                          |                                                   | 25K-49,999 = $4,000 |
|                                          |                                                   | 15K-24,999 = $2,500 |
|                                          |                                                   | <15K = $2,500      |

<p>| Safe Routes to Parks Audits               | Based on ranges of 2015 ACS total population estimates. | 100K+ = $5,000 |
|                                          |                                                   | 50K-99,999 = $3,000 |
|                                          |                                                   | 25K-49,999 = $2,000 |
|                                          |                                                   | &lt;25K = $1,500      |</p>
<table>
<thead>
<tr>
<th>TRANSPORTATION PROJECTS</th>
<th>CRITERIA</th>
<th>FEES / FEE RANGE</th>
</tr>
</thead>
<tbody>
<tr>
<td>GIS Culvert Inventories</td>
<td>Based on ranges of 2015 ACS total population estimates (town village, city or county).</td>
<td>100K+ = $15,000</td>
</tr>
<tr>
<td></td>
<td></td>
<td>50K-99,999 = $10,000</td>
</tr>
<tr>
<td></td>
<td></td>
<td>25K-49,999 = $7,500</td>
</tr>
<tr>
<td></td>
<td></td>
<td>&lt;25K = $5,000</td>
</tr>
<tr>
<td>GIS Road Sign Inventories</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>GIS Road Access Inventories</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Micvision Camera Data Collection</td>
<td>Flat Fee per site + Actual Processing Cost</td>
<td>$250.00 plus data processing rates which are determined by Micvision and range from $2 to $50 per hour</td>
</tr>
<tr>
<td>Road Capital Improvement Program</td>
<td>Flat Fee</td>
<td>$5,000</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>COMMUNITY DEVELOPMENT PROJECTS</th>
<th>CRITERIA</th>
<th>FEES / FEE RANGE</th>
</tr>
</thead>
<tbody>
<tr>
<td>In-Person Public Visioning Workshop (community wide, downtown, etc., includes written report)</td>
<td>Flat Fee based on 6 exercises</td>
<td>$3,500</td>
</tr>
<tr>
<td>Comprehensive Plan – Single Chapter Update (text, data, maps)</td>
<td>Flat fee</td>
<td>$1,000</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>GEOGRAPHIC INFORMATION SYSTEM (GIS PROJECTS)</th>
<th>CRITERIA</th>
<th>FEES / FEE RANGE</th>
</tr>
</thead>
<tbody>
<tr>
<td>ESRI On-Line Mapping Portal Creation</td>
<td>Based on ranges of 2015 ACS total population estimates (town village, city or county).</td>
<td>100K+ = $12,000</td>
</tr>
<tr>
<td></td>
<td></td>
<td>50K-99,999 = $9,000</td>
</tr>
<tr>
<td></td>
<td></td>
<td>25K-49,999 = $6,500</td>
</tr>
<tr>
<td></td>
<td></td>
<td>&lt;25K = $4,500</td>
</tr>
<tr>
<td>ESRI On-Line Mapping Portal Maintenance (Annual)</td>
<td>Based on 10% of above cost</td>
<td>$450 - $1,200</td>
</tr>
<tr>
<td>ESRI StoryMap Creation (for visioning purposes – data collection &amp; analysis, includes written report)</td>
<td>Flat Fee based on 6 exercises</td>
<td>$3,500</td>
</tr>
<tr>
<td>ESRI StoryMap Creation (for informational purposes, assumes GIS data available)</td>
<td>Flat Fee based on content and complexity</td>
<td>$1,500 - $4,000</td>
</tr>
</tbody>
</table>
Section 2:
The following list of fees was previously adopted by the Commission as standard practice of business in 2010. These fees were reviewed and modified in 2019 based on updated information pertaining to actual time spent on such activities.

<table>
<thead>
<tr>
<th>NR-121 SERVICE AREA REVIEWS</th>
<th>CRITERIA</th>
<th>FEE / FEE RANGE</th>
</tr>
</thead>
<tbody>
<tr>
<td>SSA Plan Updates</td>
<td>Not Applicable – Covered by WDNR funding and cost-shared by Commission</td>
<td></td>
</tr>
</tbody>
</table>
| SSA Amendments              | Actual time spent / member vs. non-member | Member: $250 + per hour charge at 1/2 current staff billing rates after 4 hours  
Non-Member: $500 initial charge + per hour charge at current staff rates after 4 hours |
| SSA Amendment Appeals*      | Flat Fee | Member: $500  
Non-Member: $1,000 |
* SSA amendment appeals are 'double' the regular SSA amendment cost due to potential for attorney expenses. |
| NR-110 Facility Plan / Amendment Reviews | Actual time spent / member vs. non-member | Member: $500 (no additional charges for follow up)  
Non-Member: $1,000 initial charge + per hour charge at current staff rates after 6.5 total hours |
| Sewer Extension Reviews     | Actual time spent / member vs. non-member | Member: $75 (no additional charges for follow up)  
Non-Member: $150 + per hour charge at current staff rates after 1 hour |
| Private Lateral Reviews     | Actual time spent / member vs. non-member | Member: $75 (no additional charges for follow up)  
Non-Member: $150 + per hour charge at current staff rates after 1 hour |
| Other Reviews (Lift Stations, etc.) | Actual time spent / member vs. non-member | Member: $60.00 (no additional charges for follow up)  
Non-Member: $120.00 + per hour charge at current staff rates after 1 hour |
| Initial Request for Population Information | | Member: = No Charge  
Non-Member: = $30.00 |
The NR-135 Non-Metallic Mining Reclamation Program was established in 2001 and includes a set of annual permit fees, paid by the mine operators (permittees) that are agreed upon and established annually by the four member counties within the program (Outagamie, Shawano, Waupaca & Winnebago). These fees are included as part of this schedule; however, the reader should always affirm the actual fees with the Commission’s Non-Metallic Mining Reclamation Program Coordinator.

<table>
<thead>
<tr>
<th>NR-135 NON-METALLIC MINING RECLAMATION PROGRAM PERMIT FEES</th>
<th>CRITERIA</th>
<th>FEE / FEE RANGE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Annual Per Acre Fee for Active Areas of Site</td>
<td>Based on actual program costs from prior year.</td>
<td>$40.00 / acre (2018 fee – update once acted on by counties)</td>
</tr>
<tr>
<td>WDNR Annual Fee</td>
<td>Per NR-135 Admin. Code – Based on site size and # of unreclaimed acres.</td>
<td>$35-$175</td>
</tr>
<tr>
<td>New Mine Permit Fee</td>
<td>$705</td>
<td></td>
</tr>
<tr>
<td>Alternative Requirement</td>
<td>$370</td>
<td></td>
</tr>
<tr>
<td>Review Fee</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Annual Fee for Transportation Related Sites</td>
<td>Based on site size, range of acres</td>
<td>$175 to $870</td>
</tr>
<tr>
<td>Permit Transfer Fee</td>
<td>$105</td>
<td></td>
</tr>
<tr>
<td>Permit Modification Fee</td>
<td>$400</td>
<td></td>
</tr>
<tr>
<td>Final Reclamation</td>
<td>$200</td>
<td></td>
</tr>
<tr>
<td>Completion/Inspection Fee</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Interim Reclamation</td>
<td>None</td>
<td></td>
</tr>
</tbody>
</table>

Other Fee Schedule Notes:

All other services requested through the Commission’s technical assistance program will be evaluated for scope and workload. Should those costs exceed $3,500 the Commission will request that the community cost-share the project to a certain extent based on a complete estimate of the project.

Large scale planning projects such as Comprehensive Plan Updates, Zoning Ordinance re-writes, Subdivision Ordinance creation/re-writes, Custom GIS Mapping, etc. will be evaluated and negotiated using a contractual arrangement separate from this fee schedule. Contract discounts will be applied as appropriate based on funding available, if any.

Member communities include any that lie within Calumet, Fond du Lac, Outagamie, Shawano, Menominee, Waupaca, Waushara, or Winnebago Counties. Green Lake and Marquette Counties and their communities are NOT members of the Commission. Non-Member counties or communities will not receive any free technical assistance, fee-based technical assistance or contract services.
<table>
<thead>
<tr>
<th>Date</th>
<th>Code</th>
<th>Conditional Use</th>
<th>Name 1</th>
<th>Name 2</th>
<th>Address 1</th>
<th>Address 2</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>2018-078</td>
<td>Admin</td>
<td>Cond. Use</td>
<td>Radtke Contractors</td>
<td>Radtke Contractors</td>
<td>23 and 32 S 1st Ave</td>
<td>$250.00</td>
<td></td>
</tr>
<tr>
<td>2017-002</td>
<td>Admin</td>
<td>Conditional Use</td>
<td>Steve Brooks</td>
<td>Steve's Marine LLC</td>
<td>208 W. Main St.</td>
<td>$250.00</td>
<td></td>
</tr>
<tr>
<td>2017-023</td>
<td>Admin</td>
<td>Conditional Use</td>
<td>Haak or Schmitt</td>
<td></td>
<td>Lot 1 Tower Road</td>
<td>$250.00</td>
<td></td>
</tr>
<tr>
<td>2017-030</td>
<td>Admin</td>
<td>Conditional Use</td>
<td>Russ &amp; Julie Ross</td>
<td>Dowling Construction - Dan Dowling</td>
<td>603 Oak St.</td>
<td>$250.00</td>
<td></td>
</tr>
<tr>
<td>2017-038</td>
<td>Admin</td>
<td>Conditional Use</td>
<td>Gregg and Sharon Morgan</td>
<td></td>
<td>831 N 7th Street</td>
<td>$250.00</td>
<td></td>
</tr>
<tr>
<td>2017-061</td>
<td>Admin</td>
<td>CUP</td>
<td>Radtke/Albright</td>
<td></td>
<td>E Main's 1st Ave</td>
<td>$250.00</td>
<td></td>
</tr>
<tr>
<td>2016-047</td>
<td>Admin</td>
<td>conditional use</td>
<td>Bre Krueger</td>
<td>Go Fetch</td>
<td>140 N. 13th Ave.</td>
<td>$250.00</td>
<td></td>
</tr>
<tr>
<td>2016-067</td>
<td>Admin</td>
<td>conditional use</td>
<td>Joe Gemmill</td>
<td>homeowner</td>
<td>419 N 6th St./PO BOX 40</td>
<td>$250.00</td>
<td></td>
</tr>
<tr>
<td>2016-079</td>
<td>Admin</td>
<td>conditional use</td>
<td>Mark Schuchhardt</td>
<td>Winnieconne Schools</td>
<td>100 Wolf Run</td>
<td>$250.00</td>
<td></td>
</tr>
<tr>
<td>2016-099</td>
<td>Admin</td>
<td>conditional use</td>
<td>Dwight Jechort</td>
<td>Jechorts Wood Boats</td>
<td>200 Enterprise Dr.</td>
<td>$250.00</td>
<td></td>
</tr>
</tbody>
</table>

None in 2015

None in 2014
Wednesday, January 25, 2017

c/o Debra Ryf
Jechorts Wood Boat Works
200 Enterprise Drive
Winneconne, WI 54986

RE: Conditional Use Permit

Dear Jechorts Wood Boat Works and Debra Ryf:

On January 24, 2017 the Village Planning Commission approved your request for a conditional use permit to operate a wood boat restoration business in the I-1 Industrial zoning district pursuant to Village Zoning Ord., 9-1-51(4). The following stipulations shall be applied:
1. Please sign this letter and return to my office immediately; acknowledging acceptance and approval of these conditions (without such acceptance, operations are in violation and the permit is not granted).
2. The conditional use permit is non-transferable to anyone else.
3. All applicable State laws shall be complied with.
4. This approval applies only with regards to Village Ordinance 9-1-51(4) and all other Village Ordinances shall be complied with.
5. Property shall have a delineated driveway consisting of an excavated base and an appropriate driveway topping.
6. Business signage will be installed in accordance with the sign ordinance, and shall be lit.
7. Business hours will be from 9:00am-5:00pm with no after hours social events occurring on the property.
8. Designated trailer storage between southernmost buildings must have a screened fence and only shall store a maximum of two trailers at any point in time.
9. All boats shall be stored inside.
10. No outdoor storage of wood or other materials (other than allowed trailers in designated area).
11. Dilapidated loading dock on east side must be removed.
12. Any garbage or recycling must be stored in the designated storage area.

Pursuant, the Village may withdraw this permit, if such operations are deemed reasonably disturbing to adjacent properties, subject to proper review as outlined within the Ordinance.

Accepted on behalf of Jechorts Wood Boat Works and Property Owner:

[Signature]
Date: 1-28-17 (Jechorts Wood Boat Works)

[Signature]
Date: 1-28-17 (Property Owner)

Sincerely,

Mitchell W. Foster, Administrator
Friday, September 16, 2016

Joe Gemmell
419 N. 6th Street
P.O. Box 401
Winneconne, WI 54986

RE: Conditional Use Permit

Mr. Gemmell

Dear Mr. Gemmell,

On September 16th, 2016 the Village Planning Commission approved your request for a conditional use permit to dredge and grade the channel bed located west of North 6th Street according to Village Ordinance 9-1-72. The following conditions shall be applied:

1. Please sign this letter and return to my office immediately, acknowledging acceptance and approval of these conditions (without such acceptance, operations are in violation and the permit is not granted).
2. The conditional use permit is non-transferable to anyone else.
3. All applicable State laws shall be complied with.
4. This approval applies only with regards to Village Ordinance 9-1-49(3)(e) and all other Village Ordinances shall be complied with.
5. Follow the DNR Permit Guidelines.
6. Village-owned Right-of-Way and Roadway must be returned to original condition.

Pursuant, the Village may withdraw this permit, if such operations are deemed reasonably disturbing to adjacent properties, subject to proper review as outlined within the Ordinance.

Accepted on behalf of Joe Gemmell:

Date: 9/16/16

-----------------

Sincerely,

Mitchell W. Foster, Administrator
Tuesday, August 16, 2016

Jax and Badgedy's Go Fetch LLC.
c/o Breanne Krueger, Caitlin Johnson, and Breyer Pingel
140 N. 13th Avenue
Winneconne, WI 54986

RE: Conditional Use Permit

Dear Go Fetch LLC:

On August 15th, 2016 the Village Planning Commission approved your request for a conditional use permit to operate a dog boarding and daycare kennel in the B-2 Highway Commercial zoning district pursuant to Village Zoning ord., 9-1-49(3)(e). The following stipulations shall be applied:

1. Please sign this letter and return to my office immediately; acknowledging acceptance and approval of these conditions (without such acceptance, operations are in violation and the permit is not granted).
2. The conditional use permit is non-transferable to anyone else.
3. All applicable State laws shall be complied with.
4. This approval applies only with regards to Village Ordinance 9-1-49(3)(e) and all other Village Ordinances shall be complied with.
5. Dogs shall only be allowed outside between the hours of 7am and 8 pm and only while supervised by an adult.
6. Privacy mesh fencing shall be six (6) feet high and surround the rear play area.
7. Natural fencing to buffer noise and vision of fence along Wentzle Drive shall be in place prior to commencing operation.
8. Bi-monthly flushing (cleaning) of outside pea gravel shall occur to keep smell and other hazards at bay.
9. Waste shall be bagged and disposed of in a timely manner (daily).
10. If noise becomes an issue (numerous complaints), sound proofing mechanism shall be installed.

Pursuant, the Village may withdraw this permit, if such operations are deemed reasonably disturbing to adjacent properties; subject to proper review as outlined within the Ordinance.

Accepted on behalf of Jax and Badgedy's Go Fetch LLC:

[Signature]
Date: 8/16/16

[Signature]
Date: 8/16/16

[Signature]
Date: 8/16/16

Sincerely,

Mitchell W. Foster, Administrator